

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

## Agenda Number:

**Prepared on:** February 9, 2005  
**Department Name:** Planning & Development  
**Department No.:** 053  
**Agenda Date:** February 22, 2005  
**Placement:** Administrative  
**Estimate Time:** N/A  
**Continued Item:** NO  
**If Yes, date from:**  
**Document File Name:** F:\GROUP\Permitting\Case Files\Trm\01 cases\01trm-00000-00005 Preserve\Staff Report\EIRContractAmd-BoS-2ndamdltr2.DOC

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**TO:** Board of Supervisors

**FROM:** Val Alexeeff, Director  
Planning & Development Department

**STAFF CONTACT:** Alan Hanson, Project Planner, 568-2854  
June Pujo, Supervising Planner, 568-2056

**SUBJECT:** Amendment No. 2 to contract number BC03232 with Envicom Corporation for preparation of an environmental impact report (EIR) for the proposed Preserve at San Marcos residential project

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## Recommendation:

That the Board of Supervisors approve and authorize the Chair to execute Amendment No. 2 to Envicom Corporation's existing, applicant-funded contract, in the amount of \$98,873.50, for a total not to exceed cost of \$ 375,664.50; extending the contract to December 31, 2005 in order to complete additional field work and prepare appropriate revisions to the draft final Environmental Impact Report (EIR).

(Estimated length of hearing: N/A)

## Alignment with Board Strategic Plan:

The recommendation is primarily aligned with actions required by law or by routine business necessity.

## Executive Summary & Discussion:

Additional work as a result of the Preserve at San Marcos project hearings at the County Planning Commission require a substantial level of further effort on the part of the consultant to complete additional field work and prepare the formal revisions to the proposed Final EIR

(please see Attachment A, Contract Amendment). The amendment request also extends the contract through to December 31, 2005. The applicant, consultant and staff all agree that the additional consultant evaluation and commensurate costs are warranted in order to further address project issue areas such as further wetland delineations, archeological testing and other supplemental work related to final EIR (FEIR) impact area discussions. The previously approved budget for preparation of the FEIR is not adequate to cover the cost of this work (please see Attachment B, Request for Budget Amendment, Envicom Corporation, dated January 26, 2005). The additional request of \$79,673.50, plus a contingency of \$19,200.00, will augment the current contract, for a new not-to-exceed cost of \$ 375,664.50. P&D staff will work closely with the consultant to coordinate the preparation of the supplemental field work and final documents.

**Mandates & Service Levels:**

No change in programs or service levels would result. The Board-adopted process for using consultant services contracts for EIR preparation is a permissible method under the California Environmental Quality Act (CEQA) and allows the County to meet CEQA-mandated timelines for EIR preparation.

**Fiscal & Facilities Impacts:**

Costs for consultant preparation and processing of the environmental document are to be borne by the applicant. These funds are budgeted in the Permitting and Compliance Program of the Development Review South Division on page D-290 of the adopted 04/05 fiscal year budget.

**Special Instructions:**

- Clerk of the Board will forward a copy of the Minute Order to Planning & Development; Attn: Alan Hanson.

**Concurrence:**

Concurrences regarding the subject contract amendment have been obtained from County Counsel, the Auditor-Controller and GSA/Risk Management.

**ATTACHMENTS:**

- Attachment A: Contract Amendment 2
- Attachment B Request for Budget Amendment, Envicom Corporation, dated January 27, 2005.

# Attachment B