



2009-10 Adopted Budget: \$67.7 million
 2009-10 Adopted GFC: \$6.4 million
 CCPP: pages 110 - 114
 Service Level Reductions: pages 20 - 21

GENERAL SERVICES



Gap Analysis

Total Estimated Budget Gap – General Fund Only

Revenue

- Cost allocation revenue reduction (\$1,300,000) (37%)
- Reduction of GFC (\$300,000) (5%)


Expenditures

- Higher Salaries and Benefits \$600,000 8%

Total Estimated Budget Gap (\$2,200,000) (21%)

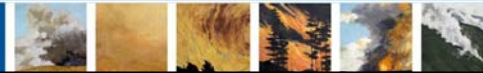
Internal Service Fund Gaps:

- Underfunding Workers' Compensation ISF by \$1.8 million
- Underfunding General Liability ISF by \$2.0 million
- Underfunding Vehicles ISF by \$.7 million
- Underfunding Reprographics ISF by \$.25 million



Potential Service Level Reductions

- **Major Reductions Necessary:** Reduction of 17.0 General Fund FTEs plus 1.0 FTE in Reprographics ISF, a reduction of \$310K or 25% in building repair costs, and elimination of outside security guards in South County. Reduction priority selected by cutting administrative positions first, not filling positions recently vacated by retirements second, layoffs, third.
- **Impacts on Service:** Slower response time in serving other departments; getting further behind in building maintenance.
- **Changes in performance data:** Several key performance measures regarding response time and customer service will not be met.



Comparison of Cost Allocation Revenue to General Fund Contribution

| | 2005-06* | 2006-07* | 2007-08** | 2008-09 | 2009-10 | 2010-11 |
|---------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Cost Allocation Revenue | 2,007,443 | 1,642,188 | 2,195,872 | 2,562,672 | 3,379,765 | 2,123,355 |
| Adopted GFC Contribution* | 4,991,041 | 6,135,533 | 6,759,408 | 7,393,647 | 6,439,189 | 6,135,303 |

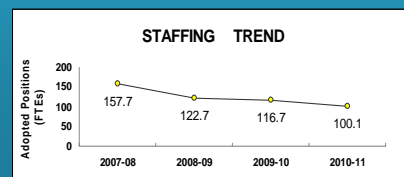
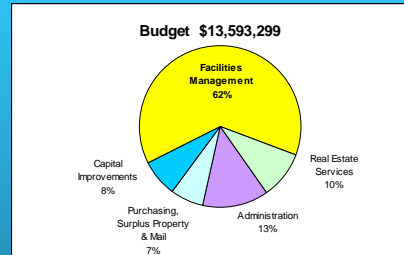
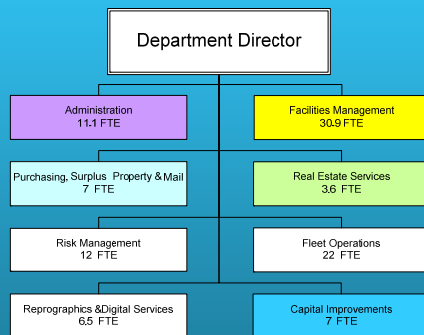
Our cost allocation revenue was rising in the prior two lean budget years to help offset the decline in general fund contribution. For 2010-11, however, there is a \$1.2 million decrease, coupled with the continued decline in general fund contribution.

*GFC adjusted for Utility Costs (which are accounted for in an ISF effective 7-1-07), CSBTv & IT (which moved out of GS effective 7-1-08)

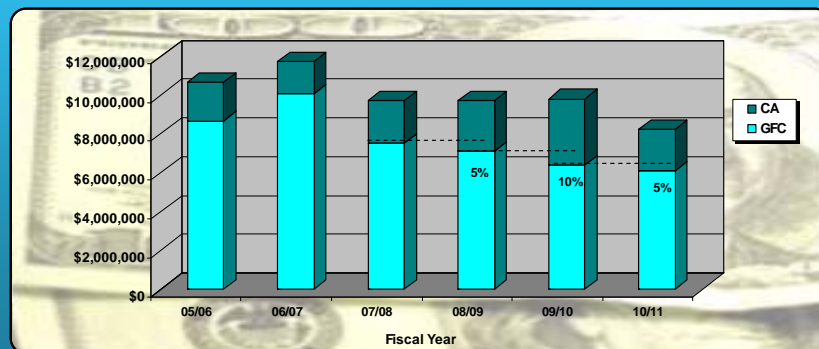
**GFC adjusted for CSBTv & IT (which moved out of GS effective 7-1-08)



General Services



General Fund Contribution & Cost Allocation



Facilities Mission Statement

The Division of Facilities Management provides a full range of maintenance and custodial services for County owned buildings.

