



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: General Services and
Information Technology
Department No.: 063, 067
Agenda Date: March 10, 2026
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Director(s): Kirk Lagerquist, Director, General Services
Chris Chirgwin, Director, Information Technology
Contact: JD Patton, Assistant Director, General Services

DocuSigned by:
Kirk Lagerquist
DocuSigned by:
Chris Chirgwin

**SUBJECT: Award Public Safety Radio Network (PSRN) Communication Site
Construction Contract – Fire Station 7; District 2**

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Construction Agreement (“Agreement”) for the **Fire Station 7 PSRN Construction Project** (“Project”) in the amount of \$657,420 with Normile Construction (“Contractor”), the lowest responsible bidder, to complete the Project; and
- b) Authorize the Director of General Services or the Director of the Information Technology Department to approve change orders to the Agreement in the aggregate amount not to exceed \$45,371 as authorized under California Public Contract Code Section 20142; and
- c) Determine that the recommended actions are exempt from the provisions of the California Environmental Quality Act (“CEQA”) pursuant to the following CEQA guidelines sections:

15301, as the actions consist of the operation, repair, maintenance, leasing, licensing or minor alteration of existing public structures, facilities, mechanical equipment or topographical features, involving negligible or no expansion of existing or former use; 15302, as the actions consist of replacement or reconstruction of existing structures and facilities located on the same site and with the same purpose and capacity; 15303, as the actions consist of construction and location of limited numbers of new, small facilities or structures and installation of small new equipment and facilities in small structures; and 15061(b)(3), as it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment; and that a Notice of Exemption on these bases was filed on July 13, 2021; and direct the filing of a Notice of Exemption for the work to be performed under the Agreements that is not covered by the Notice of Exemption previously filed on July 13, 2021.

Summary Text:

The recommended Board actions are on the agenda to award a construction contract in the amount of \$657,420 for the Fire Station 7 site identified as part of the PSRN upgrade project.

The scope of work includes installation of a new 40' Monopole Communication Tower and 10' x 16' equipment shelter, and propane generator and all engineering for structural, HVAC and electrical engineering.

This project is funded with Certificate of Participation (COP) Debt Proceeds in the Communications Internal Service Fund, 1919. There is no additional cost to the General Fund.

Background:

The County of Santa Barbara has a diverse radio communications environment, with several different land and mobile radio systems deployed to meet specific operational needs of County departments, which rely on radio communications. These systems, which make up the County's Public Safety Radio Network ("PSRN"), are in different stages of their lifecycle, and each has varying technologies and capabilities. The County is replacing the PSRN, as it is at the end of its useful life. These individual communication sites are part of the greater PSRN project to improve the County's overall communications system, which supports the operations of Fire, Sheriff, Public Health, Probation, Parks, General Services, Information Technology, District Attorney, and contracted cities.

The Board of Supervisors ("Board") approved the greater PSRN upgrade project on July 13, 2021. The scope of this Fire Station 7 PSRN Project includes all labor and materials, structural, mechanical and electrical engineering, and all civil work subject to the provisions of the bid documents and certifications as outlined in the plans and specifications.

General Services released bid documents for this Project on Public Purchase on October 24, 2025, and bids were due by December 22, 2025. General Services received two (2) bids for this Project. General Services determined Normile Construction, Incorporated, to be the lowest responsible bidder.

Contract Risk, Renewals and Performance: Outcome:

This project is funded through Certificate of Participation (COP) Debt Proceeds in the Communications Internal Service Fund, 1919. This project crosses over into next fiscal year. Sufficient appropriations for this fiscal year are included in the FY 2025-26 Adopted Budget, and the FY 2026-27 funding will be incorporated into the department’s requested budget, subject to Board approval. There is no additional cost to the General Fund.

Fiscal Analysis:

This project is funded through Certificate of Participation (COP) Debt Proceeds in the Communications Internal Service Fund, 1919. This project crosses over into next fiscal year. Sufficient appropriations for this fiscal year are included in the FY 2025-26 Adopted Budget, and the FY 2026-27 funding will be incorporated into the department’s requested budget, subject to Board approval. There is no additional cost to the General Fund.

Funding Source	FY [2025-26]	FY [2026-27]	Total
Fund 1919: Certificate of Participation (COP)	515,250	142,170	657,420
Contingency (COP)		45,371	45,371
Total	515,250	187,541	702,791

Special Instructions:

After Board action, please distribute as follows:

1. One (1) copy of the Minute Order
2. One (1) duplicate executed originals of the Agreement to:
Clay Preston, Project Manager, GS Capital Projects,
260 N. San Antonio Road, Santa Barbara, CA 93110
3. In addition, please email a copy to cpreston@countyofsb.org and knslattery@CountyofSB.org

Attachments:

Attachment A – Construction Agreement, Invitation to bidders, General Contractor proposal

Attachment B - California Environmental Quality Act (CEQA) Notice of Exemption

Contact Information:

Clay Preston,
Project Manager, General Services
cpreston@countyofSB.org

CC: Daniel Contreras, Capital Division Manager, General Services
dcontreras@countyofSB.org