

Budget Journal Entry

Document Number: BJE - 0009336
 Document Description: Santa Barbara Probation Dept. Headquarters – Construction Management Contract
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 Created By: Toni Bailey

References

Audit Trail: 0735105 Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 10/3/2023 Approval: BOS 4/5 Has Board Letter: Yes

Related Event:

Title: Increase Appropriations and Revenue for New Probation Headquarters from Advance Construction Reserve

Budget Action: Increase Appropriations of \$370,000 in General Services Capital Outlay Fund for Capital Assets funded by an operating transfer from the General Fund. Increase appropriations of \$370,000 in General County Programs General Fund for Other Financing Uses funded by a release of Committed (line item 9819) Advance Construction Reserve fund balance.

Justification: This Budget Revision increases both the Revenue and the Expenditures to fund the Expenditures for the Construction Management of the new Probation Headquarters building.

The funding for this phase of the project will initially be provided by the Advance Construction Reserve fund balance established in General County Programs. When the County issues debt to fund this and other capital projects later in the fiscal year, these costs will be reimbursed with debt proceeds, back to the General County Programs General Fund, and the remaining costs will be funded directly with debt proceeds.

The General Services Department, in partnership with the Probation Department has initiated the process to procure programming verification, professional design, planning, cost estimating, commissioning, and construction administration consulting services for a new Probation Headquarters Building.

Budget Revision Request Financial Summary

<u>Fund</u>	<u>Department</u>	<u>Project</u>	<u>Object Level</u>	<u>Source Amount</u>	<u>Use Amount</u>
0030 - Capital Outlay	063 - General Services		40 - Other Financing Sources	370,000.00	0.00
0030 - Capital Outlay	063 - General Services		65 - Capital Assets	0.00	370,000.00
	Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:			<u>370,000.00</u>	<u>370,000.00</u>
0001 - General	990 - General County Programs		70 - Other Financing Uses	0.00	370,000.00
0001 - General	990 - General County Programs		93 - Changes to Committed	370,000.00	0.00

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Fund: 0001 - General, Department: 990 - General County Programs Total: 370,000.00 370,000.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0030	063	2530	8200		370,000.00	1930		19014	202310	Probation, New HQ Bldg Advanced Construction Fund
0030	063	2420	5910	370,000.00		1930		19014	202310	Probation, New HQ Bldg Advanced Construction Fund
0001	990	2530	7901		370,000.00	8300			202310	Probation, New HQ Bldg Advanced Construction Fund
0001	990	2420	9819	370,000.00		8300			202310	Probation, New HQ Bldg Advanced Construction Fund
Total				<u>740,000.00</u>	<u>740,000.00</u>					

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Lynne Dible	Fund/Department	063-General Services Funds	9/19/2023 3:09:22 PM	Y
Toni Bailey	Fund/Department	063-General Services Funds	9/19/2023 3:34:01 PM	Y
Dana Grossi	CEO Analyst	All Depts-All Funds	9/19/2023 4:05:43 PM	Y
Steven Yee	CEO Analyst	All Depts-All Funds	9/20/2023 4:28:25 PM	Y
Sara Weal	FACS Supervisor	All Depts-All Funds	9/21/2023 10:19:16 AM	Y
C. Price	Chief Deputy Controller	All Depts-All Funds	9/21/2023 11:00:34 AM	Y
Paul Clementi	Budget Director	All Depts-All Funds	9/21/2023 2:53:20 PM	Y