



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Works  
Department No.: 054  
For Agenda Of: June 24, 2025  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director: Chris Sneddon, Public Works Department, 568-3010  
Contact Info: Mostafa Estaji, Deputy Director, Transportation, 568-3064  
**SUBJECT:** Delivery and Quantity “As Needed” Construction Materials Testing Services  
Contracts; All Supervisorial Districts

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Risk Management**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute three (3) Agreements for Services of Independent Contractor with NV5 West, Inc., Twining, Inc., and Achievement Engineering Corp. for construction materials testing services on “as needed” basis with work being initiated via Task Orders. Each Agreement is for a total amount not to exceed \$1,500,000 and for a 3-year term beginning on July 1, 2025 and ending on June 30, 2028;
- b) Approve and authorize the Director of Public Works, or designee, to execute Task Orders and approve Task Order amendments within the scope of the Agreements, upon concurrence with the Auditor-Controller’s Office and the Office of County Counsel. No single Task Order shall exceed \$500,000;
- c) Approve and authorize the Director of Public Works, or designee, to make immaterial changes to the Agreements in accordance with Section 34 of each Agreement and to extend the Agreements’ period of performance for up to two years in accordance with Section 4B of each Agreement; and
- d) Find that the recommended actions do not constitute a “Project” within the meaning of the California Environmental Quality Act pursuant to 14 CCR 15378 (b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment).

**Summary Text:**

This item is on the agenda to authorize the Chair to execute Agreements for Services of Independent Contractor with NV5 West, Inc., Twining, Inc., and Achievement Engineering Corp. The Public Works Department constructs transportation facilities using local, state, and federal funds. To comply with state and federal regulations and specific contract specifications, the County administers the Public Works Transportation Quality Assurance Program for materials sampling and testing. Public Works does not have current certified staff or testing equipment to perform the required materials sampling and testing on transportation projects. These firms have the certifications and equipment to perform local, state, and federally compliant materials testing services.

Upon approval of the Agreements by the Board, Task Orders for materials testing services may be issued for local- and state-funded projects as needed by the County Public Works Director, or designee. Each of the three Agreements has a total not-to-exceed amount of \$1,500,000, for a combined total of \$4,500,000. Each Agreement is for a 3-year term, which can be extended for up to two additional years. The County is divided into three Transportation maintenance areas; each of the three Agreements is area specific except in certain instances described in the Agreement. Such instances include when Public Works Transportation projects contain work in all three divisions and when one Contractor cannot fulfill a Task Order, one of the other two Contractors may be used.

**Background:**

The selected contractors were determined through a publicly advertised, qualifications based, and competitive process. This process consisted of a four-week publicly posted Request for Proposals ("RFP") which yielded Proposals from 5 Contractors. An evaluation committee made up of 5 Public Works staff individually scored the 5 Proposals per the RFP criteria based on qualifications in order to determine NV5 West, Inc., Twining, Inc., and Achievement Engineering Corp as the three most qualified Contractors.

Staff initiated negotiations with NV5 West, Inc. on April 23, 2025, and Twining, Inc. and Achievement Engineering Corp. on April 24, 2025. Negotiations were successfully completed with all contractors April 25, 2025.

All construction materials testing activities performed by NV5 West, Inc., Twining, Inc., and Achievement Engineering Corp. will be supervised by a full-time employee of the County (the Designated Representative/Contract Manager). NV5 West, Inc., Twining, Inc., and Achievement Engineering Corp. may provide construction materials testing services as needed for various local and State funded projects including annual road maintenance paving and re-surfacing, sidewalks, walls and other infill, bridge retrofits, new bridges, bridge replacements, and road realignments in the County maintained road system funded by County and State revenue. Construction materials testing activities may include preparation of foundation investigations, measurements, and computation of quantities, testing of construction materials, preparation of estimates, reports, gamma-gamma logging, welding inspections and testing, and other activities performed by the contractor or subcontractor necessary to ensure that the construction is being performed in accordance with the plans and specifications. NV5 West, Inc., Twining, Inc., and Achievement Engineering Corp. may provide construction materials testing services on some, or none, of the transportation projects listed in the Board authorized Capital Improvement Plan, Road Maintenance Annual Plan, disaster repairs, and other Public Works projects without federal funds.

In support of the County’s Renew initiative, which encourages County-wide efficiency, and the need for flexibility in transportation construction, Public Works determined that an “as-needed” contract is the best approach to fulfill the County’s need for construction materials testing services. Each year, considerable time is taken by Department staff to solicit for and subsequently manage contracts for various projects. An “as needed” contractor will save the Department staff time by reducing the number of requests for proposals and contracts requiring administration.

The typical cost of construction materials testing, inspection and contract administration for a transportation project is 4% of the total cost of the construction contract being administered. The total amount payable to NV5 West, Inc., Twining, Inc., and Achievement Engineering Corp. under these Agreements will not exceed a total sum of \$4,500,000 for the three-year period. All funding is subject to Board approval through an annual appropriation and budget process and Board authorization of specific projects.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<u>Source</u>	<u>Agreements Total Amount</u>
Road Funds	\$4,500,000

**Narrative:**

This Board action authorizes three service agreements, totaling \$4,500,000. Funds for these Agreements are budgeted within the specific projects for which the services may be needed in Department 054, Funds 0015, 0016 or 0017, Organizational Units 0200, 0500 or 0600, and Programs 2710, 2720, 2730, 2740, 2750, 2810, 2820, 2830 or 2910.

**Special Instructions:**

Please forward the following items to Valerie Selvaggio in the Public Works Department, Transportation Division, 123 E. Anapamu Street, Santa Barbara, at extension x83094:

- A certified, stamped Minute Order approving these recommendations; and
- Two duplicate original executed contracts (one original contract to remain on file with the Clerk of the Board) – 3 total contracts

**Attachments:**

Attachment A: Agreement for Services of Independent Contractor for Construction Materials Testing Services IDIQ - NV5 West, Inc. (Lompoc Maintenance Division)

Attachment B: Agreement for Services of Independent Contractor for Construction Materials Testing Services IDIQ - Twining, Inc. (Santa Barbara Maintenance Division)

Attachment C: Agreement for Services of Independent Contractor for Construction Materials Testing Services IDIQ - Achievement Engineering Corp. (Santa Maria Maintenance Division)

**Authored by:**

Brent Clavin, P.E., Permits & Construction Manager, Public Works, Transportation, 805-803-8788