



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Water Agency  
Department No.: 054  
For Agenda Of: June 5, 2018  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Directors, Water Agency

**FROM:** Department Scott D. McGolpin, Public Works Director, 568-3010  
Director(s)  
Contact Info: Fray A. Crease, Water Agency Manager, 568-3542

**SUBJECT:** **Agreement for Professional Services with Dudek for Consulting Services, All Supervisorial Districts.**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Authorize the Chair to execute an agreement with Dudek (a local vendor) to provide consulting services for administration assistance of the Integrated Regional Water Management program for the period of July 1, 2018 through June 30, 2019 in an amount not to exceed \$139,520;
- b) Approve a 10% contingency with Dudek in the amount of \$13,952 for additional work that may be needed to complete the Integrated Regional Water Management program tasks for this fiscal year; and
- c) Determine that the proposed actions are not a project under the California Environmental Quality Act, pursuant to Guidelines Section 15378(b)(5), organization or administrative activities that will not result in a direct or indirect physical change in the environment.

**Summary Text:**

This item is on the agenda in order to approve the agreement with Dudek for administration assistance of the Integrated Regional Water Management (IRWM) program.

The Santa Barbara County Water Agency (Water Agency) has contracted with Dudek for ongoing IRWM general administration support since 2007. Dudek is on the Public Works Department pre-qualified consultant list and is a local consultant.

On November 4, 2014, California voters approved Proposition 1, the Water Quality, Supply, and Infrastructure Improvement Act. Proposition 1 authorized the statewide appropriation of \$510 million in IRWM funding for Implementation, Planning, and Disadvantaged Community Involvement efforts. The six Regions within the Central Coast Funding Area (CCFA), which includes the Santa Barbara County IRWM, have been allocated a total of \$43 million over the expected appropriation rounds (FY 2017-2018 through FY 2019-2020). Of this, the Santa Barbara County IRWM will receive \$865,207 in the Disadvantaged Community Involvement Round (DACI) for which grant agreements were brought to your Board on April 3, 2018, and \$6.3 million in two proposed Project Implementation Rounds.

The agreement with Dudek provides for four phases of tasks:

- 1) Overall IRWM Administration Assistance
- 2) IRWM Plan Update
- 3) Proposition 1 DACI Round Support and Invoicing
- 4) Proposition 1 Implementation Rounds Support

This agreement does not contain a scope of work or cost estimates associated with the preparation or submittal of any Proposition 1 IRWM Project Implementation Round 1 or Round 2 grant applications.

**Background:**

The IRWM grant program was created under the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002 (Proposition 50) with continuing funding provided by the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coast Protection Bond Act of 2006 (Proposition 84). The program is administered by the Department of Water Resources (DWR) to award funds to local public agencies and non-profit organizations for projects and programs to improve water supply reliability and improve and protect water quality. Such projects and programs must be consistent with an adopted IRWM Plan.

At the Board's direction, beginning in September 2006, the Water Agency has worked with a County-wide group of 29 cities, special districts, water companies, joint powers authorities, and non-governmental organizations (Cooperating Partners) to develop the first Santa Barbara County IRWM Plan (Plan), completed in May 2007. The Plan was updated in 2013 following Program Guidelines adopted and released by DWR in 2012 and another Plan update is expected later this year in response to DWR's most recent 2016 IRWM Guidelines.

As authorized by the Water Agency Board of Directors on December 11, 2007, the Water Agency acts as the single eligible grant recipient responsible for administration of the IRWM grants. In accordance with the Memorandum of Understanding and sub-grant agreements between the Water Agency and project proponents, the Water Agency functions as a pass-through agency between the State and proponents. The Water Agency is responsible for organizing and forwarding the required project reporting information to the State and to review and submit claims to the State from each project proponent. Project proponents are then reimbursed once funding is received from the State.

On behalf of the Cooperating Partners, the Water Agency has previously applied for and been granted approximately \$32 million in funding for 24 water related projects within the County. These grants

included approximately \$27 million for 15 regional water projects through Proposition 50, a \$550,000 Proposition 84 Planning Grant used for the 2013 update of the IRWM Plan, \$3,000,000 for 7 regional water projects through Proposition 84, Round 1, and \$2,000,000 through the Proposition 84 Drought Round.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total Project Cost</u></b>
Water Agency funds	\$ 76,736.00		
Cooperating Partners	\$ 76,736.00		
Fees			
Other:			
Total	\$ 153,472.00	\$ -	\$ -

**Fiscal Analysis:**

Narrative:

The costs associated with this agreement are included in the proposed FY 2018-19 budget in the Water Resources Division of the Public Works Department. Pursuant to the Memorandum of Understanding for the IRWM program, the Cooperating Partners will pay 50% of this agreement for the administration of the program.

**Special Instructions:**

Direct the Clerk of the Board to send two (2) originals of the executed Agreement and a copy of the minute order of this action to the Water Agency office: Attn: Christina Lopez (x3436).

**Attachments:**

Attachment A - Agreement for Services of Independent Contractor with Dudek for IRWM Program w/contract summary (3 originals)

**Authored by:**

Fray A. Crease, Water Agency Manager, 568-3542