



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Executive Office
Department No.: 012
For Agenda Of: 01/15/08
Placement: Departmental
Estimated Tme: 30 mins.
Continued Item: Yes
If Yes, date from: 11/27/07
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Michael F. Brown, County Executive Officer
Contact Info: Michael F. Brown, 568-3404
SUBJECT: Budget Expansion Request from Human Services Commission

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

1. That the Board of Supervisors consider whether or not it will approve a \$161,000 budget expansion for the Human Services Commission in 2007-08, or
2. Defer the request until the 2008-09 Proposed Budget per the request of the Commission.

Summary Text:

The Human Services Commission makes recommendations to the Board of Supervisors for the allocation of approximately \$1,178,000 of local discretionary general revenue to approximately sixty-one non-profit social services, housing, recreational, and counseling agencies. During the 2007-08 budget adoption session the Human Services Commission requested a budget expansion of \$417,100. This amount consisted of \$255,500 for what the Commission termed as emerging needs and \$161,600 for a cost of living for the existing programs. Subsequently, and prior to the November 27, 2007 meeting when this matter was again considered, the commission reduced its request to \$161,000. Then on December 7, 2007, the Human Services Commission Chair, Tara Brown wrote this office and requested that its request be withdrawn and that the public hearing for January 15, 2008 be cancelled. Ms. Brown reported that she and the Commission would like to focus on receiving an as yet unspecified increase for fiscal year 2008-09. (See attachment A)

Notwithstanding Ms. Brown's December request, the Board had already scheduled the hearing on the request for January 15, 2008 and directed this office to provide a list of alternative funding sources in case the Board did determine to fund all or some part of the requested increase.

Accordingly, this item fulfills that Board direction.

Background:

The Commission was established by the Board of Supervisors in 1977 to provide the Board with advice concerning the development of effective human service policies. In addition to making recommendations on the distribution of funds to various non-profits, the Commission arranges and monitors the County’s Homeless Shelter Program, acts as a representative to the Adult and Aging Network, acts as a liaison to the State of California Office of Child Abuse Program and serves as a member of the City/County Homeless Advisory Committee. The readily available funding sources which the Board might consider per its directive of November 27, 2007 are displayed the chart below.

Chart

Funding From Balances	Current Balance
1. Board Contingency	\$631,606
2. Strategic Reserve	\$33,614,685
3. Salary Reserve	\$1,394,177
4. TSAC Reserve	\$2,000,000
5. Reduce Building Maintenance	\$2,369,449
6. Reduce Capital Designation	\$11,050,985 ¹
Total	\$51,060,902

Reductions in Operating Programs	Estimated Potential
1. Prohibiting Vacation Buyback	\$300,000
2. Reduce Cell Phone/PDA Costs	\$200,000
3. One Day Furlough	\$250,000
4. Hiring Freeze (General Fund)	\$325,000
Total	\$1,075,000

(Balances are as of January 3, 2008, and change over time.)

Performance Measure:

The Commission maintains a fully developed set of performance and monitoring measures for each service which it funds.

Fiscal and Facilities Impacts:

The balances listed in the table above would be reduced by the amount appropriated and would contribute to the County’s growing budget problem. As noted in prior sessions the general financial environment is deteriorating as a result of the housing market decline, the decline in Prop 172 sales tax revenues, the impending Retirement Board imposed rate increases, and overall economic concerns underscored by the decline of the dollar, growing negative foreign trade balances, large federal and state deficits, and the potential societal effects of very large public and private debt balances.

¹ Reduction in this account would impact budgets for specific projects such as the Emergency Operations Center, New Cuyama Pool and the New County Jail.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
\$	\$161,000	\$161,000 (1)	
State			
Federal			
Fees			
Other:			
Total	\$161,000	\$161,000	

Narrative: (1) This would be in addition to the current base of \$1,178,000 for a total ongoing cost of \$1,339,000.

Staffing Impacts:

Legal Positions:
-0-

FTEs:
-0-

Attachments:

Attachment A: Memo from Human Services Commissioner Tara Brown withdrawing the expansion request.

Attachment B: Communication of Tara Brown (July 10, 2007) presenting the Board with its base recommendation for 2007-08 (which was adopted)

Attachment C: November 27, 2007 communication from County Executive Office transmitting the Commission's reduced request of \$161,600.

Authored by: Michael F. Brown, County Executive Officer

cc: Tara Brown, Chair, Human Services Commission
Robert Geis, Auditor-Controller
Elliot Schulman, MD, Director, Public Health, Health Officer
Jason Stilwell, Assistant CEO/Budget Director

Attachment A:

Memo from Human Services Commissioner Tara Brown withdrawing the expansion request.

