



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Social Services  
**Department No.:** 044  
**For Agenda Of:** June 21, 2016  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

---

**TO:** Board of Supervisors

**FROM:** Department Daniel Nielson, Director (805) 346-7101  
Director(s)  
Contact Info: Amy Krueger, Adult and Children Services Operations Manager  
(805) 346-7248  
Rene Garcia, Employment Services Operations Division Chief  
(805) 681-4540

**SUBJECT:** Good Samaritan Shelter Agreements with the Department of Social Services

---

**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Good Samaritan Shelter in the amount not to exceed \$50,000.00, to provide Welfare-to-Work (WTW) Emergency Shelter Care and Family Advocacy Services (FAS)/Family Stabilization (FS) Services for the period of July 1, 2016 through June 30, 2017 (Attachment 1); and
- b) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor with Good Samaritan Shelter in the amount not to exceed \$98,500.00, to provide Parent Partner Program services for the period for the period of July 1, 2016 through June 30, 2017 (Attachment 2); and
- c) Determine that the approvals and execution of the above Agreements are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the approvals and execution of the Agreements are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen with certainty that there is no possibility that

the activity may have a significant effect on the environment, the activities are not subject to CEQA.

### **Summary Text:**

These items are on the agenda as these contracts in aggregate will exceed the \$100,000 threshold in our department and in order to inform the Board of the total amount of funding allocated to Good Samaritan Shelter through the Department of Social Services (DSS) as of this date and to recommend that the Board:

1. Approve the Agreement with Good Samaritan Shelter to provide Welfare-to-Work (WTW) Emergency Shelter Care and Family Advocacy Services (FAS)/Family Stabilization (FS) services for DSS; and
2. Approve the Agreement with Good Samaritan Shelter to provide Parent Partner Program services.

### **Background:**

These two (2) contracts are provided for your approval.

1. WTW Emergency Shelter Care FAS/FS Services

The purpose of this contract is to provide temporary shelter placement for County WTW eligible families in crisis due to homelessness resulting from removal from their homes or current lack of a permanent residential dwelling. County staff shall refer eligible families to Good Samaritan Shelter for placement.

AB 74 established FAS/FS to provide intensive case management and additional services to clients experiencing an identified situation and/or crisis that is destabilizing the family. These additional services will enhance those already provided by the WTW program. Although not an exclusive list, Welfare & Institutions Code Section 11325.24 (b) (2) further defines the type of situation or crisis that may qualify a client for FS. These situations or crises include, but are not limited to:

- Homelessness or imminent risk of homelessness,
- A lack of safety due to domestic violence, and/or
- Untreated or undertreated behavioral needs, including mental health or substance abuse-related needs.

The goal of FS is to assist families/individuals in crisis, support remediation of the situation or crisis, and assist clients' transition to WTW 24-Month Time Clock activities that will best assure their continued success in the CalWORKs/WTW program. Good Samaritan Shelter has been providing these services since 2014.

2. Parent Partner Program

The purpose of this contract is to provide encouragement and support for parents involved in the Juvenile Court system and whose children are in foster care, with the intention of helping parents achieve successful reunification. The Parent Partner program will provide

fully trained peers who have previously reunified with their children and were able to successfully navigate systems of care to meet all aspects of their reunification plan. This experience provides a basis that makes them uniquely qualified to help parents currently involved in the reunification process. Parent Partners will help program participants gain awareness of their rights and responsibilities. They will also provide the information, support, and guidance necessary to assist these parents as they navigate through the Child Welfare system.

The Parent Partner's knowledge and understanding of the Child Welfare System will allow them to utilize their personal and professional life experience to provide peer support to clients and share strategies for success. As a peer, they can provide assistance in complying with court related documents and help explain the procedures and expectations of the Juvenile Court and Child Welfare Services (CWS).

The Parent Partner's personal experience and desire to help will work to enlighten the parents on how to be effective working with the Juvenile Court and CWS, while delivering a clear message of encouragement and hope. Parent Partners will help the parent to remain focused on their actions and behaviors, demonstrating that the parent is ready to ensure the child's safety for reunification. A Parent Partner can relate to clients in a non-judgmental way, which will make it safe for parents to learn and grow. Good Samaritan Shelter has been providing these services since 2015.

