



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** January 12, 2021  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Sherman Hansen, Community Services Business Manager (805) 568-3408  
**SUBJECT:** Landscaping Service Contract with BrightView Landscaping Services, Inc for all County Parks

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute a service contract with BrightView Landscaping Services, Inc. (Contractor) in the amount not to exceed \$321,786 This contract will provide landscape maintenance services to 18 Community Services Department parks and open spaces located throughout the County for a period of eighteen (18) months beginning January 1, 2021 and ending June 30, 2022; (Attachment A); and
- b) Approve and authorize the Director of Community Services Department to exercise the option for one additional two (2) year extension, at the County's discretion, in the amount not to exceed \$448,550, subject to annual budget appropriations and with the following annual breakdown.  
  
July 1, 2022-June30, 2023 (3<sup>rd</sup> Year) at \$220,960  
July 1, 2023-June 30, 2024 (4<sup>th</sup> Year) at \$227,590; and
- c) Determine that the above recommended action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15301 as the action involves the maintenance of existing public facilities that will result in no or negligible expansion of existing use.

**Summary Text:**

The Community Services Department conducted a competitive bid process, request for proposals (RFP), for the provision of landscape maintenance services in 18 of the County's park facilities located throughout the County. Of the three bids received, BrightView was the lowest responsible and

responsive bidder at \$214,524 per year. Upon verifying information provided, Staff found that this company met the bid requirements. Therefore, it is Community Services' recommendation to award this contract to BrightView.

**Background:**

Landscape maintenance services in the attached contract will include mowing, edging, and turf maintenance according to an agronomic plan that includes irrigation inspection, turf aeration, fertilization and adjusting mow height to the correct cut height in those parks and opens spaces called out in the RFP.

Landscape maintenance companies were invited to bid on July 28, 2020. The mandatory Pre-Proposal Bid Conference and Walk Through was held on Wednesday August 5, 2020, for South County parks and Tuesday September 1, for North County parks. There were three bidders who attended the Pre-Proposal Bid Conference and of the three bids submitted, BrightView Landscaping Services, Inc. was the lowest responsible bidder. BrightView has been performing landscape maintenance service in the same 18 County parks and open spaces since July 2014.

**Risk:**

The agreement applies County standard independent contractor terms and conditions in accordance with State of California laws and regulations. The risk mitigation includes insurance coverage appropriate for the level of risk involved as determined by Community Services in conjunction with the County Risk Manager, and the agreement indemnifies County agents, officers and employees from all claims that arise from activities performed under the agreement.

**Fiscal and Facilities Impacts:**

All costs for work conducted by the Contractor are budgeted within the Community Services Department, Parks Division, operating budget.

**Attachments:**

Attachment A: Agreement for Services with BrightView Landscaping Service, Inc.

**Special Instructions:**

After Board action, please distribute as follows to Sherman Hansen, Community Services Department:

1. Minute Order
2. Agreement for Services with BrightView Landscaping Service, Inc. (two originals)