



**BOARD OF SUPERVISORS  
AGENDA LETTER**

**Agenda Number:**

**Clerk of the Board of Supervisors**  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Submitted on:**  
**(COB Stamp)**

**Department Name:** Auditor-Controller  
**Department No.:** 061  
**Agenda Date:** December 9, 2025  
**Placement:** Administrative Agenda  
**Estimated Time:** 15 MIN  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Director(s): Betsy M. Schaffer, CPA, CPFO, CFE, Auditor-Controller  
Contact: Juan Izquierdo, CPA, Auditor-Controller Division Chief, (805) 568-2141  
**SUBJECT:** AB1600 Mitigation Fee Annual & Five-Year Report FY 2024-25

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** County Executive Office

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Receive and Review the Fiscal Year (FY) 2024-25 AB1600 Mitigation Fee Annual & Five-Year Report which includes the financial activity and the fee schedules for Countywide, Orcutt, Goleta, South Coast, Santa Ynez, Lompoc and Santa Maria development impact fee programs and adopt the findings required by Government Code Section 66001(d) as included in the Report; and
- b) Determine that the above actions are not a "project" under the California Environmental Quality Act (CEQA) pursuant to Section 15378(b)(5) of the CEQA Guidelines, because they consist of administrative activities of government that will not result in direct or indirect physical changes in the environment.

**Summary Text:**

This item is on the agenda to receive the FY 2024-25 AB1600 Mitigation Fee Annual & Five-Year Report. The report provides the required accounting of development impact mitigation fees collected, interest earned, expenditures, and fund balances for related projects. The report is intended to satisfy the requirements of Government Code § 66000. No fiscal or staffing impacts are anticipated.

**Background:**

Under the authority of Government Code § 66000 et seq. (AB 1600/Mitigation Fee Act), which allows local jurisdictions to establish development impact fees, the County of Santa Barbara has adopted several fee programs to fund needed public infrastructure. Some of the established fee programs are imposed Countywide, while others apply to specific geographical areas (e.g., community planning areas) within the County. Mitigation Impact Fees are fees imposed on new development to pay for their “fair share” of the construction costs associated with new public infrastructure (e.g., roads, parks, library, etc.) necessary to serve the new development.

The following discussion addresses the automatic annual fee adjustment and the annual reporting requirements for each of the fee programs as indicated in Table 1.

**Table 1 – Existing County Fee Programs**

Department / Area	Fund	Mitigation Fee	Annual Fee Adjustment	Annual Report	5 Year Report
<b>Transportation</b>					
Countywide	1512	Ord. No. 4270 Transportation Mitigation Fee - June 16, 1998	Yes	Yes	Yes
Orcutt	1510	Ord. No. 4270 Transportation Mitigation Fee - June 16, 1998	Yes	Yes	Yes
Goleta	1511	Ord. No. 4270 Transportation Mitigation Fee - June 16, 1998	Yes	Yes	Yes
<b>Parks</b>					
Orcutt	1394	Ord. No. 4316 Parks Comm. Ind. Facility Fee - June 16, 1998	Yes	Yes	Yes
Orcutt	1398	Ord. No. 4348 Parks Mitigation Fee Residential Development Projects Dec. 15, 1998	Yes	Yes	Yes
Goleta	1396	Ord. No. 4341 Parks Comm. Ind. Facility Fee - November 3, 1998	Yes	Yes	Yes
South Coast West	1405	Ord. No. 4348 Parks Mitigation Fee Residential Development Projects Dec. 15, 1998	Yes	Yes	Yes
South Coast East	1404	Ord. No. 4348 Parks Mitigation Fee Residential Development Projects Dec. 15, 1998	Yes	Yes	Yes
Santa Ynez Area	1406	Ord. No. 4348 Parks Mitigation Fee Residential Development Projects Dec. 15, 1998	Yes	Yes	Yes
Lompoc	1407	Ord. No. 4348 Parks Mitigation Fee Residential Development Projects Dec. 15, 1998	Yes	Yes	Yes
Santa Maria Area	1408	Ord. No. 4348 Parks Mitigation Fee Residential Development Projects Dec. 15, 1998	Yes	Yes	Yes
Countywide	1395	Ord. No. 4348 Parks Mitigation Fee Residential Development Projects Dec. 15, 1998	Yes	Yes	Yes
<b>Fire</b>					
Orcutt	1128	Ord. No. 4902 Fire Mitigation Fee - October 21, 2014	No	Yes	Yes
Goleta	1129	Ord. No. 4902 Fire Mitigation Fee - October 21, 2014	No	Yes	Yes
Countywide	1130	Ord. No. 4902 Fire Mitigation Fee - October 21, 2014	No	Yes	Yes
Countywide	1133	Ord. No. 4902 Fire Mitigation Fee - October 21, 2014	No	Yes	Yes
<b>Sheriff</b>					
Goleta	1571	No. 4360 - Sheriff Facility Fee - May 25, 1999	Yes	Yes	Yes
Orcutt	1570	No. 4312 - Sheriff Facility Fee - June 16, 1998	Yes	Yes	Yes
<b>General Services</b>					
Goleta	1496	No. 4354 - Library Facility Fee - March 23, 1999	Yes	Yes	Yes
Orcutt	1495	No. 4314 - Library Facility Fee - June 16, 1998	Yes	Yes	Yes
Goleta	1498	No. 4355 - Public Administration Facility Fee - March 23, 1999	Yes	Yes	Yes
Orcutt	1497	No. 4315 - Public Administration Facility Fee - June 16, 1998	Yes	Yes	Yes

