



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: December 11, 2018  
Placement: Administrative  
Estimated Time: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department: Mona Miyasato, County Executive Officer  
Director(s)  
Contact Info: Terri Nisich, Assistant County Executive Officer

**SUBJECT:** Authorization of CEO to Sign South Coast Task Force on Youth Safety Memorandum of Understanding.

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk  
As to form: Yes

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the County Executive Officer or designee to sign the South Coast Task Force on Youth Safety Sponsors and Host Agency Memorandum of Understanding, and;
- b) Determine that the above actions are government fiscal activities or funding mechanisms which do not involve any commitment to any specific project which may result in potential physical impacts on the environment, and are therefore not a project under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(4) of the CEQA guidelines.

**Summary Text:**

This item is on the Board of Supervisors agenda to authorize the County Executive Officer, or her designee, to sign the South Coast Task Force on Youth Safety Sponsors and Host Agency Memorandum of Understanding (MOU) on behalf of the County of Santa Barbara. This MOU between the Community Action Commission (host agency) and the County of Santa Barbara, City of Santa Barbara, City of Goleta, and the City of Carpinteria (sponsors) has been in place for 8 years. This MOU was approved by the Board of Supervisors as a part of the Recommended Actions for the Fiscal Year 2018-19 budget adoption process.

**Background:**

On June 11, 2018, as a component of the Fiscal Year 2018 -2019 Budget Recommended Actions, the Board of Supervisors delegated authority to the Chair of the Board to execute renewals of single year grants and contracts previously approved by the Board and included within the Fiscal Year 2018-19 Budget, where contracts and within 10% of the contracted amounts. The South Coast Task Force on Youth Safety Sponsors and Host Agency Memorandum of Understanding was a part of this action. Unaware of the change delegating authority to the Chair of the Board for contract renewals, the MOU prepared by the Community Action Commission, for the July 1, 2018 to July 2019 period, contained the County Executive Officer’s name and title on the signature block. Rather than recirculating the MOU to all agencies for signature, this item is before the Board of Supervisors to authorize the County Executive Officer to sign the MOU for the current fiscal year. Subsequent MOU’s will reflect a signature block for the Chair of the Board of Supervisors.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund	\$ 50,303.00		
State			
Federal			
Fees			
Other:			
Total	\$ 50,303.00	\$ -	\$ -

**Key Contract Risks:**

NA

**Attachments:**

Attachment A – South Coast Task Force of Youth Safety Sponsors and Host Agency Memorandum of Understanding,

**Authored by:** Terri Nisich, Assistant County Executive Officer, 805-568-3400