



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** May 14, 2019  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Van Do-Reynoso, PhD, MPH, Director  
Director(s) Public Health Department  
Contact Info: Lawrence D. Fay, 346-8483  
Director, Environmental Health Services

**SUBJECT:** Resolution Authorizing Application and Acceptance of an Enforcement Assistance Grant from CalRecycle

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

Consider recommendations regarding an Enforcement Assistance Grant Agreement pursuant to Public Resources Code Sections 43230 *et seq.*, as follows:

- a) Adopt a resolution authorizing the following:
  - i. The Director of the Public Health Department, or designee, to apply for the attached Enforcement Assistance Grant in the amount of approximately \$24,613 for the FY 2019-20.
  - ii. The Director of the Public Health Department, or designee, to apply for the Enforcement Assistance Grant from CalRecycle each fiscal year through 2023-24.
  - iii. The Director of the Public Health Department, or designee to execute documents necessary to accept said Enforcement Assistant Grants as received annually from CalRecycle.
- b) Determine, pursuant to CEQA Guidelines Section 15378(b)(4), that the recommended actions are not a project subject to CEQA review because they consist of the creation of government funding mechanisms or other government fiscal activities that do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

Environmental Health Services was designated in 1991 as the Local Enforcement Agency (LEA) for solid waste issues in Santa Barbara County by the California Department of Resources Recycling and Recovery (CalRecycle). CalRecycle makes supplemental funding available to LEAs by providing

Enforcement Assistance Grants. Approval of these recommended actions will allow Environmental Health Services to continue to apply for these grants each year through FY 2023-24.

**Background:**

Since 1991, Environmental Health Services has received annual grants from CalRecycle to assist the LEA in performing its permit and inspection duties. The grant amount is determined by CalRecycle based on the population and the number of active solid waste facilities in the LEA’s jurisdiction. CalRecycle is now accepting applications for the next cycle of this grant funding. CalRecycle requires a resolution authorizing certain grant-related matters.

CalRecycle allows a single authorizing resolution to be used for up to five grant cycles, as referenced in the Enforcement Agency Grant Program Application Guidelines and Instructions (attached, page 10). Therefore, the Director of the Public Health Department is requesting the authority to apply for the grant in each of the next five grant cycles (FYs 2019-20 through 2023-24).

The grant funding for each of the next five fiscal years will be approximately \$24,613. These funds will be used primarily for LEA staff salaries.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

Adopting a five year resolution authorizing the Public Health Director to apply for the Enforcement Assistance Grant will have no fiscal impact. Authorizing the Public Health Director to accept and execute each year’s grant allocation will allow the department to continue performing inspection duties up to approximately \$24,613. These funds are included in the Public Health Department’s Recommended FY 19-20 Operating Budget.

**Staffing Impacts:**

**Legal Positions:**

0

**FTEs:**

0

The Local Enforcement Agency is currently staffed by one Senior Environmental Health Specialist and one Environmental Health Specialist. The approval of this recommendation will neither decrease nor increase current staff levels.

**Special Instructions:**

Please retain a certified original signed Resolution and a certified copy of the Minute Order for immediate pickup by PHD. Please email [PHDCU@SBPHD.ORG](mailto:PHDCU@SBPHD.ORG) when the documents are ready. The Resolution must be submitted to the State no later than May 23, 2019 or the awarded grant will be voided.

**Attachments:**

- A. Enforcement Assistance Grant Application Authorizing Resolution.
- B. Enforcement Agency Grant Program Application Guidelines and Instructions FY19-20

**Authored by:**

Jason Johnston, Supervising Environmental Health Specialist, Environmental Health Services, x7348