



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Agricultural
Commissioner
Department No.: 051
For Agenda Of: June 27, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Jose Chang, Commissioner 681-5600 DS
JC
Director(s)
Contact Info: Matthew Maiten, Deputy Sealer 681-5600

SUBJECT: Weights and Measures Weighmaster Agreement 23-0220-000-SA

County Counsel Concurrence

Auditor-Controller Concurrence

As to form: Yes

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute an agreement with the California Department of Food and Agriculture (CDFA) for the Weighmaster Compliance Program of Santa Barbara County for the period of July 1, 2023 through June 30, 2024 in the amount of \$1,200.00.
- b) Determine that the above action involves government funding mechanisms and/or fiscal activities and is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4).

Summary Text:

This item is on the agenda for the Board of Supervisors to approve and authorize an agreement with the CDFA to receive reimbursement for the cost of inspecting assigned junk dealer and recycler establishments licensed as weighmasters. This activity was authorized by the adoption of Business and Professions Code Section 12703.1, effective January 1, 2015.

Page 2 of 2

Background:

The Agricultural Commissioner’s Office has received funding from CDFA for this Weighmaster compliance program since 2015 and is expected to continue. This agreement provides reimbursement for costs related to weighmaster compliance inspections.

Performance Measure:

N/A

Contract Renewals and Performance Outcomes:

N/A

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 1,200.00		
Federal			
Fees			
Other:			
Total	\$ 1,200.00	\$ -	\$ -

Narrative:

N/A

Key Contract Risks:

N/A

Staffing Impacts:

Legal Positions:
N/A

FTEs:
N/A

Special Instructions:

Please send a minute order and executed signature page for Weighmaster Agreement 23-0220-000-SA to the Agricultural Commissioner’s Office which will be sent to CDFA for final signature.

Attachments:

Attachment A: Weighmaster Agreement No. 22-0220-000-SA

Authored by:

Matthew Maiten

cc:

N/A

Certificate Of Completion

Envelope Id: D5DE226A552E4AC6967D165998263351

Status: Completed

Subject: Complete with DocuSign: Weighmaster Board Letter #23-0220-000-SA.docx, Weighmaster Agreement #2...

Source Envelope:

Document Pages: 16

Signatures: 0

Envelope Originator:

Certificate Pages: 1

Initials: 1

KENDRA STITES

AutoNav: Enabled

kstites@countyofsb.org

Envelope Stamping: Enabled

IP Address: 161.213.76.40

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original

Holder: KENDRA STITES

Location: DocuSign

6/7/2023 1:35:03 PM

kstites@countyofsb.org

Signer Events

Jose Chang

jchang@countyofsb.org

Security Level: Email, Account Authentication (None)

Signature



Timestamp

Sent: 6/7/2023 1:38:32 PM

Viewed: 6/7/2023 1:49:25 PM

Signed: 6/7/2023 1:49:39 PM

Signature Adoption: Pre-selected Style

Using IP Address: 161.213.140.51

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

MATT MAITEN

mmaiten@countyofsb.org

Security Level: Email, Account Authentication (None)



Sent: 6/7/2023 1:38:32 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

6/7/2023 1:38:32 PM

Certified Delivered

Security Checked

6/7/2023 1:49:25 PM

Signing Complete

Security Checked

6/7/2023 1:49:39 PM

Completed

Security Checked

6/7/2023 1:49:39 PM

Payment Events

Status

Timestamps