Budget Journal Entry

Document Numb	ber: BJE - 0009522	Batch ID:	2859586	Created On: 1/9/2024 2:07:13 PM			
Document Desci	ription: Establish S&B Appropriations in ITD for ERP Proj	Processed On:		Created By: Steven Yee			
Post On:	1/23/2024	Processed By:					
References							
Audit Trail:	Actualizing JE:						
Budget Revisi	ion Request						
Agenda Item:	Agenda Date: 1/23/2024 Approval: CEO Has Board Letter:	Yes					
Related Event:							
Title:	Establish S&B Appropriations in ITD for ERP Project Manager						
	udget Action: Transfer appropriations of \$119,600 in Information Technology Information Technology Services Fund from Services and Supplies to Salaries and Benefi Project Manager costs being established in IT Dept ISF.						

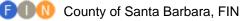
Justification: This budget revision establishes appropriations for the ERP Project Manager's salaries and benefits (S&B) costs in the IT Department's Internal Service Fund for the period of February 5, 2024, through fiscal year-end. These S&B costs are being funded by the General County Programs General Fund Committed Countywide ERP Fund Balance. A transfer from General County Programs to the IT department had previously been established in the Services and Supplies (S&S) object level in Fund 1915 IT Shared Services for a ERP-related service contract, but the costs for those services are not materializing to the extent anticipated. The IT Fund 1915 will transfer those unneeded appropriations from S&S within the IT ISF to fund the ERP Project Manager S&B costs. To date, this critical ERP Project Manager responsibility has been performed by an existing Assistant Department Leader (ADL) within the Auditor-Controller's Office (ACO). This position is being established in the IT department due to the County's Auditor-Controller's expressed need to have staff members resume their important non-ERP leadership roles and functions.

Budget Revision Request Financial Summary

Fund	Department	Project	Object Level	Source Amount	Use Amount
1915 - Information Technology Srvcs	067 - Information Technology		50 - Salaries and Employee Benefits	0.00	119,600.00
1915 - Information Technology Srvcs	067 - Information Technology		55 - Services and Supplies	0.00	(119,600.00)
Fund: 19 ⁴	15 - Information Technology Srvcs	s, Departm	ent: 067 - Information Technology Total:	0.00	0.00

Accounting

Fund Dept GL Acct LI Acct Debit Amount Credit Amount Prog OUnit Proj Budget Period Description



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1915	067	2530	6100		119,600.00	5500	202402	ADL Funding from AC, HR, ITD and GS WD S&B
1915	067	2530	7460	119,600.00		5500	202402	ADL Funding from AC, HR, ITD and GS WD S&B
			Total	119,600.00	119,600.00			

Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Onelia Rodriguez	Fund/Department	067-1915 ITD	1/12/2024 8:10:27 AM	Y
Joel Flores	Fund/Department	063-General Services Funds	1/12/2024 9:49:54 AM	Y
Dana Grossi	CEO Analyst	All Depts-All Funds	1/12/2024 1:27:49 PM	Y
Jeremy Pena	FACS	All Depts-All Funds	1/12/2024 2:30:17 PM	Y
C. Price	Chief Deputy Controller	All Depts-All Funds	1/12/2024 4:30:50 PM	Y
Paul Clementi	Budget Director	All Depts-All Funds	1/12/2024 4:36:22 PM	Y

