



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Community Services
Department No.: 057
Agenda Date: November 18, 2025
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Jesús Armas, Director, Community Services Department
Joseph Dzvonik, Assistant Director, Housing & Community Development Division
SUBJECT: Approval of Subrecipient Agreement to Extend the Housing and Disability Advocacy Program Utilizing HOME-ARP Funds in Santa Barbara County

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County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a subrecipient agreement for the distribution of HOME-American Rescue Plan (HOME-ARP) funds to Good Samaritan Shelter (GSS), allocating \$6,964 in HOME-ARP funds for ongoing services as part of the local Housing and Disability Advocacy Program (HDAP), to be fully expended by December 31, 2025; and
- b) Determine that the above recommended action is exempt from the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) as the recommended action involves government fiscal activities which do not involve a commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

In brief, the U.S. Department of Housing and Urban Development (HUD) has notified the Community Services Department of an under allocation of \$6,964 in HOME-ARP funds, which HUD intends to correct by remitting this amount to the County. The recommended action is to reallocate these funds to the Housing and Disability Advocacy Program (HDAP) and to approve a sub-recipient agreement with Good Samaritan Shelter (GSS) for this purpose. Staff recommends approval of the HOME-ARP Subrecipient Agreement with GSS for up to \$6,964 for HDAP outreach, case management, and housing assistance (Attachment A).

Discussion:

On January 11, 2022, the County approved the FY 2021-22 HOME-ARP Allocation Plan which included use of HOME-ARP funds for support services to provide homelessness assistance and supportive services.

Separately, the County received state funding to implement HDAP. On August 16, 2022, the Board approved a subrecipient agreement with GSS to provide HDAP-related services. Additional funding allocations, including HOME-ARP, extended the GSS HDAP award through June 30, 2025.

As noted, to correct an allocation error, HUD notified the County of an additional HOME-ARP award amount of \$6,964. To align with the County-approved and adopted HOME-ARP Allocation Plan and expend the corrected award amount, a new subrecipient agreement with GSS is proposed to authorize funding for eligible services in an extended term of subrecipient agreement.

Background:

The HDAP assists people experiencing homelessness who are likely eligible for disability benefits by providing advocacy for disability benefits as well as housing support. The HDAP has four core requirements: outreach, case management, disability advocacy, and housing assistance. HDAP participants receive program services until a final disability benefits determination is made, and the participant is stabilized in permanent housing. HDAP is intended to support participants in meeting two important program goals: Securing disability benefits and stabilization in permanent housing. Priority is given to people experiencing chronic homelessness and those relying heavily on government services.

Performance Measure:

The subrecipient will provide a report to the County regarding ongoing HDAP project services provided and the outcomes, or performance measures as summarized below. These Goals and Measures reflect outcomes from HOME-ARP HDAP project eligible activities funded during previous agreements in addition to this new agreement's additional funding and extended term.

Goals	#
Number of participants enrolled	191
Number of disability applications submitted by participants	175
Number of unsheltered homeless persons entering shelter (among participants)	112
Number of homeless persons entering permanent housing (placed into units, from among participants)	145
Number of individuals housed at program exit (among participants)	140
Number of individuals housed one year after program exit (among participants)	110
Measures	%
Percentage of enrolled participants with a final disability benefit determination that receive an approval	75%
Percentage of enrolled participants successfully placed in permanent housing	78%
Percentage of enrolled adult participants will obtain earned income at project exit	10%
Percentage of enrolled adult participants who will obtain cash/non-cash benefits at project exit	90%

Fiscal and Facilities Impacts:

All FY 2024-25 and FY 2025-26 costs for work conducted by the subrecipients are included within the CSD budget.

Fiscal Analysis:

Funding Source	FY 2025-2026	Annualized On-going Cost:	Total
General Fund			
State			
Federal: HOME-ARP corrected award, additional funds	\$6,964.00	0	\$6,964.00
Fees			
Total			\$6,964.00

Key Contract Risks:

Payments to Subrecipients under the HOME-ARP Subrecipient Agreements are to be made on a cost-reimbursement basis. This allows CSD to disburse funds for eligible costs incurred to the extent permitted by the HOME-ARP Subrecipient Agreements. The County will only reimburse Subrecipients for costs that are actually incurred and eligible for reimbursement under the appropriate HOME-ARP Subrecipient Agreement. CSD staff will assess the performance of the Subrecipient to determine if the services provided are adequate and as outlined in the HOME-ARP Subrecipient Agreement.

Staffing Impacts:

CSD has a memorandum of understanding with HUD to meet the funding requirements; administration of HOME-ARP funding sources is within currently budgeted staff positions.

Special Instructions:

Please email an electronic copy of the Minute Order to Matthew Rector at mrector@countyofsb.org

Attachments:

Attachment A – HOME-ARP – GSS HDAP Sub Recipient Agreement Additional Funds

Contact Information:

Matthew Rector
Housing Program Specialist
mrector@countyofsb.org