Brown, Michael F. (CEO)

From: TARA BROWN [tara_brown_sb@yahoo.com]
Sent: Friday, December 07, 2007 5:36 PM
To: Brown, Michael F. (CEO)
Cc: "Suzanne.Jacobson"@sbcphd.org; Madsen, Nancy; Klein-Rothschild, Susan
Subject: Human Services COLA

December 7, 2007

Dear Mike -

Thank you for informing the Board that the Human Services Commission withdraws its request for a Fiscal Year 2007-08 budget expansion and would like to cancel the Public Hearing scheduled for January 15th regarding this request.

Per your instructions, we will work with Suzanne.Jacobson in the Public Health Department to submit an increase for our grantees - within County Budget Principles - for Fiscal Year 2008-09.

You mentioned that you thought the Budget Principles allow a 3 1/2 percent increase.

Best regards,

Tara Brown
Chair
Human Services Commission

Never miss a thing. Make Yahoo your homepage.

Attachment B:

Communication of Tara Brown (July 10, 2007) presenting the
Board with its base recommendation for 2007-08 (which was adopted)



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

B. 52.3

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

2007 JUL -2 PM 12:55

Department Name: Human Services
Commission
Department No.:
For Agenda Of: July 10, 2007
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Human Services Tara Brown, Human Services Commission Chair, 963-8354
Commission
Contact Info: Nancy Madsen, Human Services Commission Staff, 681-4078
SUBJECT: Interim Human Services Fund Grants

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board approve the grantees for the Human Services grants at the recommended grant amounts listed on Attachment A, for the period commencing July 1, 2007.

Summary Text:

Human Services grant applications are received and reviewed every three years. The Human Services Commission is now making recommendations for funding grantees who are previous recipients, who applied for funding in this cycle, who are providing needed services and who have been evaluated as effective. Approval will assure that services continue across fiscal years without interruption in the community. The Commission requests the Board's approval of grants to nonprofit agencies in the amounts listed on Attachment A. The recommendation continues current funding amount for all grantees except for five who are recommend for an increase.

Background:

The Human Services Fund is distributed through grants to nonprofit organizations to assist them in the provision of human services throughout the County. Over the past year the Human Services Commission reviewed and analyzed 98 grant applications and determined which of those to recommend to the Board of Supervisors for grant awards. The final decision regarding the awarding of Human Services Fund grants rests with the Board. The Commission developed a list of recommended grantees and grant amounts if the budget expansion request were to be approved. With the Board's decision to defer decision-making on the budget expansion request until October, the Commission is currently recommending grant allocations to match the base budget amount.

- were chosen for a Human Services Fund grant in the last funding cycle (2004-2007) because they provide needed services;
- were evaluated throughout the grant period to be effective;
- reapplied for the same program for the 2007-2010 funding cycle.

The grant amounts recommended on Attachment A are the same as the in the 2004-2007 funding cycle with a few exceptions. Three grantees from the 2004-2007 grant cycle did not reapply for the 2007-2010 cycle, leaving \$24,000 available for reallocation. Five grantees offered program expansions in their applications, and the unallocated \$24,000 is distributed among these five grantees as an addition to their ongoing grants. These five programs are highlighted in gray on the Attachment.

The Human Services Commission looks forward to the October budget hearings when the Board will consider the Commission's recommendation to add to add a cost of living adjustment to these existing grantees and to add twenty new important programs as grantees.

Performance Measure:

Human Services Commission and staff will continue to monitor the contract compliance of each grantee to ensure that each of its performance targets is met.

Fiscal and Facilities Impacts:

The amount in the Human Services Fund to be distributed is currently budgeted. No new facilities are needed.

Fiscal Analysis:

Funding Source:	Current FY Cost:	Annualized On-going Cost:
County General Fund	\$1,178, 000	\$1,178,000

Staffing Impacts:

No new staffing is needed.

Special Instructions:

Send a copy of the Minute Order to Nancy J. Madsen, Human Services Program, Public Health Department, 300 N. San Antonio Road, Santa Barbara, CA 93110.

