



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda Of: March 17, 2009
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director Scott D. McGolpin, Director of Public Works, #568-3010
Contact Info: Dace B. Morgan, Deputy Director of Transportation, #568-3064
SUBJECT: **Professional Services Contract with KOA Corporation for the Preparation of the 2009 Goleta Transportation Improvement Plan, Second and Third Supervisorial Districts**

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve and authorize the Chair to execute an agreement with KOA Corporation (not a local vendor), for the preparation of the 2009 Goleta Transportation Improvement Plan in the amount of \$257,000.
- B. Authorize the Director of Public Works to approve amendments to the agreement for supplemental work up to \$25,700.

Summary Text:

The County Public Works Department, Transportation Division, currently has an agreement with KOA Corporation for assistance with a technical review of the University of California, Santa Barbara Long Range Development Plan and Draft Environmental Impact Report (DEIR). As part of this review, KOA Corporation has extensively reviewed the current Goleta Transportation Improvement Plan (GTIP), Isla Vista Master Plan, County of Santa Barbara Goleta Community Plan, and many of the City of Goleta's planning documents. Their efforts have included an in-depth analysis of existing traffic and transportation conditions in the Goleta area. As a result, KOA Corporation now has extensive knowledge of the Goleta area, the pertinent planning documents, and the existing traffic and transportation conditions.

KOA Corporation is not on the Public Works 2007-2010 Master Services Agreement (MSA) list, however, the firm has been included in the MSA list in the recent past. The Department recommended KOA Corporation for the review of the Long Range Development Plan DEIR because the firm is one of a limited number of firms nationally that has the specialized Transportation Modeling skills needed and the statutory review period of the DEIR was very limited. The firm was also recommended because out of the five firms currently listed in the MSA, only two have the specialized Transportation Modeling skills necessary to perform the review. Staff contacted both firms that were listed on our MSA list to ask if either of the firms would be willing to perform the DEIR review. Both firms declined because of work load and potential conflicts of interest. One of these two firms contacted was a local vendor.

Given KOA Corporation’s recent and ongoing experience working with the County of Santa Barbara on the UCSB Long Range Development Plan DEIR and re-released DEIR and their extensive knowledge of Goleta area traffic issues, the Department recommends that the Board execute a contract with KOA Corporation for professional services for the preparation of the 2009 Goleta Transportation Improvement Plan. In contracting with KOA Corporation for the GTIP the County will be able to take advantage of the firm’s extensive knowledge of the Goleta area and specialized skills.

The contract amount is sufficient to cover the completion of the study and deliverables that are identified in the Scope of Work; however, it is possible that unanticipated tasks will arise that are beyond the Scope of Work. Staff recommends that the Director of Public Works be given the authority to approve contract budget amendments for supplemental work that is beyond the scope of the proposed contract. The total cost of any amendments is limited to \$25,700. Your Board’s approval of this recommendation will expedite contract amendments.

Background:

The last Goleta Transportation Improvement Plan (GTIP) was approved by the Board of Supervisors on May 25, 1999. The GTIP fees have been adjusted yearly using the Engineering Construction Cost Index. The incorporation of the City of Goleta, County Housing Element updates, the University of California, Santa Barbara proposed Long Range Development Plan, and the Planning and Development Department’s on-going work to update the Goleta Community Plan all require that the Department now update the GTIP.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other: GTIP	\$95,000.00		\$257,000.00
Total	\$ 95,000.00	\$ -	\$ 257,000.00

Narrative:

The funds for this contract are provided by the Goleta Transportation Improvement Plan for planned maintenance and updates. Funds for this contract have been budgeted in Fund 0015, Org 0200, Program 2220, Line Item Account 7460.

Staffing Impacts:

Legal Positions:

FTEs:

Special Instructions:

Please provide a Certified Minute Order approving this action and two copies of the executed document for pick up to the attention of Erin Maker, #568-3232, Transportation Division, Department of Public Works.

Attachments:

Proposed contract and scope of work for professional services from KOA Corporation for the 2009 Goleta Transportation Improvement Plan

Authored by:

Charles W. Ebeling, C.E., T.E., Civil Engineer Specialist, #568-3394