



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: October 8, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, MPH, PhD, Director
Director(s) Public Health Department
Contact Info: Joy Kane, Senior Epidemiologist, 805-681-5304
SUBJECT: Office of Statewide Health Planning and Development Data Use Agreement for Health Officer

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors consider recommendations as follows:

- a) Approve and authorize the Public Health Department Health Officer to submit the Office of Statewide Health Planning and Development a Data Use Agreement to receive Emergency Visit and Hospitalization Data for the years 2005 through 2018 for the use by the Epidemiology Unit to evaluate local health issues through analysis of disease trend and injury data in Santa Barbara County.
- b) Approve and authorize the Public Health Department Director, or designee, to approve additional data use agreements for the years 2019 through 2024 for the same purpose and upon concurrence by the County Counsel's Office.
- c) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the Agenda to approve the Public Health Department's Health Officer to enter into an agreement with the Office of Statewide Health Planning and Development (OSHPD) to gain access to Emergency Visit and Hospitalization Data for use by the Epidemiology Unit as outlined in the Data Use

Agreement (Attachment A). The Epidemiology Unit submitted the Data Request to OSHPD (Attachment B), and will be required to follow the OSHPD's Security Guidelines (Attachment C).

Background:

By entering into this agreement, the Public Health Department's Epidemiology Unit will be able to analyze Emergency Department Visits and Hospitalizations in Santa Barbara County. The Epidemiology unit will compare injury and disease trends in Santa Barbara County to the State of California. This will allow for better understanding of local health issues.

Performance Measure:

N/A

Fiscal and Facilities Impacts:

Budgeted: N/A

Fiscal Analysis:

There are no fiscal or facilities impacts associated with this action as it is purely administrative in nature.

Key Contract Risks:

Information Technology (IT) has ensured data will be stored securely and in accordance with the Data Use Agreement and Recommended Practices for Safeguarding Access to Confidential Data. There are multiple policies, procedures, and training in place to minimize the risk of a breach. However, should a breach of patient information occur, the County is responsible under HIPAA to provide appropriate remedies and must indemnify OSHPD.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please email phdcu@sbcphd.org when available for pickup.

Attachments:

- A. OSHPD Data Use Agreement
- B. OSHPD Data Request
- C. Recommended Practices for Safeguarding Access to Confidential Data

Authored by:

Joy Kane, MPH