



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** CEO  
**Department No.:** 012  
**For Agenda Of:** December 13, 2022  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department            Mona Miyasato, County Executive Officer  
Director(s)  
Contact Info:            Kelly Hubbard, Director of Emergency Management

**SUBJECT:**    **FY2022 Homeland Security Grant Program (HSGP) Authorization**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board Supervisors:

- a) Approve, ratify, and authorize the County Executive Officer (CEO) to accept \$499,634 in Fiscal Year (FY) 2022 Homeland Security Grant Program (HSGP) federal grant funds (Subaward #2022-0043), as distributed through the California Governor's Office of Emergency Services (Cal OES) with a period of performance from September 1, 2022 to May 31, 2025; and
- b) Adopt a resolution (Attachment A) to appoint the County Executive Officer (CEO), the Director of Office of Emergency Management (OEM), and the Business Manager (CEO) to act as Authorized Agents to apply and submit a grant application, execute all required grant application documents (including assurances and certifications), and take any actions necessary for each application and subaward under the Homeland Security Grant Program (HSGP) with Cal OES to provide grant funding on behalf of the Santa Barbara Operational Area for the grant Fiscal Year 2022. The resolution directs the Authorized Agents to, if applicable, make necessary budget revisions, and delegates authority to execute grant agreements with the State and execute subrecipient agreements with Operational Area subrecipients upon concurrence by the Auditor-Controller, Risk Management, and County Counsel; and

- c) Determine that the above activities are not a “Project” subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(4) because the proposed actions are a creation of a government funding mechanism and other fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This item is to approve, ratify, and authorize the County Executive Officer (CEO) to accept the FY 2022 Homeland Security Grant Program (HSGP) federal grant funds, with a period of performance from September 1, 2022 to May 31, 2025; and adopt a resolution to appoint the County Executive Officer (CEO), the Director of Office of Emergency Management (OEM), and the Business Manager (CEO) to act as Authorized Agents to execute any actions necessary for each application and subaward under the HSGP with Cal OES to provide grant funding on behalf of the Santa Barbara Operational Area for the grant Fiscal Year 2022.

The 2022 HSGP proposed projects have been previously approved by Cal OES and the Approval Authority. By regulation and grant guidance, the Santa Barbara County HSGP Approval Authority is composed of the County Fire Chief, County Sheriff, Municipal Police Chief Representative, Municipal Fire Chief Representative, and County Public Health Department Director, and governs disbursement of HSGP funds (collectively referred to as “Approval Authority”). While the Board is approving acceptance of the grant and delegating its management, it is the Approval Authority who identifies and approves the projects within each grant cycle.

**Background:**

The Santa Barbara County Operational Area consists of the County and all governmental subdivisions within the County, including the eight incorporated Cities, and numerous Special Districts. The Santa Barbara County Operational Area qualifies for a grant referred to as the Homeland Security Grant Program (HSGP).

This federal grant has assisted the Operational Area in the purchase of a variety of vital equipment, trainings, plans and programs for emergency response agencies. Each year emergency response agencies propose projects to the Santa Barbara County HSGP Approval Authority. The OEM works with the HSGP Approval Authority to review projects to ensure they meet that year’s federal priorities and requirements for the funding. Those projects selected by the Approval Authority are submitted to CalOES for review and approval. Proposed projects may undergo modifications per Cal OES and FEMA feedback throughout the period of performance of the grant. This board letter grants OEM authority to submit the grant application, manage the grant program and make modifications to projects as needed to meet the grant requirements and be reimbursed by Cal OES.

The FY22 HSGP grant application includes the following equipment or projects:

<b>Subrecipient</b>	<b>Project</b>	<b>Allocation</b>
OEM	Management & Administration	\$24,982
OEM	EOC IMR AV Enhancement	\$70,082
OEM	Zonehaven – Evacuation Mapping Software	\$170,990
County ICT	Albert Sensors	\$22,527

Sheriff	Non-Contact Substance Testing	\$135,267
Sheriff	Intelligence Training	\$37,517
Public Health Department	Animal Disaster Response Trailer	\$23,280
OEM	Community Preparedness	\$14,989

The Homeland Security Grant Program (HSGP) is a continuing program that provides funding to the Santa Barbara County Operational Area for planning, equipment, training, exercise, and management and administrative purposes. The FY2022 HSGP is a continuation of annual funding that began with the FY1999 State Domestic Preparedness Equipment Program. The chart below shows funding since FY2017:

Homeland Security Grant Program	Santa Barbara County Operational Area Funding Allocation
FY2022	\$499,634
FY2021	\$555,589
FY2020	\$541,337
FY2019	\$541,546
FY2018	\$524,847
FY2017	\$525,312

Cal OES requires Operational Areas throughout the State to act as lead agencies and as coordinators/facilitators of the Homeland Security Grant Program. The County is designated as the lead agency for the Santa Barbara County Operational Area for emergency planning and response. While the County is not mandated to obtain all available grant funding, it is advisable to take advantage of the funding provided through this grant program.

**Fiscal Analysis:**

This resolution and Board authorization allow the Santa Barbara County Office of Emergency Management to apply for and file reimbursement claims under the Homeland Security Grant Program.

**Budgeted:** Yes

**Special Instructions:**

Upon BOS approval, please direct the Clerk of the Board to provide copies of the executed Resolution and the minute order to the Office of Emergency Management; attention Sonia Thompson.

**Attachments:**

- Attachment A: Resolution and Addendum
- Attachment B: Notification of Subrecipient Subaward Approval Letter from Cal OES
- Attachment C: HSGP State Supplement

**Authored by:**

Kelly Hubbard, Director Office of Emergency Management