



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works/Lag San  
Department No.: 054  
For Agenda Of: 4/2/2013  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Directors, Laguna County Sanitation District

**FROM:** Department Scott D. McGolpin, P.E., x3010  
Director(s) Public Works Director

Contact Info: Mark A. Schleich, P.E. , x3605  
Deputy Public Works Director

**SUBJECT:** Amendment No. 1 to Professional Services Contract with Cannon for Design of the  
Sludge Drying Beds Project – Third Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

- A. Approve and authorize the Chair to execute Amendment No. 1 to the agreement with Cannon for additional design features to the Sludge Drying Beds Project in the amount of \$14,940, increasing the contract amount from \$97,620 to \$112,560.
- B. Find that the proposed action does not constitute a “Project” within the meaning of the California Quality Act (CEQA), pursuant to 14 CCR 15378 (b)(5), in that it is a government administrative activity that will not result in direct or indirect changes in the environment.

**Summary Text:**

Cannon Corporation was retained by the Board based on staff’s recommendation to design the new sludge drying beds and return flow system. The agreement was in the amount of \$107,382 (\$97,620 and a contingency of \$9,762). Additional services to address other design features require an amendment to the agreement in the amount of \$5,178. This action amends the agreement in that amount to a new contract budget of \$112,560.

**Background:**

Sludge removed through the treatment process at the Laguna County Sanitation District wastewater reclamation plant is dried and annually hauled to a third party composting facility. The Board entered into an agreement with Cannon Corporation on July 10, 2012 to design replacement sludge drying beds and drainage system. The project consists of replacing outmoded earthen beds with concrete lined beds equipped with drain and overflow return systems. This will allow for more efficient collection of the dried biosolids and prevent accumulations of dirt that can cause rejection of the material for composting.

In addition to the original scope of work, other features such as a duplex pump system, a vacuum truck grit station, additional paving and stormwater control measures will need to be designed. The cost for the added scope of work is \$14,940, which exceeds the contingency of \$9,762 by \$5,178.

**Performance Measure:**

Replacing the earthen sludge beds with lined beds will allow for safer and more efficient processing of sludge material.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
District Reserves	\$ 5,178.00		
Total	\$ 5,178.00	\$ -	\$ -

The project is included in the Public Works Department section of the current Five -Year CIP. The design contract as well as the construction (future board action) will be funded from district capital improvement designations.

**Staffing Impacts:**

**Legal Positions:**

None

**FTEs:**

None

**Special Instructions:**

Retain one (1) original Amendment No. 1 for Clerk of the Board records and return the other two (2) Amendment No. 1 to the Laguna County Sanitation District office, attention Martin Wilder.

**Attachments:**

Amendment No. 1, three (3) originals.

**Authored by:** Martin Wilder, P.E., Manager

**Copy:** Colleen Hankins