



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: November 10, 2020
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Alice Gleghorn, PhD, Director
Director(s) Department of Behavioral Wellness, 805-681-5220
Contact Info: Ernest Thomas, Facilities Manager
Department of Behavioral Wellness, 805-681-5236

SUBJECT: Behavioral Wellness – Thomas Ramirez d.b.a. Southern Coast Janitorial FY 20-23 First Amended Agreement

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve, ratify, and authorize the Chair to execute a First Amended Agreement for Services of Independent Contractor with **Thomas Ramirez d.b.a. Southern Coast Janitorial** (a local vendor) for FY 20-23 to increase the contract amount by **\$75,000** for furnishing additional detailed sanitation cleaning services at Behavioral Wellness clinics necessitated by the COVID-19 pandemic in FY 20-21, with a total Maximum Contract Amount not to exceed **\$600,000**, inclusive of \$250,000 for FY 20-21, \$175,000 for FY 21-22, and \$175,000 for FY 22-23, for the period of July 1, 2020 to June 30, 2023; and
- B. Determine that the County's economic interests are served by such a contract, pursuant to Government Code Section 31000, since there are not County employees available to perform these maintenance or custodial matters; and
- C. Determine that the above actions are government fiscal activities or funding mechanisms, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

The Department of Behavioral Wellness (BeWell) contracts with local companies for the provision of janitorial services at various facilities throughout Santa Barbara County. During fiscal year (FY) 20-21, and at BeWell’s request, Southern Coast Janitorial will need to provide a greater extent of sanitation services. Due to an oversight, these services were not accounted for in the agreement approved by the Board of Supervisors (BOS) on June 2, 2020 and, in result, will require more funding to fulfill payment until the end of the fiscal year. Approval of the recommended actions will allow BeWell to receive and pay for necessary additional services.

Background:

Southern Coast Janitorial (Contractor) currently provides specialty care janitorial services for BeWell at the Crisis Stabilization Unit (CSU) and the Psychiatric Hospital Facility (PHF) in compliance with stringent state and federal regulations. The services provided at both the CSU and the PHF are vital and the Contractor is required to be available to provide these services upon emergency on a 24/7 basis. The Contractor also provides general janitorial services for Mental Health Clinics located in Santa Maria and the Quality Care Management (QCM) site in Goleta. During the COVID-19 pandemic, the Contractor’s services have become even more essential in ensuring these facilities are properly sanitized and disinfected to meet health and safety guidelines. In order to comply with audit requirements, the addition of Bi-Weekly Terminal Schedule services has been added as well to the agreement to ensure State and Federal required detailed cleaning services at PHF and CSU are being carried out. Due to an oversight, these services were not accounted for in the agreement approved by the (BOS) on June 2, 2020 resulting in expenses for FY 20-21 beyond the contract maximum previously approved by the BOS. The increased funding requested in this First Amended Agreement will cover the cleaning and sanitation services needed in FY 20-21.

Performance Measure:

For FY 20-21, Southern Coast Janitorial continues to provide consistent, twenty-four-hour services to the PHF in accordance with state and federal licensing requirements. The contractor provides all required janitorial services for the Mental Health Clinics in Santa Maria and the QCM site in Goleta in accordance with the contract requirements. The contractor also provides additional, emergency clean-up services at both the CSU and the PHF upon request.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Funding Sources	FY 20-21 Cost:	FY 21-22 Cost:	FY 22-23 Cost:	Total for FY 20-23
General Fund				
State	\$ 125,000	\$ 87,500	\$ 87,500.00	
Federal	\$ 125,000	\$ 87,500	\$ 87,500.00	
Fees				
Other:				
Total	\$ 250,000	\$ 175,000	\$ 175,000	\$ 600,000

Narrative: The above-referenced contract is funded by state and federal funds. Funding for this item will be through MediCal and MHSA funds.

Key Contract Risks:

As with any contract funded by state and federal sources, there is a risk of future audit disallowances and repayments. Behavioral Wellness contracts include language requiring contractors to repay any amounts disallowed in audit findings, minimizing financial risks to the County.

Special Instructions:

Please return one (1) Minute Order and one (1) copy of the executed contracts to Ana Bello: abello@co.santa-barbara.ca.us and one (1) of each document to bwellcontractsstaff@co.santa-barbara.ca.us.

Attachments:

Attachment A: Southern Coast FY 20-23 BC 20-008 AM1

Attachment B: Southern Coast FY 20-23 BC 20-008

Authored By:

A. Bello