



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Planning &
Development
Department No.: 053
For Agenda Of: April 10, 2012
Placement: Departmental
Estimated Time: 1.0 hour
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Glenn S. Russell Ph.D., Director
Director Planning and Development Department
Contact Info: Jeffrey S. Hunt, AICP, Director, 568-2072
Long Range Planning
SUBJECT: 2012-2013 Long Range Planning Annual Work Program

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- A. Receive and file the *2012-2013 Long Range Planning Annual Work Program*;
- B. Consider recommendations from the County and Montecito Planning Commissions;
- C. Prioritize potential new projects; and
- D. Direct staff to continue work on current projects, required services, and operations management; and initiate additional new projects as prioritized in the *2012-2013 Long Range Planning Annual Work Program*, depending on the 2012-13 Budget.

Background:

The *2012-2013 Long Range Planning Annual Work Program* (Work Program) provides a summary of the various land use planning projects, policy initiatives, and other assignments that potentially could be worked on during the upcoming Fiscal year 2012-2013. The purpose of the Work Program (Attachment A) is to provide the Board of Supervisors with an opportunity to review current ongoing and new potential projects, and select those that warrant general fund allocation and staff resources in the upcoming fiscal year. The Work Program provides a framework for consideration and determination of

Auditor-Controller Concurrence

As to form: N/A

top priority planning projects and policy initiatives that improve our communities by addressing issues and/or updating the County's Comprehensive Plan.

2012-2013 Long Range Planning Annual Work Program

This is the thirteenth consecutive year that a Work Program has been prepared for consideration by the decision makers and the community. Overall, the Work Program is intended to support and be consistent with the County's core ACE values: Accountability, Customer-focus, and Efficiency. Two principles guided development of the proposed FY 2012-2013 project list – the Department's continual efforts to be responsive to the public and the recognition that current budgetary conditions will constrain these efforts.

The Work Program includes a discussion of land use planning projects and policy initiatives that are being undertaken by other divisions and departments so that inter-related work efforts can be reviewed in a comprehensive manner, thereby preventing fragmented decision making and increasing the efficiency and effectiveness of staff and decision makers when responding to broader County goals. This year's Work Program includes projects and initiatives from the following County departments/divisions:

- Planning & Development - Long Range Planning
- Planning & Development - Development Services
- Planning & Development - Agricultural Planning
- Public Works Department - Transportation Division

Section II of the Work Program discusses Long Range Planning's current and future work efforts. It provides an overview of the Comprehensive Plan, the structure of the Long Range Planning Division, and a report on the status of current projects. Section II concludes with a discussion of potential new projects that have been identified as short-term priority (recommended to begin in 1-2 years), mid-term priority (recommended to begin in 3-5 years) and long-term priority (recommended beginning in 5-10 years).

The potential short-term, mid-term, and long-term priority projects listed in Tables 3 and 4 of the Work Program provide an opportunity to strategically plan future land use planning projects and allocate staff resources in a manner that supports and is consistent with the County's core ACE values. Table 3 identifies potential short-term priority projects including projects which contribute to economic development and implement one or more of the County's Comprehensive Plan or community plan goals. For example, the Agricultural Production & Processing Ordinance Amendment would provide greater flexibility for production and processing of agricultural products; and the Airport Land Use Plan project would update the Comprehensive Plan as mandated by the state. Funding for Los Alamos Parking & Pedestrian Circulation Plan and the Climate Change Adaptation Plan is dependent upon grant funding applications currently being pursued by Long Range Planning.

The 2015-2023 Housing Element Update is mandated by the State and may begin as soon as spring 2013 depending on the adoption date of the Sustainable Communities Strategy by Santa Barbara County Association of Governments (SBCAG). Work to begin the 2015-2023 Housing Element in FY 2012-2013 is included in the SB 375 & Regional Housing Needs Allocation project. Staff recommends the Board of Supervisors move the 2015-2023 Housing Element Update from the mid-term priority project

list to the short-term priority list since this mandated project will need to begin in FY 2013-2014. Table 3 and Table 4 below have been revised to reflect this recommended change. Table 3 reflects the 2015-2023 Housing Element Update staffing for a single year (1.44 FTE) compared to total project FTE (2.11 FTE) as originally listed on the mid-term priority project list.