**Automatic Annual Fee Adjustments**

Automatic annual fee adjustments are mandated by the adopted County ordinances, except for the Quimby and Fire fees. For the mitigation fees that do require fee adjustment, those fees are adjusted automatically on July 1st of each fiscal year, by a percentage equal to the appropriate engineering

Construction Cost Index (CCI) as published by Engineering News Record (ENR) for the preceding twelve months. The ENR CCI for the month of June was 4.5% and it was used to calculate the fee adjustment for FY 2025-26.

### **Annual Reporting Requirements**

Section 66006(b)(1) of the Government Code requires that for each separate account or fund established pursuant to AB 1600, the local agency shall within 180 days after the last day of each fiscal year make available to the public the following information for the fiscal year:

- A brief description of the type of fee in the account or fund
- The amount of the fee
- The beginning and ending balance of the account or fund
- The amount of the fees collected, and the interest earned
- An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete.
- A description of each inter-fund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an inter-fund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan.
- The amount of refunds made pursuant to subdivision (e) of § 66001 and any allocations pursuant to subdivision (f) of § 66001.
- An identification of each public improvement identified in a previous report pursuant to the requirement above and whether construction began on the approximate date noted in the previous report.
- For a project identified pursuant to the requirement above for which construction did not commence by the approximate date provided in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction.

The AB1600 Mitigation Fee report includes the required information to meet the requirements for the annual report. The report contains the accounting of the monies and the projects for which the fees have been collected during the last fiscal year. All affected departments provided the required information including the project descriptions, total estimated costs, beginning and end date of each project, and the fees expended to date for the identified projects in each fee program.

### **Mandates and Service Levels:**

County fee ordinances mandate an automatic annual fee adjustment to keep pace with the cost of constructing public facilities. County ordinances adopted to implement the mitigation fee programs require that each department's director prepare a report that shall be submitted to the Board within

60 days following the end of the fiscal year. Government Code requires that the County shall make certain information available to the public within 180 days following the end of the fiscal year. The County shall review the information made available to the public at the next regularly scheduled public meeting not less than 15 days after this information is made available to the public.

**Fiscal and Facilities Impacts:**

No fiscal or facilities impacts are anticipated.

**Fiscal Analysis:**

None

**Staffing Impacts:**

None

**Special Instructions:**

Per Government Code § 66006(b)(2), the required Fiscal Year (FY) 2024-25 AB1600 Mitigation Fee Annual & Five-Year Report has been available to the public on or before November 24, 2025, via postings within and outside of the County Administration Building at 105 East Anapamu Street, Santa Barbara and online via the Auditor-Controller's internet website.

**Attachments:**

**Attachment A** – AB 1600 Mitigation Fee Annual & Five Year Report FY 2024-25

**Contact Information:**

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