



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Planning and  
Development  
**Department No.:** 053  
**For Agenda Of:** September 19, 2017  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Glenn S. Russell, Ph.D., Director, Planning and Development,  
Director(s) 568-2085  
Contact Info: Dan Klemann, Deputy Director, Long Range Planning, 568-2072  
**SUBJECT:** Los Alamos Planning Advisory Committee Term Extension, Third Supervisorial  
District

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**County Counsel Concurrence**

As to form: Yes

**Other Concurrence:** N/A

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Adopt a resolution to extend the Los Alamos Planning Advisory Committee (LAPAC) term of office for approximately four years coterminous with the term of the office of the current Third District Supervisor; and
- b) Determine that the LAPAC term extension is not a “project” pursuant to the California Environmental Quality Act (CEQA) Guidelines §15378(b)(5).

**Summary Text:**

The Board of Supervisors (Board) established the original LAPAC in 1990 to advise the County during the preparation of the Los Alamos Community Plan, which the Board adopted in 1994.

On August 8, 2006, the Board reestablished the LAPAC to (1) advise staff during an update to the Los Alamos Community Plan and (2) provide advisory review of discretionary projects within the Los Alamos Community Plan Area.

On July 14, 2009, the Board passed Resolution 09-222 adjusting the membership of the seven member LAPAC and appointing them to terms of approximately four years coinciding with the term of office of the then-Third District Supervisor. The Board adopted the Los Alamos Community Plan in February of 2011.

Subsequent to adoption of the Los Alamos Community Plan, the County applied for and received two grants to fund the preparation of the Los Alamos Pedestrian Circulation and Parking Plan (Circulation and Parking Plan). The Board passed Resolution 12-286 extending the LAPAC term by four years to enable the LAPAC to hold public meetings and receive input and comments as part of the development of the Circulation and Parking Plan. The Board of Supervisors received and filed the final Pedestrian Circulation and Parking Plan in January 2015.

Staff is recommending that the Board adopt a resolution (Attachment A) to extend the LAPAC term from the date of this resolution for approximately four years coinciding with the term of office of the Third District Supervisor. This will allow the LAPAC to (1) continue its advisory role for discretionary projects, and (2) review various Los Alamos Community Plan and Pedestrian Circulation and Parking Plan implementation projects.

Section 5.E of the Planning and Development Department's *Guidelines for General Plan Advisory Committees* (GPAC Guidelines, Attachment A, Exhibit 1) provides the general guideline of a four-year term for GPAC members in a single supervisorial district coinciding with the Board member's term of office, but provides that the Board may set a different term of office.

**Fiscal and Facilities Impacts:**

Budget: Yes

**Fiscal Analysis:**

There are no facilities impacts. The action of extending the LAPAC term would result in no direct fiscal impacts. Preparation of this report is budgeted in the Long Range Planning program on page D-286 of the adopted FY 17-18 budget. Convening meetings of the LAPAC for review of discretionary projects would have associated costs for which project applicants would be required to pay. Costs for review of permit projects are budgeted in the permitting program on page D-286 of the adopted FY 17-18 budget.

**Special Instructions:**

Clerk of the Board; please return a copy of the signed resolution and Minute Order to Steven Counts Imara at Planning and Development, Long Range Planning Division.

**Attachments:**

- A. Resolution in the Matter of Approving a Term Extension of the Los Alamos Planning Advisory Committee

Exhibit 1: *Guidelines for General Plan Advisory Committees* (GPAC Guidelines)

**Authored by:**

Steven Counts Imara, Planner, Long Range Planning Division

**cc:**

David Lackie, Supervising Planner, Long Range Planning Division