



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: October 18, 2022
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel L. B. Nielson, M.P.A.
Director(s) Public Health Interim Department Director
Contact Info: Joy Kane, MPH 805-680-3913
Senior Epidemiologist, Epidemiology Unit
SUBJECT: Fellow Support Agreement Council for State and Territorial Epidemiologists

County Counsel Concurrence

As to form: Yes

Other Concurrence: N/A

As to form: Select_Concurrence

Auditor-Controller Concurrence

As to form: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute a Fellow Support Agreement with the Council for State and Territorial Epidemiologists for preceptorships at the Public Health Department (Attachment A) with a period of performance ending August 16, 2027; and
- b) Determine that the recommended action is not a "Project" under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline 15378(b)(5) because the activity is an organization and administrative activity of the government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda to approve and authorize the Chair to execute a Fellow Support Agreement (Attachment A) with the Council for State and Territorial Epidemiologists.

Background:

Within the PHD, the Epidemiology Unit is responsible for surveilling and analyzing wide arrays of health data across several PHD programs. Annually students and volunteers are mentored by current Epidemiology staff to gain applicable skills. The Council for State and Territorial Epidemiologists operates a multi-year fellowship program placing recent epidemiology graduates in health departments across the United States. These fellows offer a higher level of skill than previous students and volunteers. Preceptorships in the Epidemiology Unit are voluntary and are at the discretion of the

individual Epidemiology Manager to approve or reject preceptorships based on preceptor availability. Prior to persons being assigned a preceptor, the Fellow Support Agreement with the institution must be executed.

Fiscal and Facilities Impacts: Budgeted: No

Fiscal Analysis:

Funding Sources	Current FY Cost:	Annualized On-going Cost:	Total One-Time Project Cost
General Fund	\$ -	\$ -	\$ -
State	\$ -	\$ -	\$ -
Federal	\$ -	\$ -	\$ -
Fees	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -

Narrative: There are no fiscal or facilities impacts associated with this action as it is purely administrative in nature. There are no staffing impacts associated with this action.

Key Contract Risks:

The Fellow Support Agreement language requires the institution to ensure that students are covered by professional and general liability insurance in the amount of one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) aggregate.

Staffing Impacts:

Legal Positions: 0 **FTEs: 0**

There are no staffing impacts associated with this action.

Special Instructions:

Please execute two (2) original Agreements with the Council for State and Territorial Epidemiologists (CSTE) and retain one (1) original Agreement and one (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at MFitzwilliamFigueroa@sbcphd.org when available for pick up.

Attachments:

- A. Fellow Support Agreement

Authored by: Michelle Wehmer, MPH, Epidemiologist

cc: Joy Kane, MPH, Senior Epidemiologist