**TABLE 3
 POTENTIAL NEW PROJECTS
 SHORT-TERM PRIORITY (1 - 2 YEARS)
 FISCAL YEAR 2012-2013**

POTENTIAL NEW PROJECTS		2012-2013 FTE *
Short-term Priority (Begin in 1-2 Years)		
13	Los Alamos Parking & Pedestrian Circulation Plan ¹	0.63
14	Airport Land Use Plan Consistency Amendments	0.11
15	Agricultural Production & Processing Ordinance Amendment	0.74
	2015-23 Housing Element Update	1.44
16	Economic Development Program	0.96
17	Climate Change Adaptation Plan ¹	0.47
18	Rural Roadway Standards - Circulation Element Amendment	0.51
19	Sign Ordinance	0.33
20	Mission Hills - Vandenberg Village Vision	0.88
21	Montecito Architectural Design Guidelines & Dev't Standards	0.38
22	Santa Ynez Valley Transportation Improvement Plan	0.37
23	Brushing Ordinance	0.49
TOTAL		7.30

1 Dependent upon grant funding

* See Appendix B for total FTE

Table 4 in the Work Program lists potential new projects identified as mid-term priority (recommended to begin in 3-5 years) and long-term priority (recommended to begin in 5-10 years). This table provides a long term view of those projects that may become prioritized in future years. Although the project list is for several years in the future, this list should still be prioritized which helps staff, the public and decision makers anticipate future work load. Implementation of these projects will be dependent upon FTE staffing levels as discussed above.

Mid-term priority projects include Comprehensive Plan element updates including the Circulation Element and Open Space Element. The timing of these Comprehensive Plan element updates is proposed to follow completion of the County’s Climate Action Strategy and the regional Sustainable Communities Strategy, to ensure that the Comprehensive Plan complies with the goals, policies and recommendations of these other initiatives.

Potential long-term priority projects are those suggested beginning in 5-10 years. These include updates to aging Community Plans including the Orcutt Community Plan, Toro Canyon Community Plan, and Montecito Community Plan.

TABLE 4
 POTENTIAL NEW PROJECTS
 MID-TERM AND LONG-TERM PRIORITY (3 - 10 YEARS)
 FISCAL YEAR 2012-2013

POTENTIAL NEW PROJECTS		FTE
Mid-Term Priority (Begin in 3-5 Years)		
24	Ordinance 661 Consistency Rezone - Phase II	0.50
25	Montecito Tree Protection Standards	0.47
26	Mission Hills/Vandenberg Village Community Plan	2.94
27	Sustainable Communities Zoning Ordinance Amendments	0.78
28	Complete Streets Design Standards	0.79
29	Santa Ynez & Los Olivos Township Design Guidelines	0.57
30	2015-23 Housing Element Update	2.11
31	Seismic Safety and Safety Element Update Phase II	0.73
32	Open Space Element Update	2.69
33	Lighting Standards and Regulations	0.47
34	Noise Element Update	1.23
35	Mission Canyon Wildland Fire Benefit Assessment District	0.43
36	Mission Canyon Scenic Corridor Phase II	0.62
37	Circulation Element Update	1.82
38	Mission Canyon Post-Disaster Reconstruction Plan	0.35
POTENTIAL NEW PROJECTS		FTE
Long-Term Priority (Begin in 5-10 Years)		
39	Orcutt Community Plan Update	3.91
40	Toro Canyon Community Plan Update	1.76
41	Montecito Community Plan Update	2.28

Sections III through V of the Work Program provide a discussion of the land use planning projects and policy initiatives being performed by the Planning & Development Department’s Development Services and Agricultural Planning functions and the Public Works Department - Transportation Division, respectively. Each section includes a discussion of their role in land use planning efforts and a summary of any current or new planning projects and policy initiatives.

Finally, the Appendices provide detailed information on current and potential new land use planning projects. Appendix A contains project summary sheets that include budget estimates for completed projects and current ongoing projects being managed by the Long Range Planning Division. Appendix B provides similar information for potential new short-term priority, mid-term priority and long-term priority projects.

