



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: 9/20/16
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond L. McDonald, Executive Director, Workforce
Development Board (805) 681-4446

SUBJECT: Approval of Agreements with PathPoint for Workforce-Related Services and Support to Youth in Santa Barbara County

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement with PathPoint, to provide workforce-related services and support to youth in Santa Barbara County (North County), for the period of October 1, 2016 through June 30, 2019, in a total amount not to exceed \$1,112,463 (for FY 16/17 the contract amount shall not exceed \$303,399.00; for FY 17/18 the contract amount shall not exceed \$404,532.00; and for FY 18/19 the contract amount shall not exceed \$404,532.00);
- b) Approve and authorize the Chair to execute an Agreement with PathPoint, to provide workforce-related services and support to youth in Santa Barbara County (South County), for the period of October 1, 2016 through June 30, 2019, in a total amount not to exceed \$910,195.00 (for FY 16/17 the contract amount shall not exceed \$248,235.00; for FY 17/18 the contract amount shall not exceed \$330,980.00; and for FY 18/19 the contract amount shall not exceed \$330,980.00); and
- c) Determine that the approval and execution of the above Agreements are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), finding that the execution of the Agreements are covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the

environment, and where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment, the activities are not subject to CEQA.

Summary Text:

This item is on the agenda in order to approve the Agreements with PathPoint to provide workforce-related services and support to youth in Santa Barbara County. It is the recommendation of DSS to authorize and execute these Agreements with PathPoint.

Background:

In accordance with the Federal Workforce Innovation and Opportunity Act (WIOA), which requires local workforce areas to competitively select Program Operators, the County Executive Office (CEO) released a Request for Proposal (RFP) on April 15, 2016 to identify qualified service provider(s) to operate the WIOA Youth Program in North Santa Barbara County and/or South County. The California Workforce Association (CWA) provided technical support and guidance to the CEO throughout the procurement process.

CEO issued a press release and posted the RFP online. As a result, five (5) proposals were received for the South County competition and six (6) proposals were received for the North County competition by the submittal due date of May 27, 2016. Following a comprehensive evaluation, the Evaluation Panel, made up of workforce practitioners and experts from across the State, recommended awarding both North and South County contracts to PathPoint.

Since 2001, PathPoint has maintained a successful track record of assisting high-risk youth populations to achieve self-sufficiency and sustained employment through WIA/WIOA-funded youth programs. Given its already-existing infrastructure and network of partners, PathPoint is positioned to deliver a Comprehensive Youth Services program for the County.

Performance Measure:

PathPoint will enroll in the program, 370 unduplicated youth across Santa Barbara County over the course of the Agreements. Enrollment will be prioritized for out-of-school youth at 75% of the total enrollments in each area.

Enrollment	South	North	Annual Total
2016/2017	46	56	102
2017/2018	62	72	134
2018/2019	62	72	134
County Totals	170	200	370

Work Experience: Some of the youth enrolled in the program, will be offered an opportunity to participate in a subsidized work experience activity. PathPoint shall provide paid work experience for a minimum of 264 youth, for 120 hours each, at minimum wage.

Work Experience	South	North	Annual Totals
2016/2017	30	42	72
2017/2018	40	56	96
2018/2019	40	56	96

County Totals	110	154	264
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In addition, PathPoint must meet or exceed the performance goals as they are updated annually by the state. Workforce Development Board (WDB) staff will monitor performance on a quarterly, or as needed, basis. Monthly meetings with PathPoint will be held to review the performance measures and discuss any issues that may arise. The WDB will conduct fiscal monitoring during the term of the Agreements.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2016/17</u> <u>Cost</u>	<u>FY 2017/18</u> <u>Cost</u>	<u>FY 2018/19</u> <u>Cost</u>	<u>Total Cost</u>
General Fund				
State				
Federal	\$ 551,634.00	\$ 735,512.00	\$ 735,512.00	\$ 2,022,658.00
Fees				
Other:				
Total	\$ 551,634.00	\$ 735,512.00	\$ 735,512.00	\$ 2,022,658.00

Narrative:

The County will fund the Agreements with PathPoint using \$2,022,658.00 of U.S. Department of Labor Employment and Training Administration (DOLETA) Workforce Innovation and Opportunity Act (WIOA) Youth Formula funds. The Department is requesting approval and authorization to execute Agreements in FY 2016-17 of \$551,634.00 for Services and Supplies to provide workforce-related services and support to youth in Santa Barbara County.

The Department will include appropriations of \$735,512.00 for the Agreements for Services and Supplies in the Department’s FY 2017-18 and FY 2018-19 recommended budgets. There is no impact to the General Fund.

Key Contract Risks:

The risk assessment worksheet has been completed, and DSS has determined that PathPoint is a medium risk vendor. PathPoint is insured for General and Professional Liability. DSS is confident of PathPoint’s abilities to provide services through June 2019.

Staffing Impacts:

Legal Positions:

None

FTEs:

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Special Instructions:

Please send one (1) duplicate original Agreement, and a copy of the minute order to:

DSS Contracts Unit
 C/O Tricia Beebe
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455

Attachments:

1. Attachment 1 - Agreement – PathPoint – North County Youth Contractor – 2016-2019
2. Attachment 1 - Agreement – PathPoint – South County Youth Contractor – 2016-2019

Authored by:

Raymond L. McDonald, Workforce Development Board Executive Director
Tricia Beebe, Contracts Coordinator