



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Human Resources
Department No.: 064
For Agenda Of: 3/24/09
Placement: Administrative
Estimated Tme:
Continued Item: Select_Continued
If Yes, date from:
Vote Required: No Vote Required

TO: Board of Supervisors

FROM: Susan Paul, Assistant CEO/HR Director 568-2815
Melissa Grisales, Assistant HR Director 568-2819

SUBJECT: New Hire Report – February 3, 2009-February 22, 2009

County Counsel Concurrence

As to form: Select_Concurrence

Auditor-Controller Concurrence

As to form: Select_Concurrence

Other Concurrence: Select_Other

As to form: Select_Concurrence

Recommended Actions:

Receive and file.

Background:

At the February 3, 2009 Board meeting the Board directed staff to provide a monthly report on new hires in the County.

The attached report has been prepared to provide the Board with the requested information, including Regular-Full time, Regular-Part Time, Extra Help, and Contractors on Payroll (COP). As of February 3, 2009-February 22, 2009, there have been a total of nine new hires among four departments. New hires in the following classifications can be summarized by: Three Administrative Office Professionals, Four within the Medical Services field, One Eligibility Worker, and One Senior Engineering Environmental Planner.

Department	Regular - FT	Regular - PT	Extra -Help	COP
ADMHS	1			
Public Health	1	1	2	
Public Works	1			
Social Services	1		2	

This report will be provided to the Board on a monthly basis.

Performance Measure:

Fiscal and Facilities Impacts:

Attachments:

Authored by:

cc:

New Hire Report
February 3, 2009 - February 22, 2009
(Pay Period 4 and 5)

Dept-Division	Job Type	Work Location	Hire Date	Event	Job Class Title	Justification	Funding Source
ADMHS	Regular-FT	Santa Barbara	16-Feb-09	Extra Help to Regular	ADMHS PRACTITIONER II	This position is a vital link in department's care system working closely with the State Hospital, Sheriff, District Attorney and Public Defender, as well as SB Superior Court in an effort to expedite and facilitate clients movements through both the judicial and mental health care continuum.	Currently this individual is a COP contractor at a total cost to the County (inclusive of roll-up) of \$72,000. In addition there is unallocated funding within the PHF budget resulting from the recent deletion of a 0.5 FTE Recovery Assistant. The fully lo
Public Health	Extra Help	Santa Barbara	10-Feb-09	New Hire	ADMN OFFICE PRO I	This is the only general office position in Utilization Management & Quality Improvement who handles general office responsibilities. UM & QI is responsible for cost containment and appropriate utilization of medical resources for patient care. When the position is unfilled others must fill in and their work does not get completed in a timely manner.	Funding comes from realignment revenues.
Public Health	Regular-PT (80%)	Santa Maria, Orcutt	10-Feb-09	New Hire	HEALTH CARE PRACTITIONER	Position is located at the Santa Maria Women's Health Center. The center recently evaluated its staffing levels for physician and mid-level providers and instead of hiring an additional contract OB/GYN physician, hired a 80% Health Care Practioner who would function in the office clinic setting. With this dedicated clinic time PHD believes it can meet the patient service needs for women's health in Santa Maria for clinic services and deliveries.	Funding revenues are derived from Medi-Cal (FQHC), Medicare and more than 10 other categorical programs.
Public Health	Extra Help	Santa Barbara	09-Feb-09	New Hire	PHARMACIST SUPV	Pharmacies cannot operate without a Pharmacist on site at all times. This Extra-Help position is a fill-in to cover vacations, sick leaves, and potential vacancies while recruitments are underway.	Funding comes from revenue generated from filling prescriptions from sources such as MediCal, Medicare Part D, Family PAC, and other programs.

New Hire Report
February 3, 2009 - February 22, 2009
(Pay Period 4 and 5)

Dept-Division	Job Type	Work Location	Hire Date	Event	Job Class Title	Justification	Funding Source
Public Health	Regular-FT	Santa Barbara	09-Feb-09	New Hire	STAFF PHYSICIAN SUPV	The Public Health Department operates clinics at six locations throughout Santa Barbara County and provides an average of 10,000 medical visits per month. Each of these visits represents significant revenue to the department. This position serves as a priority so as not to compromise patient care and revenues.	Funding revenues are derived from Medi-Cal (FQHC), Medicare and more than 10 other categorical programs.
Public Works-Flood Control	Regular-FT	Santa Barbara	13-Feb-09	New Hire	ENG ENVIRON PLANNER SR.	This position monitors and reports on all maintenance and engineering projects, conducts plant & wildlife surveys, and designs revegetation projects to mitigate environmental effects of engineering projects. The position also acts as an internal consultant to staff of Public Works and other County departments on biological issues, especially those related to revegetation and habitat mitigation and monitoring.	Fund 2400-Flood Control. There are no General Fund costs associated with this position.
Social Services-Administration	Regular-FT	Santa Maria, Orcutt	09-Feb-09	New Hire	ADMN OFFICE PRO I	This position will be assigned to scanning for the Benefit Service Center (BSC). Eligibility workers cannot process cases unless and until all information is scanned into the system and the Medi-Cal program is also close to not meeting the mandate for application processing.	Funding will come through the Medi-Cal augmentation.
Social Services-Administration	Extra Help	Santa Maria, Orcutt	09-Feb-09	Rehire	ADMN OFFICE PRO I	Extra help position will assist in getting the department's backlog in CalWORKS up-to-date in order to meet the legal mandate of determining eligibility within 45 days of application.	Funding will be through the mid-year augmentation which was received in February 2009.
Social Services-Administration	Extra Help	Santa Maria, Orcutt	03-Feb-09	Rehire	ELIGIBILITY WORKER I	Extra help position will assist in getting the department's backlog in CalWORKS up-to-date in order to meet the legal mandate of determining eligibility within 45 days of application.	Funding will be through the mid-year augmentation which was received in February 2009.