



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Sheriff's Office  
Department No.: 032  
For Agenda Of: April 2, 2019  
Placement: Administrative  
Estimated Time:  
Continued Item: No  
If Yes, date from:  
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Sheriff, Bill Brown, Ext 4290  
Director

*SL #409 For Staff*

Contact Info: Lt. Eddie Hsueh, Ext 5002

SUBJECT: Authorize Acceptance of California State Parks, Off-Highway Motor Vehicle Grant Funds

**County Counsel Concurrence**

As to form: Yes

**Risk Management:**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:** That the Board of Supervisors:

- a) Accept the Off-Highway Motor Vehicle Recreation (OHMVR) grant of \$74,435.00 from the State of California Natural Resources Agency, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division for 2017 / 2018 for increased law enforcement services and equipment in Santa Barbara County, specifically in the area of the Santa Ynez River;
- b) Adopt a Resolution of the Board of Supervisors authorizing the Sheriff to execute an agreement with State of California Natural Resources Agency, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division for the grant;
- c) Approve Budget Journal Entry #0006151 appropriating \$74,435.00 in grant revenue and corresponding expense; and
- d) Determine this action is exempt from California Environmental Quality Act (CEQA) pursuant to Section 15378(b) (4), finding that the action is a creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment.

**Summary Text:**

The Off-Highway Motor Vehicle Recreation Act of 2003 authorizes the allocation of grant funds for the purpose of establishing, maintaining, managing and rehabilitating OHV areas, trails and facilities and enforcing laws related to OHV use within California. The State of California Natural Resources Agency, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division administers the Off-Highway Vehicle (OHV) Grant Program that provides grant-based funding to cities, counties and other entities that have OHV-related activities within their borders. The Off-Highway Motor Vehicle Grant is a 25% (in-kind) match grant. The 25% match is for the “in-kind” match that can be fulfilled with the use of existing equipment, facilities, and personnel that are utilized in furtherance of establishing, maintaining, managing and rehabilitating OHV areas, trails and facilities and enforcing laws related to OHV use within California.

On 07/06/2018, the Sheriff’s Office received notification that our grant application was approved by the State of California Natural Resources Agency, Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Division and would be awarded \$74,435.00 for use toward establishing, maintaining, managing and rehabilitating OHV areas, trails and facilities and enforcing laws related to OHV use within California. On 09-28-19 the Sheriff’s Office received the finalized Project Agreement.

The acceptance of this grant funding will allow the Sheriff’s Office to purchase much needed off-highway patrol vehicles as well as safety, and rescue equipment necessary to enforce OHV related laws within Santa Barbara County. It will also provide a small amount of overtime funding that will be utilized to provide enhanced patrol of areas known for illegal OHV use, as well as OHV related rescues and special events. The Sheriff’s Office anticipates meeting the 25% “in-kind” match, in the amount of \$29,491.00, through the use of existing personnel and equipment that are already conducting OHV related patrols and other operations in the targeted areas.

This agenda item is being submitted for Board approval to authorize the Sheriff to receive the available grant funding in the amount of \$74,435.00, and to approve a resolution as required by the funding agency.

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund	\$29,491.00		\$29,491.00
State	\$74,435.00		\$74,435.00
Federal			
Fees			
Other:			
<b>Total</b>	<b>\$ 103,926.00</b>	<b>\$ -</b>	<b>\$ 103,926.00</b>

**Staffing Impacts:** Off-duty deputies will primarily work these positions on an overtime basis. The impact to on-duty law enforcement personnel during these enforcement operations will be minimal and will be one of the sources of the 25% match.

**Special Instructions:**

Please send two copies of the Minute Order and signed Resolution to the Sheriff's Office, Attention Lt. Eddie Hsueh.

**Attachments:**

Attachment A: Board Resolution

Attachment B: Email dated July 6, 2018 from the Department of Parks and Recreation

Attachment C: Budget Journal Entry

Attachment D: Letter dated January 28, 2019 from the Department of Parks and Recreation

Attachment E: Project Agreement G17-03-87-L01, dated January 28, 2019

**Authored by:**

Hope Vasquez, Chief Financial Officer, Sheriff's Office (extension 4293)

Eddie Hsueh, Lieutenant, Sheriff's Office (extension 5002)