

Budget Journal Entry

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 Post On: 11/7/2023 Processed By: Maria Mallow

References

Audit Trail: Actualizing JE:

Budget Revision Request

Agenda Item: Agenda Date: 11/7/2023 Approval: BOS 3/5 Has Board Letter: Yes
 Related Event:
 Title: Transfer Appropriations for Coroner's Evidence Multistat Analyzer
 Budget Action: Transfer Appropriations of \$46,000 in Sheriff's Office General Fund from Services and Supplies to Capital Assets-Equipment for the purchase of an Evidence Multistat Analyzer for the Coroner's Bureau.

Justification: The Sheriff's Office currently contracts out toxicology testing and analysis to a couple of private laboratories. The cost of each test ranges between \$200 to \$300, with an average of 200 cases annually, for an average annual cost of \$60,000. These tests take an approximate six to eight weeks turnaround time. The Coroner's Bureau is streamlining the process towards efficiency and cost savings by bringing the testing and analysis in-house. To do so, a one-time purchase of an Evidence Multistat Analyzer is needed, which will result in a drop of cost per test to \$19.50, and a turnaround time of 17 minutes. The purchase of the Analyzer entails an ongoing maintenance service plan and purchase of testing supplies adding to about \$6,000 annually. Even with these additional costs, the total annual ongoing cost drops from \$60,000 to \$10,000.

The Sheriff's Office has budgeted funding in FY 2023-24 under Services and Supplies for the outside testing; this Budget Revision moves appropriations from Services and Supplies to Capital Assets-Equipment (\$46,000) for the purchase of the Evidence Multistat Analyzer.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
0001 - General	032 - Sheriff		55 - Services and Supplies	0.00	(46,000.00)
0001 - General	032 - Sheriff		65 - Capital Assets	0.00	46,000.00
			Fund: 0001 - General, Department: 032 - Sheriff Total:	0.00	0.00

Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	QUnit	Proj	Budget Period	Description

Budget Journal Entry

0001	032	2530	7460	46,000.00	1008	6042	202311	Transfer Appropriations for Randox Analyzer
0001	032	2530	8300		1008	6042	202311	Transfer Appropriations for Randox Analyzer
			Total	<u>46,000.00</u>				
				<u>46,000.00</u>				

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Maria Mallow	Fund/Department	032-Sheriff Funds	10/23/2023 4:54:05 PM	Y
Nicole Parmelee	CEO Analyst	All Depts-All Funds	10/23/2023 5:04:05 PM	Y

Budget Revision Requests

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Fund: 0001 - General, Department: 032 - Sheriff Total:				0.00	0.00

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Maria Mallow	Fund/Department	032-Sheriff Funds	10/23/2023 4:54:05 PM	Y
Nicole Parmelee	CEO Analyst	All Depts-All Funds	10/23/2023 5:04:05 PM	Y
Sara Weal	FACS Supervisor	All Depts-All Funds	10/24/2023 12:42:09 PM	Y
Robert Geis	Chief Deputy Controller	All Depts-All Funds	10/24/2023 1:15:35 PM	Y