



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: County Executive Office / Office of Emergency Management  
Department No.: 012  
For Agenda Of: 2 August 11  
Placement: Administrative  
Estimated Tme:  
Continued Item:  
If Yes, date from:  
Vote Required: Majority

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TO: Board of Supervisors

FROM: Department Michael D. Harris, Emergency Operations Chief  
Director(s) Office of Emergency Management  
Contact Info: Elsa Arndt, Emergency Manager  
Office of Emergency Management, 681-5524

SUBJECT: Grant agreement between Santa Barbara County Office of Emergency Services and the California Department of Fish & Game – Office of Spill Prevention and Response for participation in Area Contingency Plan (ACP).

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** N/A

As to form: No

**Recommended Actions:**

That the Board of Supervisors adopt the attached resolution authorizing the Emergency Operations Chief to execute a grant agreement for \$10,000 and to act as the Authorized Agent for the County with the California Department of Fish & Game – Oil Spill Prevention and Response (CDFG-OSPR) for participation in Area Contingency Plan (ACP) activities.

**Summary Text:**

In accordance with California Code of Regulations (CCR) Title 14 and the Standardized Emergency Management System, CDFG-OSPR and the Santa Barbara County, Office of Emergency Services (also referred to as the Office of Emergency Management (OEM)), several years ago entered into an agreement which allows the OEM to serve as the Operational Area representative and participate in the Unified Command (UC) during a marine oil spill. As a member of Unified Command, OEM will serve as the Local On-Scene Coordinator. Unified Command consists of four parties:

**Auditor-Controller Concurrence**

As to form: Yes

- The Federal On-Scene Coordinator, (FOSC); and,
- The State On-Scene Coordinator, (SOSC); and,
- The Local On-Scene Coordinator, (LOSC), (staffed by an emergency manager from emergency management); and,
- The Responsible Party (RP), if identified.

Being part of the Unified Command ensures that all local governments in the Operational Area are represented at the management level during offshore oil incidents. One of the stipulations of this agreement for County OEM to be part of Unified Command is participation in Area Committee Planning meetings, trainings, exercises and organizational discussions.

Another requirement is having an up to date local oil spill contingency plan. Santa Barbara County currently has an approved contingency plan. With an earlier grant to offset staff costs, OEM is at the final stages of updating the contingency plan. The recommended updated contingency plan will be presented to the Board in the near future.

**Background:**

United States Code 1321 (5)(D)(i) requires that response plans be consistent with National Contingency Plan (NCP) and Area Contingency Plan (ACP) under US Coast Guard authority. OEM cooperates with CDFG-OSPR and the US Coast Guard to ensure consistency between Federal, State and the Operational Area oil spill contingency actions, responsibilities and authorities. Santa Barbara County is one of the Operational Areas that have met all the stipulations in CCR Title 14, thereby giving local government a voice as part of Unified Command. Other Operational Areas deploy a Liaison to the Incident Command Post and have no part in the incident command decisions taking place in the Unified Command.

CDFG-OSPR has made available to Santa Barbara County OEM grant funding of \$10,000 for participation in Area Contingency Plan (ACP) meetings, training, drills, and oil spill contingency plan updates. The Board is required under the terms of the CDFG-OSPR grant to adopt a Resolution authorizing execution of the grant agreement (attached). This action also authorizes the Emergency Operations Chief to represent the County as administering the grant on the provision that the Chief returns to the Board with any actions that may impact the County financially or with any policy impacts.

**Performance Measure:**

The scope of work will be accomplished using existing OEM staff and reimbursed by the CDFG-OSPR grant funding. There are no facility impacts.

**Fiscal and Facilities Impacts:**

The use of CDFG-OSPR grant funds will occur during the 2011-2012 fiscal year.

**Fiscal Analysis:** ["Double Click to see Funding Source Instructions"](#)

<b>Funding Sources</b>	<b>2011-12 FY Cost:</b>	<b>Annualized On-going Cost:</b>	<b>Total One-Time Project Cost</b>
General Fund			
State	\$ 10,000.00	\$ -	\$ 10,000.00
Federal			
Fees			
Other:			
Total	\$ 10,000.00	\$ -	\$ 10,000.00

**Special Instructions:**

The original resolution must be signed and provided to OEM staff for final processing. When approved by the State, a fully executed copy of the grant agreement will be provided to the Clerk of the Board for filing.

Send to: Elsa Arndt, Emergency Manager  
Office of Emergency Management  
4408 Cathedral Oaks Road  
Santa Barbara, CA 93110

**Attachments:**

Resolution  
Grant contract  
Exhibit A – Scope of work  
Exhibit B - Budget

**Authored by:**

Elsa Arndt