



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 1/29/19
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond McDonald, Executive Director, Workforce Development Board (805) 681-4446
SUBJECT: **Agreements with Goodwill Industries of Ventura and Santa Barbara Counties for Transitional Jobs Program for Adults and Youth**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Goodwill Industries of Ventura & Santa Barbara Counties in the amount not to exceed \$29,480 to provide Transitional Jobs Program services for Adults for the period of February 1, 2019 through December 31, 2019;
- b) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Goodwill Industries of Ventura & Santa Barbara Counties in the amount not to exceed \$28,000 to provide Transitional Jobs Program services for Youth for the period of February 1, 2019 through December 31, 2019;
- c) Approve Budget Journal Entry No. 0006118 to increase appropriations in the amount of \$57,480 in the Social Services Department in Fund 0058. The Santa Barbara County Workforce Development Board will use surplus of program year 2018-19 funding (one-time funding) of \$57,480 from United States Department of Labor, Employment and Training Administration Workforce Innovation and Opportunity Act (WIOA) Adult and Youth Formula funds (4/5 Vote Required); and

- d) Determine that the above recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the above recommended actions are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

This item is on the agenda to approve the Agreements with Goodwill Industries of Ventura & Santa Barbara Counties (Goodwill) in the amount not to exceed \$29,480 to provide Transitional Jobs Program (TJP) services for Adults and in the amount not to exceed \$28,000 to provide TJP services for Youth for the period from February 1, 2019 through December 31, 2019.

The Santa Barbara County Workforce Development Board (WDB) will be using a surplus of program year 2018-19 funding (one-time funding) to implement the TJP which targets homeless and military veteran adults and foster and juvenile justice-involved youth. The TJP will streamline Workforce Innovation and Opportunity Act (WIOA) services focused around a “public service transitional model” for the adults, and work experience for the youth.

Background:

Like most government programs, the WIOA annual budget often has a surplus at the end of the program year. While some of the surplus is intentionally planned, in order to provide “bridge” money during the first quarter before the full Federal Budget kicks-in, there are un-anticipated funds carried-forward. Examples of unintended surplus might include participants who completed training early, resulting in non-use of allocated training funds, delays in staff hiring or individual project start-ups.

On October 26, 2018, the WDB approved the one-time funding in order to implement the TJP. The purpose of the TJP is to provide transitional jobs to homeless and military veteran adults, and foster and juvenile-involved youth residing in Santa Barbara County. The project consists of job readiness services, supportive services, work experience and job placement assistance. The goal of the project is for participants to gain job skills necessary to obtain full-time employment.

Performance Measure:

- A. Goodwill shall provide services under the TJP services for 22 adult participants and 25 youth participants.
- B. Meet WIOA/State negotiated performance measures:

	Employed 2nd Quarter	Employed 4th Quarter	Median Earning	Credential Attainment	Measurable Skills Gain (MSG)
Adult	64%	60.5%	\$5,600	53%	37%
Youth	65.4%	62%	Baseline*	53%	37%

*There will be no targets set for the measurable this measure because this is a new measure under WIOA and Department of Labor does not have previous data to use to set a target. Data collected will be considered “baseline data” to use for future goal setting.

C. Contractor shall work together with the County WDB, participants, employers and the work experience coordination vendor, to ensure participants are provided the necessary tools that facilitate the learning experience during participation in the TJP.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal	\$ 57,480.00		\$ 57,480.00
Fees			
Other:			
Total	\$ 57,480.00	\$ -	\$ 57,480.00

Narrative:

The Agreement is funded entirely by using surplus of program year 2018-19 funding from Department of Labor Employment and Training Administration (DOLETA) Workforce Innovation and Opportunity Act Adult and Youth Formula funds. There is no General Fund contribution.

Key Contract Risks:

The risk assessment worksheet has been completed, and DSS has determined that Goodwill is a medium risk vendor. The County has experience with Goodwill and is confident of its ability to provide services.

Staffing Impacts:

<u>Legal Positions:</u>	<u>FTEs:</u>
0	0

Special Instructions:

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:
 DSS Contracts Unit
 C/O Tricia Beebe
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455

Attachments:

1. Attachment 1 - Agreement with Goodwill for Transitional Jobs Program - Adults
2. Attachment 2 - Agreement with Goodwill for Transitional Jobs Program - Youth
3. Attachment 3 - Budget Journal Entry No. 0006118

Authored by:

Luis Servin, Career Employment Specialist - Workforce Development Board
 Tricia Beebe, Contracts Coordinator