



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Submitted on:  
(COB Stamp)

**Department Name:** Sheriff-Coroner  
**Department No.:** 032  
**Agenda Date:** August 19, 2025  
**Placement:** Administrative Agenda  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

**TO:** Board of Supervisors  
**FROM:** Department Director(s): Bill Brown, Sheriff-Coroner (805) 681-4290  
Contact Info: Jarrett Morris, Lieutenant (805) 681-4146  
**SUBJECT: Accept Donations Totaling \$17,718.61 from the Sheriff's Benevolent Posse**

**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** CEO Budget

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Accept a donation in the amount of \$7,738.61 to fund the 2024 Sheriff's Annual Awards from the Sheriff's Benevolent Posse, a 501(c)(3) organization;
- b) Accept a donation in the amount of \$9,980 to fund a transfer of all Sheriff's Office historical media to a digital format from the Sheriff's Benevolent Posse, a 501(c)(3) organization;
- c) Approve Budget Journal Entry BJE-0010745 to increase appropriations of \$17,718.61 in the Sheriff's Office General Fund for Services & Supplies (\$17,718.61) funded by unanticipated revenue from Miscellaneous Revenue – Other Donations; and
- d) Determine that the above actions are government fiscal activities or funding mechanisms that do not involve any commitment to any specific project that may result in a potentially significant impact on the environment and are, therefore, not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA guidelines.

**Summary Text:**

This item is before your Board to accept two donations from the Sheriff's Benevolent Posse to fund the Sheriff's Office Annual Awards and Recognitions Luncheon, and the transfer of historical media to a digital format, for a total value of \$17,718.61.

**Background:**

The Sheriff's Benevolent Posse has recently approved donations of funding for the Sheriff's Annual Awards and the transfer of historical media to digital format, totaling \$17,718.61.

- The first donation of \$7,738.61 will fund the 2024 Sheriff's Office Annual Awards. This cost was originally paid for from the Sheriff's Office General Fund and will be reimbursed by the Sheriff's Benevolent Posse.
- The second donation of \$9,980.00 is for services to transfer historical media (DvCam Tapes, BetaCam Tapes, DVD's, and VHS Tapes) to digital format to allow the Sheriff's Office to preserve and effectively use the media in countywide presentations and public communications. This payment was already made directly to the vendor from the Sheriff's Benevolent Posse and the donation is simply being recorded for accounting purposes.

County Policy D4.1 requires that departments describe to the Board of Supervisors the source and value of each donation valued in excess of \$10,000. The Sheriff's Benevolent Posse, a fundraising organization, has donated funding and equipment to the Sheriff's Office for many years. In 2025, after consulting with the Sheriff, the Sheriff's Benevolent Posse Board of Directors identified the above detailed items.

**Fiscal and Facilities Impacts:**

Budgeted: No; recommend approval of Budget Revision Request #0010745.

**Fiscal Analysis:**

The Sheriff's Benevolent Posse has recently approved two donations to the Sheriff's Office General Fund for the total of \$17,719 to fund the 2024 Sheriff's Annual Awards and the transfer of old media into a digital format. Neither of these activities will require any unbudgeted ongoing costs.

Funding Source	FY 2025-26	Total
General Fund		
State		
Federal		
Fees		
Donations	\$17,719.00	\$17,719.00
<b>Total</b>	<b>\$17,719.00</b>	<b>\$17,719.00</b>

**Special Instructions:**

Clerk of the Board: Please send a minute order to Hope Vasquez, CFO, Sheriff's Office, at [hmv3606@sbsheriff.org](mailto:hmv3606@sbsheriff.org) and Jarrett Morris, Lieutenant, Sheriff's Office, at [jam3768@sbsheriff.org](mailto:jam3768@sbsheriff.org).

**Attachments:**

**Attachment A** – Budget Journal Entry BJE-0010745

**Attachment B** – Paid Receipt from Santa Ynez Valley Marriott

**Attachment C** – Paid Receipt from Paul Westmacott

**Authored by:**

Jarrett Morris

Sheriff's Office Lieutenant

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