



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

June 25, 2024

Present: 5 - Supervisor Williams, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

INFORMATION TECHNOLOGY DEPARTMENT

File Reference No. 24-00668

RE: Consider recommendations regarding an agreement for Professional Services of Independent Contractor with Smartsheet, Inc., for Software Services, as follows:

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor (Agreement) with Smartsheet, Inc., to provide software services and licenses for Fiscal Year 2024-2025 through Fiscal Year 2026-2027 in the amount not to exceed \$1,330,695.45;
- b) Approve and authorize the Chief Information Officer or their designee to order additional software services and licenses in an amount not to exceed 10% of the contract amount, or \$133,069.54; and
- c) Determine that the above recommended action is a government funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA Guidelines.

A motion was made by Supervisor Williams, seconded by Supervisor Hartmann, that this matter be acted on as follows:

- a) **Approved and authorized; Chair to execute;**
- b) **Approved and authorized; and**
- c) **Approved.**

The motion carried by the following vote:

Ayes: 4 - Supervisor Williams, Supervisor Capps, Supervisor Hartmann, and Supervisor Nelson

Absent: 1 - Supervisor Lavagnino