



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Fire Department
Department No.: 031
For Agenda Of: January 9, 2018
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Eric L. Peterson, Fire Chief 805-681-5507
Director(s)
Contact Info: Lynne Dible, CFO 805-681-5506

SUBJECT: Second Amendment to the Rotorcraft Support Inc. Agreement (BC-17-263)

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following:

- a) Approve and authorize the Chair to execute a Second Amendment to the Agreement with Rotorcraft Support Inc. (BC 17-263), for helicopter repair and inspection services for the UH-1H 308, extending the term from June 1, 2017 to December 1, 2017;
- b) Find that the proposed Agreement is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378(b)(2) in that the Agreement involves a continuing administrative or maintenance activity, and CEQA Guidelines section 15378(b)(5), in that the Agreement involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

Summary Text:

This Second Amendment is to extend the term of the Agreement for helicopter repair and inspection services to December 1, 2017. The final inspection and repair of the equipment required under this Agreement took several months longer to complete than originally anticipated.

Background:

On March 14, 2017, the Board approved the Agreement with Rotorcraft Support Inc. (Attachment C), in the amount of \$158,020.00 plus a 10% contingency, for a total of \$173,822.00. On May 16, 2017 the Board approved the First Amendment (Attachment B) increasing the amount in the Agreement to \$183,000.00 plus a 10% contingency, for a total of \$201,300.00.

The scope of work in the Agreement did take several months longer to complete than originally anticipated, therefore this Second Amendment is required to extend the term of the original Agreement to December 1, 2017 to cover the period of performance for these services.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

All helicopter maintenance and repair costs are budgeted in the Sheriff's Department 032, under the Joint Air Support Unit (ASU) Program 1424, Line Item 7120, Equipment Maintenance. The Fire Department transfers funds annually to the Sheriff, based on the Joint ASU Memorandum of Understanding, to cover Fire's share of the equipment maintenance and repair costs. A reconciliation of final equipment maintenance costs for the ASU will be done at the end of the fiscal year and any adjustments to the funding needed will be made at that time.

Staffing Impacts:

None

Special Instructions:

Please provide a signed copy of the Second Amendment to the Agreement to Lynne Dible, Fire Department.

Attachments:

- A. Second Amendment to Rotorcraft Support Inc. Agreement for Helicopter Inspection and Repair Services – UH-1H 308
- B. First Amendment to Rotorcraft Support Inc. Agreement for Helicopter Inspection and Repair Services – UH-1H 308
- C. Agreement for Services between Santa Barbara County and Rotorcraft Support, Inc. (BC-17-263)

Authored by:

Lynne Dible, Fire Department

cc:

Eric L. Peterson, Fire Chief
Bill Brown, Sheriff - Coroner
Rob Heckman, Deputy Chief
Woody Enos, Operations Division Chief
Matt Farris, Air/Wildland Battalion Chief