



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: October 3, 2017
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (560-1011)
Contact Info: Skip Grey, Assistant Director (568-3083)
SUBJECT: **Santa Ynez Valley Airport Improvement Project- Award Professional Services Agreement (PSA) for Airport Planning, Engineering, Consulting Services and Construction Support; Third District**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Santa Ynez Valley Airport Authority

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Professional Services Agreement (PSA) with John A. Smith, an individual, doing business as Tartaglia Engineering (Tartaglia) (not a local vendor) to provide professional airport planning, engineering, consulting services and construction support for the Santa Ynez Valley Airport; Airport Capital Improvement Program NPIAS 06-0243 (Third District) over a five-year period, in an amount not to exceed \$1,000,000.00; and
- b) Find that the current project was determined by your Board to be exempt from the provisions of the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 15301(c) on March 14, 2017, that a Notice of Exemption was filed on that basis, and that the above actions are within the scope of that Notice of Exemption.

Summary Text:

The Airport Capital Improvement Program (ACIP) maintains and modernizes the Santa Ynez Valley Airport (Airport) facilities through annual projects that have been proposed by the Santa Ynez Valley Airport Authority (SYVAA), who manages the airport under Lease and Management Agreement on behalf of the County. The estimated total cost of the combined projects, including design, construction,

and management, is \$3,880,000.00. Tartaglia has been selected to provide design and construction administration services in support of the ACIP. The design and construction is funded primarily by federal grants from the Federal Aviation Administration (FAA), with the remaining funding coming from California Department of Transportation (CalTrans) and the SYVAA.

Background:

General Services conducted a qualifications based competitive selection process soliciting Requests for Qualifications (RFQ's) from interested firms. The process employed a selection committee comprised of County of Santa Barbara and SYVAA staff. At this time, General Services is prepared to recommend Tartaglia to provide engineering services for projects at the Airport over the next five years. The scope of services covered by this PSA continues the ACIP primarily funded by grants from the FAA. The work is necessary to maintain and modernize the facilities, and has been proposed by the SYVAA. Specifically, the work includes airfield safety grading around runways and taxiways and installation of an access control gate, midfield security enhancements (fencing), apron reconstruction, and erosion control grading with drainage improvements.

This PSA serves as a master agreement, and the County will authorize the Consultant to perform specific services by separate project agreements. The PSA is a 5-year agreement, and funds have been obtained for the current fiscal year project (as noted in the Fiscal Analysis). Work in future years on other projects under the PSA will be contingent upon acquiring grant funding and allocating funds for work in those years. The PSA allows the design and construction management services necessary for the airport's five-year ACIP estimated total cost of the projects over the five year period, including design, construction and management, is \$3,880,000.00.

The County's airport near Santa Ynez is operated by the SYVAA. The County, as owner, is also the FAA Sponsor. As Sponsor, the County may apply for and receive federal grants on a yearly basis as part of a five-year ACIP previously approved by the County and FAA; which in turn is consistent with the SYVAA's Airport Layout Plan (ALP), last approved by the County on September 18, 2012 and by the FAA on August 1, 2013.

This current fiscal year project (AIP16) was recommended for funding in the FY 2017-2018 ACIP.

California Environmental Quality Act (CEQA) Documentation:

A CEQA categorical exemption was approved by the Board for the AIP-16 on March 14, 2017, as it consists of maintenance, repair and alteration of an existing public structure with no expansion of use beyond that existing at the time of the lead agency's determination in accordance with 15301 (c). This exemption includes existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities. (This includes road grading for the purpose of public safety). A National Environmental Policy Act (NEPA) categorical exclusion document has been submitted to and approved by the FAA under similar justification.

Performance Measure:

The improvements made through this project will properly update and maintain the airport.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
State	\$ 14,616.00		\$ 45,000.00
Federal	\$ 292,320.00		\$ 900,000.00
Other (SYVAA)	\$ 17,864.00		\$ 55,000.00
Total	\$ 324,800.00	\$ -	\$ 1,000,000.00

Narrative:

The 5-year PSA is not to exceed \$1,000,000.00. The current AIP-16 project includes Project Agreement 1 of the PSA at an amount not to exceed \$324,800.00. The balance of the PSA amount awarded will be used for future ACIP projects within the 5-year period. Funding is provided by grants from the FAA, State matches from the Caltrans - Aeronautics Program and local matches from the SYVAA. Ninety percent (90%) is funded by the FAA (\$900,000.00). The SYVAA pays the remaining 10% (\$100,000.00) in accordance with the lease agreement between the County and the SYVAA. Only after application and FAA grant approvals will the Caltrans portions be applied for and, if granted, may reimburse the SYVAA up to 4.5% of the cost (\$45,000.00). The FAA grant agreement for AIP-16 has been executed and an application has been submitted for the Caltrans portion. No County funds will be used for the ACIP Projects.

This current fiscal year project was recommended for funding in the FY 2017/2018 ACIP. Funds will be available in Fund No. 0052, Dept. No. 063, Account No. 8200, Program No. 1920, Project No. 8763.

Key Contract Risks:

General Services and the SYVAA meet with FAA Planners annually to review and update the programmed five year ACIP for the Airport. During this meeting, the project specifics and FAA funding preferences are discussed. Since FAA and Caltrans funding availability varies from year to year, the FAA and SYVAA work to prioritize the ACIP projects and to queue the projects accordingly. The opportunity to take advantage of these grant funded projects must be accomplished when offered. In order to do so, the County needs to have a current PSA with a consultant for professional airport planning, engineering, consulting services and construction support; otherwise the needed airport improvement projects will become delayed until a PSA is in place and future grant offers are available.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one copy of the Minute Order and two duplicate executed originals of the Professional Services Agreement to Todd Morrison, GS / Support Services Division, Courthouse East Wing.

Attachments:

1. One (1) original and two (2) duplicate original Professional Services Agreement
2. Notice of Exemption

Authored by:

Todd Morrison, General Services – Capital Projects