

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 5/30/02  
**Department Name:** Treasurer-Tax Collector  
**Department No.:** 4393  
**Agenda Date:** 6/18/02  
**Placement:** Administrative  
**Estimate Time:** None  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Gary L. Feramisco, Treasurer-Tax Collector  
Office of the Treasurer-Tax Collector, Housing Finance & Development Division

Michael F. Brown, County Administrator  
Office of the County Administrator

**STAFF CONTACT:** Patricia M. Gabel, Supervising Housing Finance Specialist #3522

**SUBJECT:** Authorizes the County Administrator to Act in All Matters of Business Related to the Functions of the Housing and Community Development Department

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**Recommendation(s):**

That the Board of Supervisors adopt the attached resolution that provides for the following:

- A. The functions of housing finance and development that are currently performed by the Treasurer-Tax Collector's Office are hereby transferred to the Department of General County Programs effective on July 1, 2002,
- B. Commencing on July 1, 2002, the County Administrator shall be the official representative of the County to the Santa Barbara County HOME Consortium and shall be authorized to act on behalf of the County in all manners of business related to the functions of the Consortium.
- C. All administrative authority over the U.S. Department of Housing and Urban Development HOME Investment Partnership and McKinney-Ventu (Continuum of Care) Programs that is currently vested in the Treasurer-Tax Collector's office is hereby transferred to the Department of General County Programs under the County Administrator effective July 1, 2002.
- D. All administrative authority over the State Department of Housing and Community Development (HCD) Community Development Block Grant and Disaster Recovery Initiative Programs that is currently vested in the Treasurer-Tax Collector's office is hereby transferred to the Department of General County Programs under the County Administrator effective July 1, 2002
- E. All administrative authority over the Affordable Housing Inclusionary Program as currently administered by the Housing Finance Division is hereby transferred to the Department of General County Programs under the County Administrator effective July 1, 2002

### **Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with No. 7. Maintain and Enhance the Quality of Life for all Residents and Strengthen the Safety and Well-Being of Children and Their Families to Ensure a Strong Future for our Community. *{Double-click here}*

### **Executive Summary and Discussion:**

On August 14<sup>th</sup>, 2001, your Board authorized the creation of a new County Department entitled Office of Housing and Community Development. Difficulties in recruiting a Director for the new Department however have delayed its creation. In order improve the functioning of the housing finance and development operations in the interim, the County Administrator recommends that Housing Finance and Development Division of the Office of the Treasurer – Tax Collector – Public Administrator temporarily transfer to the General County Programs under the direct supervision of the County Administrator. The General County Programs contains those programs and projects, which are not directly associated with one specific department or is in a transition phase and requires increased visibility to the County Administrator. This transition is proposed to occur on July 1, 2002, lasting until the new Department of Housing and Community Development Director is appointed by the Board, at which time the new department will be ultimately created. The attached Resolution transfers all authority for the administration of the Santa Barbara County HOME Consortium, HUD's HOME and Continuum of Care (homeless) programs, HCD's Community Development Block Grant and Disaster Recovery Initiative Programs as well as all local housing programs currently administered by Housing Finance and Development to the County Administrator or his designee.

### **Mandates and Service Levels:**

Although there are numerous federal and state mandates regarding affordable housing, the transfer of authority to administer the programs is not mandated.

### **Fiscal and Facilities Impacts:**

Consistent with the proposal, the budget for the Housing Finance Division has been included in General County Programs in the proposed FY 02-03 Budget to be adopted during the annual Budget Hearings process.

### **Special Instructions:**

The Authorizing Resolution requires THREE original signatures. Please prepare two certified copies of the Authorizing Resolution and return to Patricia Gabel in room 105. One resolution will be forwarded to HUD; the other is retained in the County Administration files.

### **Concurrence:**

County Administrator  
County Counsel