



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: January 9, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, PhD, Director
Director(s) Public Health Department
Contact Info: Dan Reid, Assistant Deputy Director,
805-681-5173
SUBJECT: Third Amendment to Big Green Cleaning Company Janitorial and Moving
Services Agreement

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following:

- a) Approve, ratify, and authorize the Chair to execute a Third Amendment to the service Agreement with Big Green Cleaning Company to adjust janitorial service frequencies and locations through the term period ending June 30, 2018 without change to the maximum amount of the Agreement. (Attachment A);
- b) Find, in accordance with Government Code Section 31000, that the County does not have employee resources to complete the custodial work currently being completed by Big Green Cleaning Company and that the County's economic interests are served by the Agreement; and
- c) Determine that the recommended actions are not a "Project" with the meaning of the California Environmental Quality Act ("CEQA") and is exempt per CEQA Guideline section 15378(b)(5), since the recommended actions are organizational or administrative activities of the government that will not result in direct or indirect physical change in the environment.

Summary Text:

This item is on the agenda to approve a Third Amendment to Big Green Cleaning Company to incorporate the shifting of existing services among existing locations and to a temporary location as identified in a revised Scope of Work (Exhibits A and B) due to PHD locations undergoing renovations. There is no change in the Agreement maximum amount, since service levels are identical.

Background:

The Big Green Cleaning Company provides janitorial services at many County facilities including the Public Health Department (PHD) Carpinteria Health Care Center, Santa Barbara Rescue Mission Satellite Clinic and PATH Satellite Clinic.

In October 2017, the Public Health Department (PHD) was notified by the Santa Barbara Rescue Mission that the organization was undergoing a major remodel. The PHD satellite clinic area was included in this remodel and PHD was instructed to cease clinic operations and remove all PHD equipment and materials to facilitate this model. In order to continue to provide the same level of satellite clinic services for homeless clients, these services have been shifted to the PATH satellite clinic which has expanded its services hours equivalent to those lost at the Rescue Mission. The current time line for the PHD return to Rescue Mission operations is approximately eighteen (18) months.

In the same month of October, the Carpinteria Health Care Center began a large remodeling project which has been established in two phases. In each phase, half of the current Center operations have been shifted to temporary space at that adjacent Veteran's Administration Building in the City of Carpinteria. This project is to be complete no later than the end of March 2018.

To facilitate these operational changes, PHD negotiated with the Big Green Cleaning Company to shift existing janitorial services (see Exhibit A Scope of Work) to provide these services at the increased frequency of service at PATH (5 days per week) and to substitute services at the Veteran's Administration Building as had previously been provided in that portion of the Carpinteria Health Care Center currently undergoing renovation.

As these service level and service location changes did not increase nor decrease the overall service levels but rather shifted them from one location to another, there is no net increase or decrease to the Agreement maximum amount.

Performance Measure:

There are multiple performance measures including frequency of cleaning, extent of cleaning, and more that are built into this Agreement for all applicable facilities.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

There is no net impact to the Agreement maximum.

Key Contract Risks:

The Public Health Department has been doing business with Big Green Cleaning Company for several years and has been generally satisfied with their services. The Agreement also contains a termination for convenience clause so there is low risk. Additionally, there are multiple janitorial service competitors in the area should Big Green be unable to fulfill its contract obligations.

Staffing Impacts:

This action has no impact on staffing as these services are currently provided by Contractor.

Special Instructions:

Please execute two (2) original Amendments with Big Green Cleaning Company and retain one (1) original Agreement and one (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at phdcu@sbcphd.org when available for pick up.

Attachments:

- A. Big Green Cleaning Company Agreement Third Amendment
- B. Big Green Cleaning Company Agreement Second Amendment
- C. Big Green Cleaning Company Agreement First Amendment
- D. Big Green Cleaning Company Agreement

Authored by:

Dan Reid, Assistant Deputy Director