The Division's goal is to cost effectively extend the useful life of buildings while also promoting a safe, healthy, and productive working environment for employees and visitors.

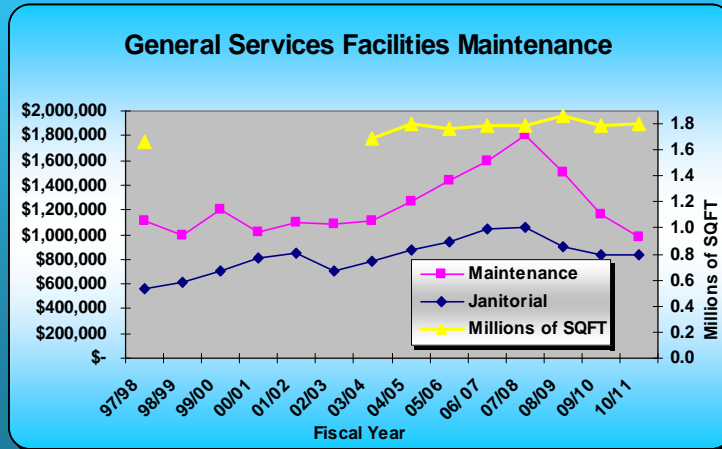
Facility Maintenance Overview

- Total buildings Maintained: 1,800,000 sf
- In past 10 years, we have added: 143,000 sf
- In past 2 Years we have transferred Courts to the State: 108,000 sf

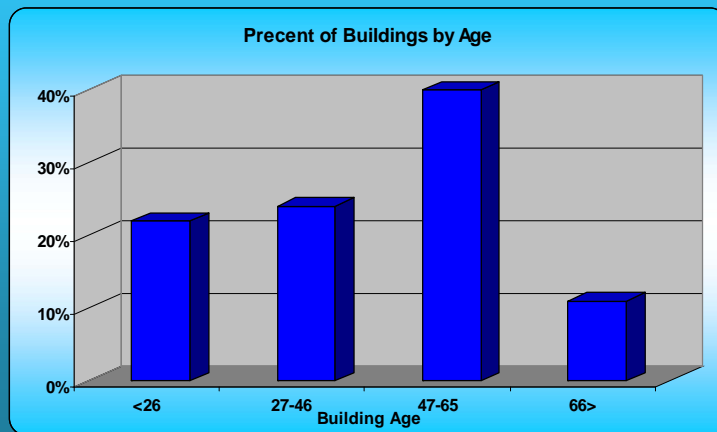
Facility Maintenance Resources

- Parts, Material, Equipment, Contracts (1999-00) \$1,500,000
- Parts, Material, Equipment, Contracts (2009-10) \$1,350,000
- Parts, Material, Equipment, Contracts (2010-11) \$1,190,000
- FTE Count (1999-00) 37
- FTE Count (2009-10) 38
- FTE Count (2010-11) 28.5

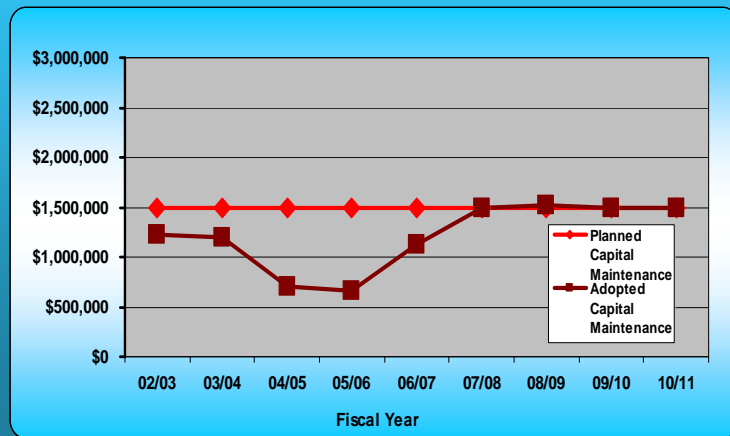
Facilities Expenses



Age of County Buildings



Capital Maintenance



Facility Benchmark

One maintenance worker (excluding supervisors) per 50,000 square feet of building space

- County currently has one per 56,000 square feet
- Proposed cuts would shift this figure to one per 76,000 square feet

Mission Statement

General Services provides a full range of services, guidance and expertise that enables County government to deliver public services effectively.

Vision Statement

General Services is the trusted partner for exceptional service and innovative business solutions.