

2012 Local Agency Biennial Notice

Name of Agency: Solvang School District
Mailing Address: 565 Atterdag Rd, Solvang, CA 93463
Contact Person: Cynthia Michaud Office Phone No: 697-4453
E-mail: Cynthiam@solvangschool.org Fax No: 688 7012

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code requires disclosure by agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict-of-interest code and has determined that (Check one box):

- An amendment is required. The following amendments are necessary:**
(Mark all that apply.)
- Include new positions.
 - Revise disclosure categories.
 - Revise the titles of existing positions.
 - Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions.
 - Other (describe) _____

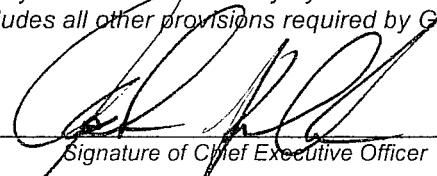
2012 FEB 15 11:34 AM
COUNTY OF SANTA BARBARA
CLERK OF SUPERIOR COURT

CMM

- No amendment is required.**
- The code is currently under review by the code reviewing body.

Verification

The agency's code accurately designates all positions that make or participate in the making of governmental decisions; the disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding the designated positions; and the code includes all other provisions required by Government Code Section 87302.



Signature of Chief Executive Officer

8/20/12

Date

Complete this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2012**, or the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

Solvang Elementary School

TRUSTEES:

*Peter Aichinger
Ken Dellinger
Peter K. Haws
Echo Molina
Michele Saunders*

565 Atterdag Road
Solvang, California 93463
Telephone (805) 688-4810
FAX (805) 688-6410

SUPERINTENDENT/**PRINCIPAL**

Dr. John Karbula
**ASSISTANT
SUPERINTENDENT**
Pat Merritt

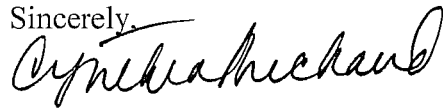
November 14, 2012

Michael Allen
Clerk of the Board
105 E. Anapamu St., #407
Santa Barbara, CA 93101

Dear Mr. Allen,

Enclosed is the revised Conflict of Interest Code for Solvang Elementary School District. The only change was a revision in the titles of existing positions. The revised code was approved by our Board of Trustees on November 13, 2012.

Sincerely,



Cynthia Michaud

2012 NOV 15 PM 3:45
COUNTY OF SANTA BARBARA
CLERK OF THE COUNTY

SOLVANG ELEMENTARY SCHOOL DISTRICT
CONFLICT OF INTEREST CODE

All members of the Solvang School District Board of Trustees, the Superintendent, ~~the Principal, the Assistant Principal,~~ the Maintenance/Operations Supervisor, the Food Services Supervisor, the Business Manager and the Administrative Assistant to the Superintendent shall be responsible for completing a conflict of interest document. It has been determined that the positions listed herein manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200: Superintendent. The document to be completed shall address conflict of interest in five different areas. This does not include the principal residence of the filer.

Category 1

Interests in real property located in the jurisdiction of the District with the fair market value of more than \$2,000.00.

Category 2

Business positions or investments from entities engaged in the appraisal, acquisition, or disposal of real property within the school district.

Category 3

Business positions, investments, or income of any type which has provided services, supplies, materials, machinery or equipment for the use of the school district.

Category 4

Business positions, investments or entities which within the previous two years has in any way attempted to use his or her official position to influence a governmental decision regarding services, supplies, materials, machinery or equipment to the school district.

Category 5

Business positions, investments, and business entities whose income are subject to the regulations imposed upon school districts.

The document completed by each Board of Trustee Member and Superintendent shall be forwarded to the Elections Division and a copy shall be retained by the District.

Preparation of said document shall allow Trustees and Superintendent time and a fair opportunity to present their views on conflict of interest questions.

Adoption of the conflict of interest code shall be posted where it can be viewed by the public at least ten days before a hearing to allow public input before adoption of the code. After the code is adopted, a copy shall be filed

with the Clerk of the Board of Supervisors, the Office of the County Counsel, and the Elections Division of the County Clerk Recorder.

A Board of Trustee Member and Superintendent need not report all investments or income that he or she may have. Investments may be reported only if they are in conflict with the five categories previously outlined. These forms shall be completed every two years or at that time in which a new Board of Trustee member assumes office.

Forms shall be those as prescribed by the California Fair Political Practices Commission and forms will be obtained from the Elections Division and are updated on an annual basis.

The designated trustee must disqualify himself or herself from participating in decisions that will have a reasonably foreseeable material affect upon the trustee, his or her immediate family, or in his or her financial interest. Disclosure of conflict includes the need for a trustee disqualification in instances where the interest may be for personal gain. The manner of disqualification shall be that as outlined in Title 2. The Fair Political Practices Commission, section 18732, article 334.9, which states as follows:

(9) Section 9. Manner of Disqualification. When a designated employee determines that he or she should not make a governmental decision because he or she has a disqualifying interest in it, the determination not to act must be accompanied by disclosure of the disqualifying interest. In the case of a voting body, this determination and disclosure shall be made part of the agency's official record; in the case of a designated employee who is the head of an agency, this determination and disclosure shall be made in writing to his or her appointing authority; and in the case of other designated employees, this determination and disclosure shall be made in writing to the designated employee's supervisor.

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