Attachments:

Attachment A

Authored by:

Nancy J. Madsen, Staff to the Human Services Commission

cc: Michael F. Brown, County Executive Officer
James T. Laponis, Deputy County Executive Officer
Elliot Schulman, MD, Director of Public Health/Health Officer
Michele Mickiewicz, Deputy Director of Public Health

HUMAN SERVICES COMMISSION
PROPOSED GRANT RECOMMENDATIONS

AGENCY	PROGRAM	2004-2007 HUMAN SERVICES FUND ALLOCATION	2007-2010 RECOMMENDED GRANTS PENDING OCTOBER BUDGET HEARING
AIDS Housing Santa Barbara	Sarah House	13,000	13,000
Boys & Girls Club of SM Valley, Inc.	Smart Moves Smart Kids	16,000	16,000
CAC	Senior Nutrition	76,500	76,500
CAC-Guadalupe	Family Service Center - school based	24,000	24,000
CADA	Project Recovery Detox	10,000	10,000
CADA	Teen Court	28,000	32,000
Casa Esperanza Homeless Center	Day Center Program	11,000	11,000
CASA of SB County	CASA of SB County	8,000	8,000
Catholic Charities of LA, Inc	Community Services	68,000	68,000
Catholic Charities of LA, Inc	IV Food Services	15,000	15,000
Catholic Charities of LA, Inc	Lompoc Food Distribution Services	20,000	20,000
Catholic Charities of LA, Inc	Older Adult Services	8,000	8,000
Central Coast Literacy Council	Adult Literacy	8,000	8,000
Channel Islands YMCA	Isla Vista Teen Center	10,000	10,000
Community Kitchen of SB	Meal Programs	26,000	26,000
Community Partners in Caring	Volunteer Caregiver Program	7,000	8,000
Domestic Violence Solutions for SB Co	Countywide DV Intervention Program (Batterer's Treatment)	13,000	13,000
Domestic Violence Solutions for SB Co	Countywide Emergency Domestic Violence Shelters	68,000	68,000
Family Service Agency of SB	211/HelpLine	49,000	49,000
Family Service Agency of SB	Big Brothers Big Sisters	15,000	15,000
Family Service Agency of SB	Homemaker	20,000	20,000
Family Service Agency of SB	Individual, Child, & Family Counseling	15,000	15,000
Foodbank of SB Co.	Foodbank of SB Co.	27,000	27,000
Friendship Adult Day Care Center, Inc	Adult Day Services	22,000	22,000
Good Samaritan Shelter, Inc.	Emergency Shelter	19,000	19,000
Good Samaritan Shelter, Inc.	Family Transitional Shelter	9,000	9,000
Good Samaritan Shelter, Inc.	Project PREMIE	14,000	14,000
Guadalupe Area Senior Citizens, Inc	Guadalupe Area Senior Citizens, Inc	6,000	6,000
Hotel de Riviera & New Beginnings Counseling Center	Homeless Initiative Project	10,000	10,000
Independent Living Resource Center, Inc	Community Living Advocates/Benefits Services	5,000	5,000
IV Youth Projects, Inc.	Children's Center Multicultural Component	8,000	8,000
IV Youth Projects, Inc.	Children's Center Nutrition Component	4,000	4,000
IV Youth Projects, Inc.	Family Resource Center - school based	9,000	9,000
IV Youth Projects, Inc.	School Age Enrichment Program	20,000	20,000
Legal Aid Foundation of SB County	Essential Legal Services	92,000	105,150
Lompoc Housing & Community Development Corp	Bridgehouse Shelter	16,000	16,000
Lompoc Housing & Community Development Corp	Marks House Transitional Shelter	8,000	8,000
Long Term Care Ombudsman Services of SB Co	Ombudsman Advocacy Services	11,500	11,500

HUMAN SERVICES COMMISSION
 PROPOSED GRANT RECOMMENDATIONS

AGENCY	PROGRAM	2004-2007 HUMAN SERVICES FUND	2007-2010 RECOMMENDED GRANTS PENDING OCTOBER
No. Co. Rape Crisis & Child Protection Center	Intervention Program	14,000	14,000
Orcutt Area Seniors in Service, Inc	Luis Oasis Senior Center	6,000	6,000
Pacific Pride Foundation	Counseling & Recovery Program	8,000	8,000
Pacific Pride Foundation	Necessities of Life Project (NOLP)	10,000	10,000
Salvation Army	Community Hot Lunch Program	20,000	20,000
Salvation Army	Human Services/Assistance Program	19,000	19,000
SB Meals on Wheels	SB Meals on Wheels	8,000	8,000
SB Rape Crisis Center	SB Rape Crisis Center	14,000	14,000
SB Rape Crisis Center	Sexual Assault Response Team (SART)	12,000	12,000
SM Valley "FISH" Meals on Wheels	SM Valley "FISH" Meals on Wheels	8,000	8,000
SM Valley Youth & Family Center	Youth Counseling Project	50,000	50,000
St Vincent's institution	Casa Alegria Children's Center	18,000	18,000
St Vincent's institution	PATHS	18,000	18,000
Storyteller Children's Center	Storyteller Children's Center	11,000	11,000
SY Valley People Helping People	Advocates for Domestic & Child Abuse Prevention	5,000	5,000
SY Valley People Helping People	Food and Emergency Services	28,000	32,000
Transition House	Homeless Prevention Program	9,000	9,000
Transition House	Infant Care Center	20,000	20,000
Transition House	Transitional Shelter & Services	30,000	30,000
United Boys & Girls Clubs of SB Co	SMART Moves (Skills Mastery & Resistance Training)	10,000	10,000
Valley Haven	Adult Day Program	13,000	14,850
Visiting Nurse & Hospice Care of SB	Senior Caregiver Respite Program	6,000	6,000
VTC Enterprises	Mental Health Services	8,000	8,000
TOTAL		1,154,000	1,178,000

