



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff/Fire
Department No.: 032
For Agenda Of: December 11, 2018
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 4/5ths

TO: Board of Supervisors
FROM: Department Sheriff Bill Brown
Interim Fire Chief Michael Dyer
Contact Info: Lieutenant Kevin Huddle, ext. 4136

SUBJECT: Accept a donation of \$20,000 to help support Unincorporated Lompoc Area for Law Enforcement and Fire Services

County Counsel Concurrence

As to form: Yes

Other Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Accept a donation of \$20,000 from the Bertha Mae Christopher Living Trust;
- b) Approve Budget Journal Entry #0005942 establishing appropriations of \$10,000 for the Lompoc Unincorporated Area for Law Enforcement in the Sheriff General Fund, and placing \$10,000 into a Restricted Fund Balance for the Sheriff's Office Lompoc area and establish \$10,000 for the Lompoc Unincorporated Area for Instruments and Equipment for Fire Services in the Fire Department Fire Protection District Fund, funded by the donation; and
- c) Find that the proposed action does not constitute a "project" under the California Environmental Quality Act because it is within the exception provided by 14 CCR 15378(b)(4) for "the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment."

Summary Text:

The Bertha Mae Christopher Living Trust has donated \$10,000 to the Sheriff's Office and \$10,000 to the Fire Department. The Sheriff's Office and Fire Department recommend that the Board of Supervisors accept this donation pursuant to section 25355 of the Government Code, section 18944 of title 2 of the California Code of Regulations, and section 610-D4.1 of the County Administrative Manual.

Background:

The Sheriff’s Office and Fire Department is very grateful for donations made that enhance their ability to provide services to the community. County policy D4.1 provides that donations of \$10,000 or more are to be accepted by the Board of Supervisors.

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|-------------------------------|--------------------------------|---|---|
| General Fund | | | |
| State | | | |
| Federal | | | |
| Fees | | | |
| Other: | \$ 20,000.00 | | \$ 20,000.00 |
| Total | \$ 20,000.00 | \$ - | \$ 20,000.00 |

Narrative:

Budget Journal Entry #0005942 records the \$20,000 donation as revenue and a corresponding entry of \$10,000 as an increase in Restricted Fund balance for the Sheriff’s Office and a \$10,000 increase in Instruments and Equipment for the Fire Department..

Special Instructions:

Clerk of the Board: Please send a minute order to Hope Vasquez, CFO, Sheriff’s Office

Attachments:

Budget Revision Request #0005942