



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Probation
Department No.: 022
For Agenda Of: April 2, 2024
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Holly L. Benton, Chief Probation Officer, 805-882-3652
Director(s)
Contact Info: Damon Fletcher, Administrative Deputy Director, 805-882-3654

SUBJECT: **Approve Execution of the First Amendment to Agreement with SCRAM of California to increase the total amount for FY 2023-24 to \$800,000**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Approve and authorize the Chair to execute the First Amendment to the Agreement with SCRAM of California to increase the amount by \$195,000 for Secure Continuous Remote Alcohol Monitoring (SCRAM) that includes equipment, installation and removal of equipment, monitoring, training, and support for adult clients who are under supervision by the Probation Department, for a revised total Agreement amount not to exceed \$800,000 without a change to the period of performance of July 1, 2023, through June 30, 2024.
- b. Determine that the proposed actions do not constitute a “Project” within the meaning of California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(4) of the CEQA Guidelines, because they consist of the creation of government funding mechanisms or other government fiscal activities, which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment.

Summary Text:

The Probation Department contracted with SCRAM of California (BC-23011) for secure continuous remote alcohol monitoring for a total contract amount not to exceed \$605,000 for Fiscal Year (FY) 2023-24. The contract provides for services to adult clients who are under supervision by the Probation

Department. Invoices for the first half of FY 2023-24 have been received with a total expenditure as of the December 2023 invoice of \$349,590. It is projected that the total amount billed will exceed the current contract amount due to the cost of services actually provided being greater than what was anticipated in the contract. Due to the unpredictable nature of services provided under the contract, actual costs have been higher than anticipated. The Probation Department is requesting that the Board of Supervisors approve and authorize the chair to execute the first amendment to the agreement to SCRAM of California for services delivered under BC-23011, bringing the total contract amount not to exceed \$800,000 for the services provided under the contract, to allow for the payment of the increased unanticipated cost projected after the first half of FY 2023-24.

Background:

The Probation Department has utilized SCRAM of California for alcohol monitoring services since 2014. Services include equipment daily rates, installation and removal of equipment, monitoring of clients, and training for probation staff. The contract provides for services to adult clients who are being supervised by the Probation Department, including realigned clients (AB 109) and pretrial clients released on pretrial supervision. As a result of an increase in clients being released from the jail into the Probation Department's Pretrial Supervision Program with alcohol monitoring terms and conditions, the Department has steadily increased the total contract amount each FY based on projected expenditures.

The Probation Department has been monitoring the use of services through the contract year, and notes that usage fluctuates based on factors such as the number of individuals released pending the hearing of their case and the length of time the alcohol monitoring terms continue to apply. The use of SCRAM for clients released into the Pre-Trial Supervision program increased during FY 2022-23, with a significant increase during the second half of the fiscal year. Similarly, there has been an increase of services during FY 2023-24. In order to meet the projected expenditures under this Agreement for FY 2023-24, the Probation Department is requesting approval and authorization from the Board for the chair to execute the first amendment to increase the contract budget by \$195,000, bringing the total contract amount not to exceed \$800,000 for services being provided to clients by SCRAM of California.

Performance Measures:

To date in FY 2023-24, SCRAM of California is in overall compliance with Performance Measures delineated in the contract.

Contract Renewals and Performance Outcomes: The performance measures remain as delineated in the original agreement, as follows:

1. CONTRACTOR shall install equipment on 100% clients referred to SCRAM who are out of custody within 2 business days of the Court order and/or release from incarceration, unless otherwise ordered by the Court.
2. CONTRACTOR shall provide installation of equipment on 100% clients prior to being released from custody, as ordered by the Santa Barbara Superior Court, the same day. If the order is received by CONTRACTOR after 3:30 p.m., the installation may occur the next day with notification to COUNTY.
3. CONTRACTOR shall provide at least one on-site training session to COUNTY staff regarding the operation of equipment and program software within the first 180 days of the effective date of the agreement.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

Funding Sources	Original Contract Total	Added Amount	New Contract Total
General Fund	\$ -	\$ 195,000.00	\$ 195,000.00
State	\$ 605,000.00		\$ 605,000.00
Federal			
Fees			
Other:			
Total	\$ 605,000.00	\$ 195,000.00	\$ 800,000.00

Narrative:

In anticipation of the projected total expenditures at fiscal year-end for services to be rendered during FY 2023-24 by SCRAM of California exceeding the contract maximum amount of \$605,000, the Probation Department requests to increase the contract total amount by \$195,000, to a revised contract maximum not to exceed \$800,000. Although the added amount was not allocated specifically to this contract at budget adoption, the department has sufficient appropriations within its overall Services and Supplies budget to absorb this increase. Execution of this First Amendment to the Agreement will not increase the Probation Department’s General Fund Contribution.

Key Contract Risks:

None

Staffing Impacts: None

Legal Positions:

No Effect

FTEs:

No Effect

Special Instructions: Please forward a certified, stamped Minute Order approving this action to:

Damon Fletcher, Administrative Deputy Director
 Probation Department
 117 E. Carrillo
 Santa Barbara, CA 93101

Attachments:

Attachment A: First Amendment to the Agreement with SCRAM of California

Authored by:

Maria Story, Probation Manager