



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Health  
Department No.: 041  
For Agenda Of: 07/14/09  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

---

**TO:** Board of Supervisors  
**FROM:** Department Elliot Schulman, MD, MPH, Director and Health Officer  
Director Public Health Department  
Contact Info: Nancy J. Madsen 681-4078  
Program Administrator, Human Services Program  
**SUBJECT: Professional Service Agreements  
(Casa Esperanza and Good Samaritan Shelter, Inc.)**

---

**County Counsel Concurrence:**

As to form: Yes

**Auditor-Controller Concurrence:**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

Consider recommendations regarding professional service agreements for the providers of homeless shelters, as follows:

- a) Approve and authorize the Chair to execute an agreement with Casa Esperanza, to support and maintain existing service levels for the emergency homeless shelter for the period of July 1, 2009 through June 30, 2010, in the amount not to exceed \$159,453.
- b) Approve and authorize the Chair to execute an agreement with the Good Samaritan Shelter, Inc., to support and maintain existing service levels for the emergency homeless shelter for the period of July 1, 2009 through June 30, 2010, in the amount not to exceed \$137,820.

**Summary Text:**

The Public Health Department passes General Fund dollars to nonprofit service providers to assist them in the operation of three emergency homeless shelters in the County. In Santa Barbara, Casa Esperanza provides 200 beds per night during the winter months (December 1 through March 31) and 30 beds per night during the non-winter months (July 1 through November 30 and April 1 through June 30). In Santa Maria, Good Samaritan Shelter, Inc. provides up to 120 shelter beds per night year round. In Lompoc, Bridgehouse (a program of Lompoc Housing and Community Development Corp.) provides 56 shelter beds per night year round.

**Background:**

Each year, the funds available for emergency shelter (\$348,913) are allocated among the three shelters, based on the number of bed nights used by homeless persons at each shelter during the previous 12 month period, calculated from April 1 through March 31. For Fiscal Year 2009-10 contracts for services at Casa Esperanza and the Good Samaritan Shelter, Inc. will exceed the \$100,000 Purchasing contract threshold. The contract for services at Bridgehouse Shelter will remain as a Purchase Order Contract.

The chart below shows the total bed nights provided over the last twelve months (April 2008 through March 2009), the percentage of the total bed nights used at each shelter, and the negotiated contract amounts for FY 2009-10.

<b>Shelter</b>	<b>Total Bed Nights April 1, 2008- March 31, 2009</b>	<b>Percent of Total Bed Nights Per Provider</b>	<b>2009-10 Contract Amounts</b>
<b>Casa Esperanza</b>	31,608	45.7%	\$159,453
<b>Good Samaritan</b>	27,287	39.5%	\$137,820
<b>Bridgehouse</b>	10,213	14.8%	\$ 51,640
<b>Total</b>	<b>69,108</b>	<b>100%</b>	<b>\$348,913</b>

A. Casa Esperanza will operate the Santa Barbara Shelter.

Casa Esperanza, a nonprofit corporation, will provide shelter management at the Cacique Street Shelter. The Executive Director/Shelter Program Manager has experience managing and providing services to homeless persons. Human Services Program staff has negotiated the requested Agreement with Casa Esperanza to provide shelter management for Fiscal Year 2009-10 in the amount of \$159,453.

B. Good Samaritan Shelter, Inc. will operate the Santa Maria Shelter.

Good Samaritan Shelter, Inc. will provide shelter management at the Morrison Avenue Shelter in Santa Maria. For over 15 years the Good Samaritan Shelter, Inc. has served as the manager and service provider of the Santa Maria homeless shelter under contract with the County. The administration and staff of this community-based nonprofit organization has extensive experience working with homeless services and shelters. Human Services Program staff has negotiated the requested Agreement with the Good Samaritan Shelter, Inc. to provide shelter management for FY 2009-10 in the amount of \$137,820.

**Performance Measure:**

Selected performance measures for these agreements are listed below:

1. Casa Esperanza will provide at least 30,000 shelter bed nights to homeless individuals between July 1, 2009 and June 30, 2010.
2. Good Samaritan Shelter, Inc. will provide at least 27,000 shelter bed nights to homeless individuals between July 1, 2009 and June 30, 2010.

**Fiscal and Facilities Impacts:**

This agreement will not result in a need for any additional facilities.

Budgeted: Yes

**Fiscal Analysis:**

General Fund dollars of \$348,913 have been supporting the three homeless shelters since FY 2003-04. Executing these two agreements will not change the General Fund contribution. Up until now, both Casa Esperanza and Good Samaritan have had two Purchasing contracts, one for emergency winter months and one for the remaining year round months. Over the years, the Scopes of Work have become similar and the only difference is the dates involved. The appropriate process is to have a Board agreement rather than two Purchasing contracts. Approval will not have any other effect except the change from Purchasing to Board contracts.

**Staffing Impacts:**

<u>Legal Positions:</u>	<u>FTEs:</u>
0	0

**Special Instructions:**

Please email an electronic copy of the Minute Order to PHD Contracts Unit at:  
PHDRES.contractsunit@sbcphd.org.

Please return one (1) copy of each executed agreement to PHD Contracts Unit, 300 North San Antonio Road, Building 8, Santa Barbara, CA 93110.

**Attachments:**

Casa Esperanza Independent Contractor Agreement  
Good Samaritan Shelter, Inc. Independent Contractor Agreement

**Authored by:**

Pam Stowe, Department Business Specialist/Nancy Madsen, Human Services Program Administrator