



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Agricultural  
Commissioner  
**Department No.:** 051  
**For Agenda Of:** June 4, 2019  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Cathleen Fisher, Commissioner 681-5600  
Director  
Contact Info: Debbie Trupe 688-5331 or Kendra Stites 681-5600  
**SUBJECT:** First Amendment to Agreement with the California Department of Food and  
Agriculture Detector Dog Team Program.

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management  
As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair to execute an amendment to an agreement with the California Department of Food and Agriculture (CDFA) to increase reimbursement by \$133,862.92 for a total reimbursement not to exceed \$161,674.01 for the County's Detector Dog Team Program for the period of July 1, 2018 through June 30, 2019 and
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b) (4).

**Summary Text:**

Approval of this contract amendment will enable the Department to be reimbursed for activities that support the Detector Dog Team. The source of the revenue is funding from the CDFA.

**Background:**

The purpose for the Detector Dog Team is to enhance current department inspection and surveillance activities of plant products entering Santa Barbara County via parcel delivery facilities such as UPS, Federal Express, On Trac, and the US Postal Service. The one dog and one handler team works approximately 25 hours a week at the delivery facilities "sniffing" packages while they are sorted into delivery trucks. When the dog detects a package containing any plant material, he will alert the handler

by pawing the package. It will then be set aside for inspection. If a pest is found, the package is quarantined and a sample sent to the state laboratory for official identification. Packages containing prohibited pests that pose a threat to the economic or environmental well-being of the State are destroyed. The Board of Supervisors initially approved this program on July 21, 2015.

The current contract, which is proposed for amendment, was approved by the Board on September 18, 2018, and initially provided the County with \$27,811.09 in reimbursement from the CDFA. The proposed amendment will increase the reimbursement to the County to operate this program by \$133,862.92.

**Performance Measure:**

N/A

**Contract Renewals and Performance Outcomes:** N/A

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal	\$ 161,674.01		
Fees			
Other:			
Total	\$ 161,674.01	\$ -	\$ -

Narrative: The current agreement which is proposed for amendment was approved by the Board on September 18, 2018. The proposed amendment will increase the reimbursement to the County to operate this program by \$133,862.92. The total revenue from this agreement for FY18/19 is now \$161,674.01.

**Key Contract Risks:**

This Agreement may be terminated by either party hereto upon written notice delivered to the other party at least thirty calendar days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred prior to the date of termination. In the event of Termination for Convenience of this Agreement by CDFA, CDFA must pay all responsible costs and non-cancellable obligations incurred by the Recipient as of the date of termination.

**Staffing Impacts:** N/A

**Legal Positions:**

N/A

**FTEs:**

N/A

This agreement will not cause any staffing impacts, the dog handler is an existing department employee.

**Special Instructions:**

Please return a minute order and executed signature page for Standard Agreement Amendment #18-0294-008-SF No. 1 to the Agricultural Commissioner’s Office.

**Attachments:** Attachment A: Dog Team K-9 Agreement Amendment #18-0294-008-SF No. 1

Attachment B: Original Executed Dog Team K-9 Agreement #18-0294-008-SF from September 18, 2018

**Authored by:**

Debbie Trupe

**cc:**

N/A