Given the amount of funding to this service provider, all contracts/purchase orders are now provided to the Board for approval. In previous fiscal years, these were Purchasing Contracts that were renewed on an annual basis.

DSS has had a positive and productive relationship with Good Samaritan Shelter.

***Existing Board Contracts:***

The Board approved the following Board Contract with Good Samaritan for the period of July 1, 2015 through June 30, 2017:

- **Alcohol and Drug Treatment Services to Child Welfare Services Clients** – on June 16, 2015 for an amount not to exceed \$600,000.00 (\$300,000.00 for each fiscal year).

**Total Funding allocated for Services for Fiscal Year 2016-2017:**

Service	Amount	Action Requested
<i>EXISTING AWARD</i>		
1 Alcohol & Drug Treatment Services to Child Welfare Services Clients	\$300,000.00	Approved June 16, 2015
<b>Sub-Total</b>		<b>\$300,000.00</b>
<i>PROPOSED AWARDS</i>		
1 WTW Emergency Shelter Care and FAS/FS	\$50,000.00	Authorize and Approve Contract

2 Parent Partner Program	\$98,500.00	Authorize and Approve Contract
<b>Sub-Total</b>		<b>\$148,500.00</b>
<b>Grand-Total</b>		<b>\$448,500.00</b>

**Performance Measure:**

These performance measures refer to the Parent Partner Program Agreement before the Board for consideration:

- 98% of all families referred for service shall be contacted by the CONTRACTOR within three business days of receiving the referral.
- 80% of families referred for Parent Partners shall engage in services.
- 80% of parents who participate in the Parent Partner program shall state overall satisfaction with the program.
- Modification of Services – Good Samaritan shall obtain the expressed written consent from the County for any variation in the provision of services described in this Agreement.
- Audit Exceptions and Disallowed Costs - Good Samaritan shall be subject to audit/monitoring reviews that cover all fiscal and programmatic terms and conditions of the contract and/or prescribed by the State, including cost allocation methodologies. Except to the extent that the State and/or the County determines it will assume liability, Good Samaritan shall be liable for and shall repay, to the County, any amount for recoupment of audit/monitoring exceptions and disallowances of disallowed costs. Such repayment shall be from funds other than those received under this Agreement.
- Good Samaritan shall obtain prior written approval from County, prior to purchasing any furniture, equipment, electronic data processing (EDP) hardware or software funded through this contract. Good Samaritan shall return to County upon expiration or termination of this contract all furniture, equipment, EDP hardware or software purchased or provided to Good Samaritan under this contract.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Next FY Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 50,000.00		
Federal			
Fees			
Other:	\$ 98,500.00		
<b>Total</b>	<b>\$ 148,500.00</b>	<b>\$ -</b>	<b>\$ -</b>

Narrative:

Approval and execution of this contract will result in total direct contract expenditures of no more than \$148,500.00. Appropriations and Funding for Fiscal Year 2016/2017 are included in the Department of Social Services recommended budget under the Social Programs division.

**Key Contract Risks:**

The risk assessment worksheet has been completed, and DSS has determined that Good Samaritan Shelter is a medium risk vendor. The County has significant experience with Good Samaritan Shelter and is confident of their ability to continue providing services.

**Staffing Impacts:**

**Legal Positions:**

None

**FTEs:**

None

**Special Instructions:**

Please send one (1) duplicate of each original Agreement, and a copy of the minute order to:

Department of Social Services  
Attn: Contracts Coordinator, 3<sup>rd</sup> Floor  
2125 S. Counterpointe Parkway  
Santa Maria, CA 93455

**Attachments:**

1. Attachment 1 - Agreement - Good Samaritan Shelter – WTW Emergency Shelter Care and FAS/FS
2. Attachment 2 - Agreement - Good Samaritan Shelter – Parent Partner Program

**Authored by:**

Tricia Beebe and Emma Duncan, Contracts Coordinators  
Rene Garcia, Employment Services Operations Division Chief  
Amy Krueger, Adult & Children Services Operations Division Chief