



# County of Santa Barbara

## BOARD OF SUPERVISORS

### Minute Order

June 22, 2021

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**Present:** 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

GENERAL SERVICES, PLANNING AND DEVELOPMENT,  
PUBLIC HEALTH

File Reference No. 21-00574

**RE:**

Consider recommendations regarding Agreements with Accela, Inc. for a software modernization and migration project, as follows:

- a) Approve and authorize the Chair to execute a Professional Services Agreement with Accela, Inc. (not a local vendor) for a contract amount not to exceed \$150,000.00 for software modernization and migration services for the Planning and Development Department;
- b) Approve and authorize the Chair to execute a Professional Services Agreement with SEP Technology Consulting, LLC, (not a local vendor) for a contract amount not to exceed \$198,420.00 for software modernization and migration services for the Public Health Department;
- c) Approve and authorize the Chair to execute an Addendum under the County's Master Services Agreement with Accela, Inc. originally executed on August 14, 2018 for an order amount of \$536,948.00 for the first year of subscription services for Planning and Development totaling 165 user licenses including user training;
- d) Approve and authorize the Chair to execute an Addendum under the County's Master Services Agreement with Accela, Inc. originally executed on August 14, 2018 for an order amount of \$143,221.55 for the first year of subscription services for Environmental Health totaling 50 user licenses, enhanced reporting, and user training; and
- e) Find that the proposed Agreements are not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline Sections 15378(b)(2) and 15378(b)(5) in that the Agreement involves a continuing administrative or maintenance activity, and the Agreement involves an organizational or administrative activity of government that will not result in the direct or indirect physical change in the environment.

**A motion was made by Supervisor Lavagnino, seconded by Supervisor Hartmann, that this matter be acted on as follows:**

- a) through d) **Approved and authorized; Chair to execute; and**
- e) **Approved.**

**The motion carried by the following vote:**



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**Ayes:** 5 - Supervisor Williams, Supervisor Hart, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino