

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 1/7/02
Department Name: General Services
Department No.: 063
Agenda Date: 1/22/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Ronald S. Cortez, Director
General Services Department

STAFF CONTACT: Robert Ooley, AIA County Architect
568.3085

SUBJECT: Professional Services Contract (Contractor on Payroll) for Project Architect with the Office of the County Architect, General Services Department
All Supervisorial Districts

Recommendation(s):

That the Board of Supervisors approve the professional services contract with Ramji P. Shah, NCRAB as Architect for the period February 4, 2002 through February 3, 2004. Each contract year amount, including all benefits, shall not exceed \$85,000 per 12-month period.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 2. Ensure the Public Health and Safety and Provide Essential Infrastructure.

Executive Summary and Discussion:

In March of 2001, the County Architect left the employ of the County for UCSB. Since that time, the Office of the County Architect has conducted three recruitments to backfill the vacant Architect position. On two occasions a full recruitment yielded potential candidates, but upon final contract negotiations each candidate backed out. The recruitment was then widened with the use of global job posting services via the Internet. With a broader pool of potential candidates from around the country, telephone interviews helped to narrow the list. Subsequent personal interviews were held with the top two candidates. While both presented sharp interpersonal, technical and general skills, only one could be chosen. Mr. Ramji Shah is clearly the best fit given the types of capital improvement projects to undertaken by the Office of the County Architect in the next five years. Mr. Shah has extensive experience in medical and justice related architectural projects and will be a valuable addition to the County.

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Mr. Shah is a licensed Architect in six states, including California, and has over 30 years of architectural experience. He is a graduate of the Bombay University with a Bachelor of Arts, in Architecture. Mr. Shah will be relocating to Santa Barbara from Florida. He is eligible for relocation expense reimbursements in accordance with County Policy in the amount not to exceed \$10,000.

Mandates and Service Levels:

None.

Fiscal and Facilities Impacts:

Funds for this contract are available in Fund 0001, Department 063, and Program 1240.

Special Instructions:

Please send two fully executed original signature contracts and one (1) copy of the Minute Order to: Robert Ooley, Office of the County Architect, 1100 Anacapa Street--Annex

Concurrence:

Audior-Controller
County Counsel
Risk Management