



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** January 6, 2014  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Renée E. Bahl, Interim Community Services Director (805-568-2467)  
Director(s) 2467)  
Contact Info: A.J. Quinoveva, Housing Program Specialist, Sr. (805-560-1090)  
**SUBJECT:** Fiscal Year 2014-2015 Emergency Solutions Grants Program Contracts

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2014-2015 Emergency Solutions Program (ESG) Subrecipient Agreement with Casa Esperanza Homeless Center in the amount of \$22,380.00<sup>1</sup> (Attachment A);
- b) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2014-2015 ESG Program Subrecipient Agreement with Domestic Violence Solutions for Santa Barbara County in the amount of \$7,840.00 (Attachment B);
- c) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2014-2015 ESG Program Subrecipient Agreement with Good Samaritan Shelter in the amount of \$33,570.00<sup>2</sup> (Attachment C);
- d) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2014-2015 ESG Program Subrecipient Agreement with Legal Aid Foundation of Santa Barbara County in the amount of \$11,190.00 (Attachment D);
- e) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2014-2015 ESG Program Subrecipient Agreement with Santa Ynez Valley People Helping People in the amount of \$22,380.00 (Attachment E);

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<sup>1</sup> Combined grant amount (See Table 1)

<sup>2</sup> Combined grant amount (See Table 1)

- f) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2014-2015 ESG Program Subrecipient Agreement with Transition House in the amount of \$12,086.00 (Attachment F);
- g) Approve and authorize the Chair of the Board of Supervisors to execute a Fiscal Year 2014-2015 ESG Program Subrecipient Agreement with WillBridge of Santa Barbara, Inc. in the amount of \$7,840.00 (Attachment G); and
- h) Determine that the approval of the Fiscal Year 2014-2015 ESG Program Subrecipient Agreements are not approvals of projects that are subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), finding that the projects are a creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and direct staff to file a Notice of Exemption (Attachment H).

**Summary Text:**

Approval and authorization of the Fiscal Year (FY) 2014-2015 ESG Program Subrecipient Agreements by the Board of Supervisors will allow grant Subrecipients to provide services related to emergency shelter, rapid re-housing, and homeless prevention through June 30, 2015 to individuals and families who are homeless or at risk of homelessness county-wide.

**Background:**

On May 6, 2014, the Board of Supervisors approved the FY 2014-2015 Action Plan for final submission to HUD which included ESG Annual Grant Programs. The purpose of the ESG Program is to assist people to quickly regain stability in permanent housing after experiencing a housing crisis or homelessness. ESG Program funds may be used for activities related to street outreach, emergency shelter, rapid re-housing, homelessness prevention, and the Homeless Management Information System. The United States Department of Housing and Urban Development (HUD) allocates ESG Program funds to the County of Santa Barbara; the Community Services Department (CSD) administers these funds on the County’s behalf. The County competitively awards ESG Program funds to private non-profit organizations to undertake ESG Program-eligible activities.

For FY 2014-2015, HUD allocated \$126,795 in ESG Program funds to the County. Of that amount, 7.5 percent, or \$9,509, may be retained by the County for program administration. Subrecipients are awarded the balance of ESG Program funds totaling \$117,286. Subrecipients, type of project, project description, and award amounts are listed in Table 1 below.

**Table 1: Projects**

Attachment	Organization Name	Component	Project Description	2014-15 Award
A	Casa Esperanza Homeless Center	Emergency Shelter	Provide sobriety-based shelter to homeless persons	\$11,190
	Casa Esperanza Homeless Center	Rapid Re-housing	Provide direct assistance to help homeless persons exit homelessness as quickly as possible	\$11,190
B	Domestic Violence Solutions for Santa Barbara County	Emergency Shelter	Provide safe shelter and services to women and children fleeing violence	\$7,840

C	Good Samaritan Shelter	Emergency Shelter	Provide shelter to homeless persons	\$22,380
	Good Samaritan Shelter	Rapid Re-housing	Provide essential services and programs to help homeless persons exit homelessness as quickly as possible	\$11,190
D	Legal Aid Foundation of Santa Barbara County	Rapid Re-housing	Provide services to help homeless persons exit homelessness as quickly as possible and stabilize newly-housed formerly homeless persons	\$11,190
E	Santa Ynez Valley People Helping People	Rapid Re-housing and Homeless Prevention	Provide services and direct assistance to homeless persons to help them exit homelessness as quickly as possible and to persons at risk of homelessness to help them retain housing	\$22,380
F	Transition House	Homeless Prevention	Provide services to high-risk, low-income households to prevent homelessness	\$12,086
G	WillBridge of Santa Barbara, Inc.	Emergency Shelter	Engage with unserved and service-resistant homeless persons and provide transitional housing to chronically homeless persons	\$7,840
<b>Total</b>				<b>\$117,286</b>