Budget Implications & Project Prioritization

The ability to implement the Board’s direction on Work Program projects and services will be dependent upon the Planning & Development Department’s final budget. In general, project budget estimates reflect a reduction in consultant expenses in favor of retaining experienced planning staff to

perform work tasks; however, some projects will require outside professional services. If reductions are made to Long Range Planning staff for FY 2012-2013 beyond the Department's submitted budget due to general fund reductions, little if any resources will be available for new projects listed in Table 3.

Staff recommends the Board of Supervisors prioritize projects listed in Table 3 (short-term priority) which will provide direction to the Long Range Planning Division, should staff resources become available.

Planning Commission Deliberations

The Santa Barbara County Planning Commission considered the Work Program on March 7, 2012 and recommended the Board of Supervisors re-prioritize several projects on the short-term and mid-term potential project list (Attachment B). The recommended changes include:

- Eliminate Item #20 (Mission Hills/Vandenberg Village Vision) from the Short-Term Priority Projects list, and replace with Item #26 (Mission Hills/Vandenberg Village Community Plan) from the Mid-Term Priority Projects list (New #20);
- Eliminate Item #28 (Complete Streets Design Standards) from the Mid-Term Priority Projects list and consolidated with Item #37 (Circulation Element Update);
- Move Item #19 (Sign Ordinance) ahead of Item #18 (Rural Roadway Standards – Circulation Element Amendment) on the Short-Term Priority Projects list; and
- Move Item #25 (Montecito Tree Protections Standards) from the Mid-Term Priority Projects list to the bottom of the Short-Term Priority Projects list.

The Montecito Planning Commission considered the Work Program on February 22, 2012 and recommended the Board of Supervisors re-prioritize several projects on the short-term, mid-term and long-term potential project list (Attachment C). The recommended changes include:

- Move Item #21 (Montecito Architectural Design Guidelines) to #14 on the Short-Term Priority Projects list;
- Move Item #19 (Sign Ordinance) to #16 on the Short-Term Priority Projects list;
- Move Item #13 (Los Alamos Parking & Pedestrian Circulation Plan) to # 21 on the Short-Term Priority Projects list;
- Move Item # 17 (Climate Change Adaptation Plan) to #22 and replace with Santa Ynez Valley Transportation Improvement Plan (New #17) on the Short-Term Priority Projects list;
- Move Item #23 (Brushing Ordinance) to #19 on the Short-Term Priority Projects list;
- Move item #33 (Lighting Standards and Regulations) from Mid-Term Priority Projects list to #20 on the Short-Term Priority Projects list;

- Move Item #25 (Montecito Tree Protections Standards) from the Mid-Term Priority Projects list to the bottom of the Short-Term Priority Projects list (New #23);
- Move item #20 (Mission Hills – Vandenberg Village Vision) from Short-Term Priority Projects list to #24 on the Mid-Term Priority Projects list;
- Move Item #16 (Economic Development Program) from the Short-Term Priority Projects list to #26 on the Mid-Term Priority Projects list; and
- Move Item #41 (Montecito Community Plan Update) ahead of Item #40 (Toro Canyon Community Plan Update) on the Long-Term Priority Projects list.

Fiscal and Facilities Impacts:

Budgeted: Yes

Narrative: Funding for Long Range Planning staff to complete the 2012-2013 Long Range Planning Annual Work Program will be considered as part of the County budget process.

Special Instructions:

Please forward minute order to the Long Range Planning Division

Attachments:

Attachment A: 2012-2013 Annual Work Program
Attachment B: County Planning Commission Action Letter, March 7, 2012
Attachment C: Montecito Planning Commission Action Letter, February 22, 2012

Authored by:

David Lackie, Supervising Planner

Attachment A

2012-2013 Annual Work Program

Note: Hard copies of the 2012-2013 Annual Work Program provided to the Board of Supervisors.

Document available for viewing and download at:

http://longrange.sbcountyplanning.org/adopted_prog.php

This page intentionally left blank.

Attachment B

County Planning Commission Action Letter
March 7, 2012

This page intentionally left blank.

Attachment C

Montecito Planning Commission Action Letter
February 22, 2012

This page intentionally left blank.