



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** District Attorney  
**Department No.:** 021  
**For Agenda Of:** June 5, 2018  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director Joyce E. Dudley, District Attorney, x2308  
Contact Info Michael Soderman, Chief Financial & Administrative Officer, x2303  
**SUBJECT: Grant Agreement with California Victim Compensation Board (CalVCB) for Victim Claims Verification Services for Fiscal Years 2018 - 2021**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt a Resolution authorizing the District Attorney to execute Agreement VC-8059 with the California Victim Compensation Board (CalVCB) to accept and expend the Victim Claims Verification Services grant for the period of July 1, 2018 through June 30, 2021 in the total amount of \$713,892.00, or \$237,964.00 per fiscal year; and
- b) Determine that the above action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(4), because it consists of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

This agreement provides a total award of \$713,892, or \$237,964 each fiscal year, which will be allocated over a three-year period from July 1, 2018 through June 30, 2021. This grant award from CalVCB will fund two existing Victim Compensation Claims Specialist positions to ensure that victims obtain financial recovery of losses experienced as a result of a violent crime.

**Background:**

Since 1987, the Santa Barbara County District Attorney has contracted with CalVCB, formerly the California Victim Compensation and Government Claims Board, to verify claims for victims of crime and obtain reimbursement for losses suffered as a result of serious crimes. Victim Compensation Claims

Specialists determine whether applicants meet State eligibility requirements for the Victims of Crime Program. The Specialists then verify whether the filed claims include all necessary documentation regarding the crime, and determine whether the services are crime-related. Specialists also recommend the award or denial of victim compensation claims directly to CalVCB, thereby expediting the claim payment process. This long-term agreement with CalVCB enhances the services provided by the District Attorney Victim Witness Assistance Program to victims of violent crime. The CalVCB claims verification process enables victims to obtain financial recovery of losses experienced as a result of a violent crime.

**Fiscal and Facilities Impacts:**

Budgeted: Yes. Revenues and appropriations are included in current and future budgets.

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State	\$ 237,964	\$ 237,964	
Federal			
Fees			
Other:			
Total	\$ 237,964	\$ 237,964	\$ -

2.0 FTE Victim Compensation Claims Specialists continue to be assigned to this grant, with one in Santa Barbara and one in Santa Maria. The total award from CalVCB is \$713,892, which will be allocated over a three-year period. The program budget is \$237,964 each fiscal year. This includes \$220,547 in salary and benefit costs, \$6,370 in operating costs, and \$11,047 in overhead associated with this program. Program expenses and revenues are budgeted in the Fiscal Year 2018-19 Recommended budget.

**Key Contract Risks:**

The District Attorney has been awarded this grant annually for 31 years, and has successfully passed every audit since the original award in 1987. There is minimal risk to the County.

**Staffing Impacts:**

The salaries and benefits for 2.0 FTE Victim Compensation Claims Specialists have been funded through this grant award since the grant’s initiation in 1987. The award continues to fund these existing positions for the next three fiscal years.

**Special Instructions:**

Please return one (1) Minute Order, one (1) copy of the Resolution, and 1 (one) duplicate original Resolution to Nicole Acosta, DA Business Specialist.

**Attachments:**

- Attachment A: Board Resolution
- Attachment B: Grant Agreement

**Authored by:**

Nicole Acosta, Department Business Specialist, x2413