



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: June 18, 2019
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Scott D. McGolpin, Public Works Director, 568-3010
Director(s)
Contact Info: Thomas D. Fayram, Deputy Public Works Director, 568-3436

SUBJECT: Agreement for Services of Independent Contractors with Geosyntec Consultants for Stormwater Consulting Services, All Supervisorial Districts

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for Services of Independent Contractor with Geosyntec Consultants (local vendor) in the amount of \$75,000 to assist with storm water regulation compliance from July 1, 2019 to June 30, 2020;
- b) Determine that the service contract does not constitute a project within the meaning of the California Environmental Quality Act pursuant to Guidelines §15378 (b)(2)(continuing administrative or maintenance activities).

Summary Text:

This item is on the agenda to approve the Agreement for Services of Independent Contractor with Geosyntec Consultants, which exceeds the \$200,000 purchasing contract threshold when combined with existing, and anticipated, County contracts.

In order to effectively direct activities and control costs, a Notice to Proceed will be issued under this contract on an as-needed basis. The Notice to Proceed will specify tasks, activities, deliverables, budget, and timelines associated with stormwater compliance activities under State and Federal regulations.

Background:

Pursuant to Federal Clean Water Act regulations implemented through the National Pollution Discharge Elimination System (NPDES) Permit program, the County is responsible for the reduction and/or elimination of pollutants from the County’s storm drain system to the Maximum Extent Practicable. This pollutant reduction standard requires the County to implement Best Management Practices (BMPs), including but not limited to education and outreach, source controls, inspection and monitoring, and storm water program effectiveness assessments.

Geosyntec is currently on the approved consultants list, has local storm water experience, and has been evaluated and selected through the Statement of Qualifications process by the Public Works Department. The Statement of Qualifications process provides a rigorous competitive evaluation of consultant qualifications, and selected consultants are available for on-call services. However, the \$200,000 purchase threshold for countywide contracts precludes the continued use of this consultant’s services without Board approval. The requested contracts for professional services will provide for continuation of their ongoing services on water quality monitoring, treatment controls, tracking and reporting, pollutant load and assessments, and TMDLs, through the fiscal year.

Fiscal and Facilities Impacts:

Budgeted: Yes

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 75,000.00		
Partner Cities			
Federal			
Fees			
Other:			
Total	\$ 75,000.00	\$ -	\$ -

Fiscal Analysis:

The County’s NPDES Municipal General Permit is an ongoing mandated program requirement, and costs are included every year in the Project Clean Water budget. This contract is being executed in preparation of work that will be needed during the 2019-20 fiscal year; no work is guaranteed by this agreement. All work will be approved by issuing a Notice to Proceed. The contract amount sets an upper limit and allows for flexibility with the consultant. Funding for this agreement were included in the proposed 2019-20 Public Works Department budget.

Key Contract Risks:

Key risk factors for these agreements are low.

Special Instructions:

Direct the Clerk of the Board to send two originals of each agreement and a copy of the minute order of these actions to the Water Resources Division office, ATTN: Christina Lopez.

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Attachments:

Attachment A - Agreement for Services of Independent Contractor with Geosyntec (3 originals)
includes board contract summary

Authored by:

Cathleen Garnand, Project Clean Water Manager, 568-3561