NOTE: Three previous grantees did not reapply for this cycle, leaving \$24,000 available for redistribution. The Commission's recommendations prorate this amount among five agencies that included program growth in their applications. They are highlighted in gray above. The Commission recommends that all other existing grantees continue to receive funding for the next cycle in the same amount as in the last cycle.

Attachment C:

November 27, 2007 communication from County Executive Office transmitting the Commission's reduced request of \$161,600.



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: November 20, 2007
Placement: Set Hearing
Estimated Tme: 15 minutes on 11/27/07
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Michael Brown, County Executive Officer, County Executive
Director(s) Office
Contact Info: Terri Maus-Nisich, Assistant CEO, County Executive Office
SUBJECT: Human Services Commission Cost of Living Allowance

County Counsel Concurrence

As to form: N/A

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: None

Recommended Actions:

That the Board of Supervisors consider the following:

- a) Reconsider the request of the Human Services Commission cost of living allowance; and
- b) Set a hearing to approve a cost of living allowance of \$161, 600 for the Human Services Commission.

Summary Text:

This item was on the agenda of November 6, 2007 for consideration along with other budget expansion requests. It appeared that there was some interest on behalf of the Board to further explore this item. Should the Board of Supervisors wish to provide for this enhancement, it is recommended that monies be designated from the County Strategic Reserve Account Line Item #9740.

Background: The fifteen member Human Services Commission conducts needs assessments, determines emerging needs, oversees competitive bid processes, visits all program sites, monitors and surveys performance and outcome measures, and ensures contract compliance. Their priorities are crisis intervention, substance abuse treatment, protection from violence, abuse and neglect, food, mental health treatment, shelter, access to services, and advocacy for services. The Commission currently receives an allocation of \$1,178,000. The last cost of living adjustment was provided in FY 01/02 (July 2001) in the amount of \$200,000. The requested cost of living increase of \$161,600 would be disbursed to agencies served via the Commission.

Performance Measure:

None with this action.

Fiscal and Facilities Impacts:

The County's Strategic Reserve will be reduced by \$161,600.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ -

Narrative:

Staffing Impacts:

Legal Positions:

None

FTEs:

Special Instructions:

None

Attachments:

None

Authored by:

Terri Maus-Nisich, Assistant CEO

CC:

Tara Brown, Chair, Human Services Commission



County of Santa Barbara

Legislative File ID **07-01119**

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Type: **Agenda Item** Status: **Departmental Agenda**
 Title: **HEARING - Consider the recommendation regarding the Human Services Commission Cost of Living Allowance, as follows: (EST. TIME: 30 MIN.) Approve a cost of living allowance of \$161,600 for the Human Services Commission. COUNTY EXECUTIVE OFFICER'S RECOMMENDATION.**
 Controlling Body: **BOARD OF SUPERVISORS**
 Introduced: **11/9/2007** Version: **2**
 Final Action: Contact:
 Name: **HEARING - Consider recommendations regarding the Human Services Commission Cost of Living Allowance, as follows: (EST. TIME: 30 MIN.) a)**
 Hearing Date: **1/15/2008**
 Sponsors: **COUNTY EXECUTIVE OFFICE**
 Attachments: Board Letter

Legislative History

Date	Acting Body	Action Taken	Motion	Media
11/20/2007	BOARD OF SUPERVISORS	A motion was made by Supervisor Firestone, Seconded by Supervisor Gray as follows: Withdraw this matter from the agenda. No vote taken. A substitute motion was made as follows: A motion was made by Supervisor Carbajal, Seconded by Supervisor Wolf as follows: Set this matter for hearing on January 15, 2008 in Santa Maria. (EST. TIME: 60 MIN.) The motion carried as follows: Ayes: 3 - Supervisor Carbajal, Supervisor Wolf, Supervisor Centeno Noes: 2 -		available

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