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			\$ 126,795.00
Fees			
Other:			
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 126,795.00</b>

Narrative: As authorized by HUD, the County may use up to 7.5 percent, or \$9,509, of its allocation for program administration. The allocation balance, or \$117,286, will be passed to seven Subrecipients to carry out ESG Program-eligible activities.

**Key Contract Risks:**

The ESG Program is a federally-funded program subject to associated federal requirements. As the recipient of federal funds, the County is responsible for ensuring that ESG Program Subrecipients use ESG Program funds in accordance with federal requirements. Casa Esperanza Homeless Center, Domestic Violence Solutions for Santa Barbara County, Good Samaritan Shelter, Legal Aid Foundation

of Santa Barbara County, Santa Ynez Valley People Helping People, Transition House, and WillBridge of Santa Barbara, Inc., all have prior experience operating federally-funded homeless assistance projects.

The ESG Program Subrecipient Agreement is a cost-reimbursement contract. This allows CSD to disburse federal funds to the aforementioned ESG Program Subrecipients for eligible incurred costs to the extent prescribed by the Agreement. The County will only reimburse ESG Program Subrecipients for costs that are eligible under the Agreements and documented in a manner that is acceptable to the CSD. CSD staff will assess the performance of ESG Program Subrecipients to determine if services are adequately provided. The County will provide payment after demonstration that reimbursable services were provided.

**Special Instructions:**

Please email an electronic copy of the Minute Order to Akila A. Shenoy at [ashenoy@co.santa-barbara.ca.us](mailto:ashenoy@co.santa-barbara.ca.us). Please execute three (3) original copies of each of the following documents and send to Akila A. Shenoy (x3524):

- 1) Fiscal Year 2014-2015 ESG Subrecipient Agreement with Casa Esperanza Homeless Center for the Emergency Shelter and Rapid Re-housing,
- 2) Fiscal Year 2014-2015 ESG Subrecipient Agreement with Domestic Violence Solutions for Santa Barbara County for the Santa Barbara Emergency Shelter,
- 3) Fiscal Year 2014-2015 ESG Subrecipient Agreement with Good Samaritan Shelter for Bridgehouse Emergency Shelter & Rapid Re-housing,
- 4) Fiscal Year 2014-2015 ESG Subrecipient Agreement with Legal Aid Foundation of Santa Barbara County for Legal Aid Foundation of Santa Barbara County,
- 5) Fiscal Year 2014-2015 ESG Subrecipient Agreement with Santa Ynez Valley People Helping People for Emergency Assistance Program,
- 6) Fiscal Year 2014-2015 ESG Subrecipient Agreement with Transition House for Transition House Homelessness Prevention Program
- 7) Fiscal Year 2014-2015 ESG Subrecipient Agreement WillBridge of Santa Barbara, Inc. for WillBridge of Santa Barbara, Inc.

**Attachments:**

Attachment A: Fiscal Year 2014-2015 ESG Subrecipient Agreement with Casa Esperanza Homeless Center for the Emergency Shelter and Rapid Re-housing

Attachment B: Fiscal Year 2014-2015 ESG Subrecipient Agreement with Domestic Violence Solutions for Santa Barbara County for the Santa Barbara Emergency Shelter

Attachment C: Fiscal Year 2014-2015 ESG Subrecipient Agreement with Good Samaritan Shelter for Bridgehouse Emergency Shelter & Rapid Re-housing

Attachment D: Fiscal Year 2014-2015 ESG Subrecipient Agreement with Legal Aid Foundation of Santa Barbara County for Legal Aid Foundation of Santa Barbara County

Attachment E: Fiscal Year 2014-2015 ESG Subrecipient Agreement with Santa Ynez Valley People Helping People for Emergency Assistance Program

Attachment F: Fiscal Year 2014-2015 ESG Subrecipient Agreement with Transition House for Transition House Homelessness Prevention Program

Attachment G: Fiscal Year 2014-2015 ESG Subrecipient Agreement WillBridge of Santa Barbara, Inc. for WillBridge of Santa Barbara, Inc.

Attachment H: CEQA Notice of Exemption