

CEO/HR # _____ CEO/HR use only

REQUEST AND CEO/HR APPROVAL OF CONTRACTOR ON PAYROLL

Submit completed form, contract and Board letter for CEO/HR's review before submitting materials to County Counsel, Auditor-Controller, Risk Management and Clerk of the Board.

Department ____First 5 Santa Barbara County____ Department Number ____994____

Request Date ____December 13, 2012____ To be heard at Board meeting on ____January 8, 2013____

Department Contact ____ Eileen Monahan____ Phone Number ____560-1038____

CONTRACTOR'S NAME **Maricela Morales**

APPROPRIATE USE OF COP BASED ON ONE OR MORE OF THE FOLLOWING CRITERIA:

____ There is a need for specialized work to be performed and/or there is no existing job classification appropriate to the job.

____ The work cannot be performed by an independent contractor as determined by the IRS.

☒ There is a temporary funding source for the work.

____ The work is sporadic and does not warrant a full or part-time regular position.

DESCRIPTION OF THE WORK TO BE PERFORMED (or attach Statement of Work from contract):
Attached

SALARY RECOMMENDATION: ____\$21____/ HOUR

SALARY SET AFTER CONSIDERING THE FOLLOWING DATA/INFORMATION: Job duties similar in scope to AOPII, but have specific program knowledge and skill requirements.

RETIREMENT: ☒ WILL ____ WILL NOT BE A MEMBER OF THE RETIREMENT SYSTEM

PAID LEAVE: WILL RECEIVE ☒ OR ____50____ HOURS OF PAID LEAVE

CEO/HR APPROVAL ____ YES ____ NO Reviewed By _____ DATE _____

CONTRACT SUMMARY – Maricela Morales

Fiscal Year Period (m/d/yr – m/d/yr)	Hourly Rate of Pay	Hours per Pay Period	“CSR” Hours (Contractor Subject to Retirement)	“CPL” Hours (Contract-Paid Leave)	Total CSR & CPL Compensation Paid via Payroll	Total Contract Salary and Leave Paid to Contractor by Fiscal Year
1/8/13 - 6/30/13	\$21	80	1040	50	\$21,840	\$21,840 (\$27,914 w/ ret)
7/1/13 – 6/30/14	\$21	80	2080	100	\$43,680	\$43,680 (\$55,827 w/ret)
7/1/14 – 6/30/15	\$21	80	2080	100	\$43,680	\$43,680 (\$55,827 w/ret)
7/1/15- 12/31/15	\$21	80	1040	50	\$21,840	\$21,840 (\$27, 914 w/ ret)
Total Contract Salary and Leave Paid to Contractor						\$ 131,040
Total Cost to County (includes roll-up)						\$ 167,482

Contractors on Payroll Policy, adopted by the Board on October 3, 2006