

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 1/8/04  
**Department Name:** General Services  
**Department No.:** 063  
**Agenda Date:** 2/3/04  
**Placement:** Administrative  
**Estimate Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Ronald S. Cortez, Director  
General Services Department

**STAFF CONTACT:** Robert Ooley, AIA, County Architect 568-3085  
General Services Department

**SUBJECT:** SBCH Hall of Records Rehabilitation  
Site # F02001; Project # 8644  
1st Supervisorial District

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## Recommendations:

That the Board of Supervisors:

- A. Approve the plans and specifications for the historic rehabilitation of the Hall of Records; including cabinets, furniture, mechanical equipment, lighting fixtures, and installation of an elevator, accessible restrooms and upgraded electrical system.
- B. Authorize the General Services Department to advertise the project for public bidding.

## Alignment with Board Strategic Plan:

*The recommendations are primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.*

## Executive Summary and Discussion:

This project is composed of three phases. Last year, your Board authorized the installation of the geothermal ground source field. Construction begins soon on that phase. The remaining two phases involve the improvement of circulation, restrooms and electrical. Because the entire courthouse property is designated a State Historic Landmark, any work completed on the property must comply with the U.S. Department of Interior Standards for the preservation of historic sites. This project is in full compliance with the Standards.

Subject: SBCH Hall of Records Rehabilitation  
1st Supervisorial District  
Agenda Date: February 3, 2004  
Page 2

Phase Two: the installation of an elevator to improve vertical circulation between the basement, ground floor and second floor spaces. Accessible restrooms will be installed in the basement and a second floor restroom will be remodeled to improve accessibility. The existing electrical system for the Hall of Records is antiquated and needs replacement. The project will provide a new service feed and transformer to serve the demands of the building and its users.

**Mandates and Service Levels:**

No change in service levels.

**Fiscal and Facilities Impacts:**

This project is estimated to cost \$410,000. It is being funded with funds from the Clerk-Recorder-Assessor. Funds for the current fiscal year have been appropriated and are available in Fund 0030 Department 063, Account 8200, Program 1930, Project 8644. It is shown in the Department Summary as *Capital Improvements* in the Santa Barbara County Budget for FY 2003-2004.

**Special Instructions:**

Upon approval and execution, the Clerk should distribute as follows:

Please forward a copy of the Minute Order to the County Architect, Courthouse Annex, 2<sup>nd</sup> floor.