



**BOARD OF SUPERVISORS
AGENDA LETTER**

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Community Services Department
Department No.: 057
Agenda Date: June 23, 2026
Placement: Administrative Agenda
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Jesús Armas, Director, Community Services Department
Contact: Joe Dzvonic, Assistant Director, Housing and Community Development
Lucille Boss, Housing Programs Manager
SUBJECT: Approval and Execution of Escalante Meadows Affordable Housing Development (Project) Authorizing Resolution; 5th Supervisorial District

DS
JA

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve a State of California Housing and Community Development Authorizing Resolution affirming completion of the Project and authorize execution by the Board Chair; and
- b) Determine that adoption of the resolution is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5) because it consists of government administrative or fiscal activities that will not result in direct or indirect physical changes in the environment.

Summary Text:

This Item authorizes execution of an Authorizing Resolution required by the California Housing and Community Development Department (State HCD), pursuant to completion of the Escalante Meadows affordable housing development in the City of Guadalupe. State HCD will issue a Project Notice of Completion and release outstanding Project retention funds once this resolution is executed and provided to their office.

Discussion:

The Project is developed and owned by the Escalante Meadows Limited Partnership, with the Housing Authority of the County of Santa Barbara serving as General Partner. The project received funding through State HCD's Community Development Block Grant Disaster Recovery Multi-Family Housing Program (CDBG-DR MHP), pursuant to Federal Emergency Management Agency (FEMA), Disaster Declaration DR 4353, related to the 2017 Thomas Fire. Execution of the Authorizing Resolution formally memorializes Project completion on behalf of the County for State HCD.

Background:

Following the 2017 Thomas Fire, FEMA issued DR 4353 enabling allocation of federal emergency resources for Santa Barbara County. Among this was pass-through State HCD funding provided by the U.S. Department of Housing and Urban Development Department (HUD), under CDBG-DR MHP, which addressed disaster-related related housing-loss mitigation. On September 22, 2020, the Board approved Authorizing Resolution #20-183, confirming acceptance of \$588,504 in CDBG-DR MHP funds, and on December 1, 2020 the CSD Director executed a Master Standard Agreement with State HCD.

Separately, the City of Santa Barbara (City) also received an allocation of CDBG-DR MHP funds but was unable to identify a project to receive the funds. After consultation with State HCD, the City agreed to relinquish its \$848,011 allocation to the County and on March 29, 2022, the City passed Authorizing Resolution #22-020 to this effect. On May 3, 2022, the Board approved Authorizing Resolution #22-90 accepting and adding City CDBG-DR MHP funds to the Project. A subsequent First Amendment to the State MSA in the revised amount of \$1,436,515 was executed by CSD on August 30, 2022. Project loan documents consolidating the two sources of CDBG-DR MHP funding were approved by the Board on November 1, 2022.

The Authorizing Resolution presented here today affirms the Project was completed on March 7, 2025. State HCD will issue a Project Notice of Completion and release outstanding Project retention funds once this resolution is executed and provided to their office.

Performance Measure:

County CSD will monitor the restricted units for a 55-year affordability period required by the funding source. CSD will receive a \$2,500 annual payment from the Escalante Meadows Limited Partnership to cover Project monitoring costs, the amount of which escalates 3% annually and is incorporated into the Project operating budget.

Fiscal Analysis:

No Fiscal impacts are associated with this Item.

Staffing Impacts:

The requested actions fall within the currently budgeted CSD staff duties.

Special Instructions:

1. Please execute two (2) originals of Attachment A, retain one for Clerk of the Board records, and hold one for pick-up by Carlos Jimenez.
2. Please email a copy of the Minute Order to Carlos Jimenez, cjimenez@countyofsb.org.

Attachments:

Attachment A – Escalante Meadows Project Completion Authorizing Resolution

Attachment B – Escalante Meadows, State of California, CEQA Notice of Determination

Contact Information:

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