



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: ADMHS
Department No.: 043
For Agenda Of: 8/9/11
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Ann Detrick, Ph.D., Director,
Director(s) Alcohol, Drug & Mental Health Services – (805) 681.5200
Contact Info: Ann Detrick, Ph.D., Director,
Alcohol, Drug & Mental Health Services – (805) 681.5200

SUBJECT: Adoption of Mental Health Commission Bylaws

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence:

As to form: No

Recommended Actions: That the Board of Supervisors approve amended Bylaws for the Santa Barbara County Mental Health Commission. **Summary Text:** The Board of Supervisors is the governing body that oversees the local mental health board, the Santa Barbara County Mental Health Commission. The Commission developed updates to their Bylaws, last approved by the Board of Supervisors in July 2000. On behalf of the Mental Health Commission, the Alcohol, Drug and Mental Health Services Department (ADMHS) is forwarding the updated Bylaws for Board of Supervisors' approval.

Background: The Mental Health Commission (MHC) is appointed by the Board of Supervisors and advises the governing body and the County Mental Health Department, ADMHS, on various aspects of the local mental health system. The MHC is comprised of 16 members, including two voting members and one alternate from each Supervisorial District, and one member of the Board of Supervisors. The Commission's specific duties are further outlined in the attached Bylaws.

As required by Welfare and Institutions Code 5604.5, the MHC Bylaws: "(a) establish the specific number of members on the mental health board consistent with subdivision 9a) of 5604; (b) ensure that the composition of the mental health board represents the demographics of the county as a whole, to the extent feasible; (c) establish that a quorum be one person more than one-half of the appointed members;

(d) establish that the chairperson of the mental health board be in consultation with the local mental health director; and (e) establish that there may be an executive committee of the mental health board.”

The revised Bylaws, adopted by the MHC on June 24, 2011, clarify requirements regarding quorums, the role of alternate Commission members, leave of absence option for members, and Committee structure.

Special Instructions: Please send one (1) copy of the Minute Order to:

Alcohol, Drug and Mental Health Services

ATTN: Maria Xique

300 N. San Antonio Road, Bldg. 3

Santa Barbara, CA 93110

Attachments:

Mental Health Commission Bylaws

Authored by:

M. Carstensen