



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: May 18, 2010
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Robert Nisbet, Director (805-560-1011)
Director(s)
Contact Info: Paddy Langlands, Assistant Director (805-568-3096)
SUBJECT: Emergency Operations Center, Project # 8666, and; Clerk Recorder Assessor
Election Division Consolidation Project #8685, Phase II – Santa Barbara
Reauthorize Director of General Services to Approve Change Orders
Second Supervisorial District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: NA

As to form:

Recommended Actions: That the Board of Supervisors:

- a. For the Emergency Operations Center (EOC) Project: authorize the Director of General Services to approve change orders of an amount not to exceed 10% of the first \$250,000 of the original contract amount, plus 5% of the remaining original contract amount, but not to exceed \$150,000. The original contract amount awarded by the Board was \$3,586,013, so the requested change order authorization is \$150,000.
- b. For the Clerk Recorder Assessor Election Division Consolidation (CRA) Project: authorize the Director of General Services to approve change orders of an amount not to exceed 10% of the original contract amount. The original contract amount awarded by the Board was \$205,161, so the requested change order authorization is \$20,516.10.

Summary Text:

Previous practice by General Services Department has been to seek the subject authorization upon the Board of Supervisor's award of the construction contract. Recently the Department came before the Board with contract amendments increasing the amount of the contracts for the EOC and the CRA projects. Public Contract Code Section 20142 provides that the Director may order future necessary

changes if authorized by the Board. Renewal of the statutory authorization for both projects is the purpose of the requested action.

Background:

As of this date, one contract amendment has been executed by the Board for one project and two amendments for the other project, and the amount of these amendments are larger than the authorization given to the Director for both projects. In the past, once the Section 20142 authorization was exceeded on a project, all additional change orders were brought to the Board for approval regardless of their amount. This resulted in great difficulty in avoiding significant delays to the contractor's progress, which typically added costs to the project. Working with County Counsel, General Services has adopted a new procedure, pursuant to which we will request the Board's authorization for a full renewal of the statutorily permitted authorization each time a contract amendment is approved by the Board. This will greatly improve the Department's ability to manage construction projects in the most efficient and least costly manner.

Fiscal and Facilities Impacts:

Budgeted:

Fiscal Analysis:

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one (1) copy of the Minute Order, to Grady Williams, GS / Support Services Division, Courthouse East Wing.

Attachments: Authored by: Grady W. Williams, P.E., Manager, Capital Projects Division (805) 568-3083.